



Work Session Apr. 27, 2017; 8:00pm

FINAL

I. Opening Items **RESPONSIBLE** **PURPOSE**

The Sherwood Charter School Board of Directors met in the SCS Art room for a working meeting on Thursday, April 27, 2017 at 8:00 PM, immediately after the annual SCS Celebration of Learning.

Audio of the meeting was recorded by chair Craker a link to the streaming file is available upon request. The most recent meeting audio is found on the SCS website:

<http://sherwoodcharterschool.org/scs-board-of-directors>

The April 27, 2017 meeting was called to order at 8:01 by chair Craker, immediately after the conclusion of the SCS Celebration of Learning.

Members present: Michelle Chidlaw, Brian Craker, Perry Francis, Chris Gerlach, Carolyn McBee, Shari Scholz, and Steve Schweitzer, *Joy Raboli (ex officio)

Members absent: None

SCS Staff present: Katie Boedigheimer (middle school math), Angela Havlinek (office manager), Cheryl McLeod (admin)

Public present: Shannon Moorman Burns, Brenda Carlson, Delaney Carlson, Jen Crosby, Ben Davis, Korrin Fyall, Michelle Hensen, Amy Verkest, Susanne Werle

- A. Roll call and flag salute
- B. Michelle Chidlaw read Sherwood Charter School's Mission & Vision Statements
- C. Steve Schweitzer read the H.E.A.R.T. skills as a reminder of the board's mission as representatives of the Sherwood Charter School and to mimic those values in our service to the school. He also discussed meeting expectations.
- D. Agenda Additions – NONE

II. Agenda Items

A. 2017-18 SCS Budget

SCS Treasurer Chris Gerlach discussed the two 2017-18 budget options as was discussed at the last board meeting

'A' (eliminating part-time reading aid, no teacher raise)

'B' (elective restructuring, 2% teacher raise)

Each scenario resulted in a balanced budget.



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Discussion ensued:

Shari suggests she would not want to get rid of the reading aid as she has done great work helping students boost their reading but thinks that the 'A' scenario seems like a good plan for what can work for us.

**Ms. Raboli arrives at 8:13 PM after locking up from the Celebration of Learning.*

A board member asked if the reading aid was an instructor or an aid. Ms. Raboli replied that the reading aid is licensed as an aid not an instructor. One of the scenarios mentioned was hiring a part-time music teacher and whether that half-time instruction might affect other teachers' preparation. Ms. Raboli replied that a part-time music teacher would affect teacher preparation time but not always depending on what specific teachers are teaching and in what part of the academic year.

Someone asked if there a teacher preference concerning the budget given their higher stake. The teachers have voiced that they did not see as big of a benefit (both teachers' salary implications and the prep time question) in hiring a part time music teacher as they use that time for prep, typically (in addition to the time students spend in Art and P.E.) Concerning a Music teacher, Ms. Raboli suggested it is hard to find and half-time music person as was as she experienced in past years. No one applied for the last part time music opening. Another point was that without a full- time music teacher, middle school electives would change – guitar and choir are some examples.

Shari asked if it would it be hard to fill a reading assistant opening after school has started in the fall? Ms. Raboli replied she did not know but does know that finding a music teacher is more difficult than filling a reading aid opening. Is reading support something the SSD could provide? No, as that is part of our charter school situation where we have to provide that teaching content. Grades 1 – 5 grade are impacted by the loss of the reading aid. Ms. Raboli relayed that children at SCS with dyslexia and other issues have shown a lot of growth in the past two years, the time the reading aid has worked for SCS. Without that aid going forward, the students might lose the academic growth since achieved.

Could SCS apply for grant to cover the salary of a reading aid? No, grants only typically are for resources not salary. Are there options for a funding a reading aid like having a volunteer help? Ms. Raboli replied that volunteers have confidentiality issues that restrict this type of option. We could instead train the current teachers to take on that job but we wondered how much contact time does the reading aid have weekly? The aid sees students every day for 20-30 minutes. SCS has had an aid for 2 years for 23-24 hours a week. Before the school used immersion (e.g. current teachers handled).



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Steve thinks the budget 'A' scenario is better after being asked for his feedback. A full-time music program is beneficial for students and teachers. This is a preliminary budget and in the future given funds we could source a reading aid.

The reason the aid funding was chosen to drop was only because of funding and they were the only part-time aid/teacher at SCS.

Agenda Business Item: Adopt budget scenario 'A' for the 2017-18 school.

Motion by – Chris Gerlach

Seconded by – Carolyn McBee

Board discussion: none

Board Vote: all ayes; **motion passed unanimously**

B. Facility Lease Renewal

Brian reiterated that we did have the lease available in time for the last board meeting on 4/20/17 but Sherwood Community Friends Church (SCFC) had sent the updated lease agreement to Michelle prior to the meeting and forgot to cc: Brian. Therefore as Michelle was not at the 4/20 meeting the new lease was not available.

Michelle reiterated that the lease looked acceptable with the only change being the addition of language about the Healthy and Safe School (HASS) Plan which includes the Integrated Pest Management (IPM) plan in Section 1.6. The asphalt update was not addressed in the lease as the SCFC pastor contacted Brian separately about the plans the church has concerning that renovation.

Someone asked if the church has copy of HASS (Healthy and Safe Schools) Plan? Yes they do as does the SSD.

Agenda Business Item: Accept updated lease from church and give Brian permission to sign the lease.

Motion by – Michelle Chidlaw

Seconded by – Carolyn McBee

Discussion:

Brian – Do we have to give Ms. Raboli authorization? No, as the schools' admin she has the permission to sign already.

Board Vote: all ayes; **motion passed unanimously**

III. Closing Items

- Next regular board meeting, Thursday May, 18th, 2017.



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- On May 2nd, there is a board executive session to conduct the administrator yearly review.

Agenda Business Item: Adjourn meeting at 8:30 PM

Motion by – Steve Schweitzer

Seconded by – Carolyn McBee

Discussion:

Board Vote: all ayes; **motion passed unanimously**

Recording and submission of minutes completed by Board Secretary, Perry Francis.
(Minutes approved May 31, 2017)