



23264 SW Main Street, Sherwood, OR 97140

## Special Meeting of the Board of Directors: Thursday, July 30, 2015 – 6:00pm MEETING MINUTES\*

### I. Opening Items

The Sherwood Charter School Board of Directors met for a work session on Thursday, July 30, 2015, in “Building D” of the Sherwood Charter School, located at 23264 SW Main Street, Sherwood, OR 97140.

The meeting was called to order at 6:10pm by Chair, Keith Halasy.

**Members Present:** Keith Halasy, Kim Young, Tee Ramos, Joy Raboli, Brian Craker (via telephone) **Members Absent:** Jill Rosenberg, Stephen Schweitzer, Chris Gerlach

**Public Present:** Jan Zobrist, Liz Vohland

**Agenda Additions:** None

### II. Board Discussion

#### A. Presentation from Math Committee

The Math Committee had scheduled presentations from Core Focus, Saxon Math and Singapore Math. Each curriculum company made presentations on their specific math program. Core Focus presented in person, Saxon Math via conference call and Singapore math via Webinar. The board was able to ask questions throughout the presentations. The board received cost proposals from the all 3 companies. After the presentations the board engaged in discussion with the members of the math committee that were present. Liz Vohland expressed that the school really couldn't go wrong with choosing any of the 3 choices. Jan Zobrist was in favor of Singapore Math over Saxon Math and gave some reasoning behind her decision. Joy Raboli said she was also in favor of Singapore Math for K-5<sup>th</sup> and Core Focus for middle school. She also let us know that the 2 members of the math committee that weren't present, Katie Boeddigheimer and Jamie Harrell, were also in favor of the Singapore Math and Core Focus. Kim Young mentioned that although she felt Saxon Math would serve the school well as it did in the years past, after seeing the Core Focus presentation she felt that there was a lot of resources available for teachers that would allow for success of the curriculum. In addition, it was mentioned that SCS had piloted the Core Focus curriculum a few years ago.

#### B. Agenda Business Item: Adoption of Math Curriculum

**MOTION BY** Kim Young to accept Math Committee recommendation to adopt Singapore Math for K-5<sup>th</sup> and Core Focus for middle school for the 2015-16 school year.

**Seconded by:** Brian Craker

Discussion: None **Board Vote:** all ayes; motion passed.

***NOTE: This motion was revisited on Aug. 20<sup>th</sup>, 2015 after a by-laws oversight was recognized (Kim Young was not authorized to make the motion at July meeting.) Motion was resubmitted by Steve Schweitzer, seconded by Jill Rosenberg, and passed unanimously by the Board.***

### C. Cost proposal for Training Sessions

Board had discussion regarding the cost of getting the proper training for the administrator and staff for the required curriculum of the school per our charter contract. The board discussed being committed to providing the staff the proper training needed to make the process of getting our required curriculum back on course successful. Training would involve: Core Knowledge (est \$5300), RIGGS (est \$2900), Singapore Math (est \$4600), Excellence in Writing (est \$500 – no quote available at the time), Core Focus (est \$2500). The board also discussed the cost of the new math curriculums: Core Focus (est \$5500) and Singapore Math (est \$16,000 – rough estimate as the quote included middle school which we won't be using, but did not include the cost of Primary Digital).

### D. Budget Revisions

Kim Young went over the June financials with the board. The June financials show that at the end of the 2014-15 school year the school had additional revenue (approx \$52K) that had not been budgeted. Most of the excess was due to State School Funding having trued up our enrollment and funding figures from the 2013-14 budget year. Also, part of the excess was from the PAC's donations to SCS. Discussion amongst the board to use part of the excess revenue from 2014-15 to fund the new math curriculum and the necessary training needed for the new math and core curriculum of the school.

#### Agenda Business Item: Budget Revisions

**MOTION BY** Kim Young to allocate \$40,000 from the 2014-15 excess revenue (savings) to the 2015-16 budget to be used for the Singapore Math and Core Focus Curriculums, and the training for the new math curriculums, Core Knowledge, RIGGS and Excellence in Writing programs.

**Seconded by:** Tee Ramos

Discussion: None **Board Vote:** all ayes; **motion passed.**

***NOTE: This motion was revisited on Aug. 20<sup>th</sup>, 2015 after a by-laws oversight was recognized (Kim Young was not authorized to make the motion at July meeting.) Motion was resubmitted by Chris Gerlach, seconded by Steve Schweitzer, and passed unanimously by the Board.***

### III. Closing Items

The meeting was adjourned to order at 8:58 pm by Keith Halasy.

### IV. Minutes Submission

\*Recording and submission of minutes by Kim Young, Board Treasurer (Minutes are considered in DRAFT form until approval by Board of Directors.)

NOTE: These minutes were APPROVED (with additional notations in red) by the Board of Directors on Aug. 20, 2015.