



23264 SW Main Street, Sherwood, OR 97140

Work Session of the Board of Directors: Monday, July 20, 2015 – 6:30pm MEETING MINUTES*

I. Opening Items

The Sherwood Charter School Board of Directors met for a work session on Monday, July 20, 2015, in “Building D” of the Sherwood Charter School, located at 23264 SW Main Street, Sherwood, OR 97140.

The meeting was called to order at 6:32 pm by Chair, Keith Halasy.

Members Present: Keith Halasy, Kim Young, Stephen Schweitzer, Tee Ramos, Brian Craker, Chris Gerlach, Joy Raboli. **Members Absent:** Jill Rosenberg

Public Present: Brenda Carlson, Liz Vohland, Randy Nelson

Agenda Additions:

MOTION BY Kim Young to add agenda item II.E, Introduce Balanced Scorecard Framework presented by Chris Gerlach.

Seconded by: Tee Ramos

Discussion: None **Board Vote:** all ayes; motion to add agenda items passed.

II. Board Discussion

A. Discuss Policy Suggestions from OSBA

Discussed the policies highlighted at OSBA training that were noted to be missing for SCS. Board reviewed those policies and determined to adopt policies CB, CBB & CBG, while asking for more a more complimentary version of BG for a charter school.

Agenda Business Item: Policy Adoption

MOTION BY Steve Schweitzer to adopt the following new policies:

- CB as modified to include bracketed language and use of the term “administrator” over “director”.
- CBB as modified to include all bracketed language and use of the term “administrator” over “director”.
- CBG as modified to include all bracketed language and use of the term “administrator” over “director”.

Seconded by: Brian Craker

Discussion: None

Board Vote: all ayes; motion passed.

B. Create Charter Renewal Team

Liz & Kim were involved in the Charter Renewal last time, and discussed their previous experience. Time line and steps are all laid out in ORS policy.

Agenda Business Item: Creation of Charter Renewal Subcommittee

MOTION BY Brian Craker to create a subcommittee of the Board for the purpose of project management of the Charter Renewal. Subcommittee to include Keith Halasy, Brian Craker and Joy Raboli (ex-officio), and the ability to invite others for resource help.

Seconded by: Kim Young

Discussion: None **Board Vote:** all ayes; **motion passed.**

C. Discuss Current Curriculum

Discussion of current curriculum being taught at SCS in light to the charter agreement of teaching Core Knowledge, RIGGS & Saxon Math (District was notified when we switched to MyMath).

After listening to feedback and hearing reports from teachers, administrators and trainers over the last few months, the Board has determined that it is critical that the curriculum stay in alignment with the original charter, specifically with the focus on Core Knowledge and RIGGS, while understanding that a change in Math curriculum is currently in discussion, pending presentations arranged by the Math Committee.

Joy Raboli presented a comprehensive report that covered a 10-year curriculum history of SCS under three different school administrators, a clear picture of the current curriculum, and her suggested curriculum plan for the 2015-16 that is a “return to our roots with the volume turned up.” Discussed details of how to impliment this plan for the upcoming year and what resources and training will be needed to prepare teachers for upcoming school year.

The plan presented is in alignment with the Board expectations for the school’s future and a special meeting has been set for July 30th, 2015 to finish this discussion by voting on Math curriculum presented by the Math Committee and to approve training costs for Joy & teachers in August. The Board also voiced it’s agreement and support to Joy’s three proposals:

- Hiring both a Language Arts teacher and Social Studies Teacher for the Middle School
- Sticking to one Math teacher at this time.
- Only having PE and one elective in the Middle School.

D. Set 2015-16 Board Meeting Dates

Agenda Business Item: Schedule 2015 Board of Directors Meetings

MOTION BY Brian Craker to set the 2015-16 Board of Director meetings for the 3rd Thursday at 6:30pm, with the following variant dates: Nov. 12, 2015, Dec. 10, 2015, and March 10, 2015.

Seconded by: Keith Halasy

Discussion: None

Board Vote: all ayes; **motion passed.**

E. Balanced Scorecard Framework

Chris presented a modified copy of the Balanced Scorecard Framework (BSC) that has been adopted by many public school districts in the U.S. The BSC is a stretegic planning and management system that aligns business & school activies to the vision and strategy of the oranization, improves internal and external communications, and monitors organizational performance against stretegic goals.

III. Closing Items

The meeting was closed at 9:14 pm by Chair, Keith Halasy.

The Board will hold a special meeting on July 30, 2015 at 6:00pm for the purpose of finishing their work on school curriculum and other agenda matters related to it.

The next regular board meeting has been scheduled for Thursday, August 20th, 2015 at 6:30pm, in alignment with our regular meeting schedule.

IV. Minutes Submission

*Recording and submission of minutes by Brian Craker, Board Secretary (Minutes are considered in DRAFT form until approval by Board of Directors.

NOTE: These minutes were APPROVED by the Board of Directors on Aug. 20, 2015.