



Board of Directors Feb. 15, 2018

FINAL

I. Opening Items

The Sherwood Charter School Board of Directors met in the Sherwood Community Friends Church Art room for a regular meeting on, Thursday, February 15, 2018.

The Thursday, February 15, 2018 meeting was called to order at **6:30 PM** by Chair Brian Craker.

Members present: Brian Craker, Perry Francis, Carolyn McBee, Kim Rocha, Frank Scholz, Steve Schweitzer, Gail Wallace, Joy Raboli (ex officio)

Members absent: none

SCS Staff present: Katie Boedigheimer (middle school math), Amanda DuPriest (music), Lauren Epifano (art), Shannon Peterka (middle school science), Sarah Richard (middle school humanities), Nora Stuckey (PE), Angela Havlinek (office manager), Cheryl McLeod (admin specialist)

Public present: Meagan Bise, Sanchez Family, Katie Trihub, Parker-Nelson, Jimenez Family

- A. The Pledge of Allegiance was recited by all present
- B. Steve Schweitzer read Sherwood Charter School's Mission & Vision Statements
- C. Steve Schweitzer read and reflected on the H.E.A.R.T. Skills & passed along meeting expectations
- D. Agenda Additions

Discussion and/or adoption of the Parent/Student Handbook added as item 3B.

Agenda Business Item: Move to add item 3B, student handbook discussion/adoption, to the agenda.

Motion by – Carolyn McBee

Seconded by – Kim Rocha

Discussion: none

Board Vote: passes unanimously (yeas – Perry Francis, Steve Schweitzer, Gail Wallace, Kim Rocha, Carolyn McBee, Frank Scholz, Brian Craker; nays - none)

- E. Class presentation

Middle school scholars were presented by middle school math teacher, Katie Boedigheimer. Avery Davis started with a slide presentation which showed the middle school students work on the Great Kindness Challenge; James Davis discussed the recent formation and induction of the National Junior Honor society at SCS induction (21 students inducted!); Katelyn Vandercamp, student body president, discussed the 1st year addition of a Leadership elective (topics the leadership team work on: weed control, classrooms activities, toy drive, and the 1st middle school dance). In the next trimester the leadership team will host the student carnival.



Board of Directors Feb. 15, 2018

FINAL

Ms. Raboli commented that having the first middle school dance was exciting and commended the student leaders on their efforts at helping it come to fruition.

F. Approval of Previous Minutes

Agenda Business Item: Approve September 21, 2017; October 19, 2017 and November 16, 2017 minutes as presented with no changes.

Motion by – Carolyn McBee

Seconded by – Kim Rocha

Discussion: none

Board Vote: passes unanimously (yeas – Perry Francis, Steve Schweitzer, Gail Wallace, Kim Rocha, Carolyn McBee, Frank Scholz, Brian Craker; nays - none)

G. Public Comment

NONE

II. PAC/Finance/Fundraising

A. PAC Report

No PAC board members present at the meeting – no discussion.

Frank S. (school board PAC liaison) also had nothing to report.

B. Treasurers/Finance Committee Report

- Kim will present Month over month format for financials going forward, a new when compared to Chris Gerlach's approach when treasurer.
- Directors and officers insurance costs: Kim, after talking to our insurance broker about cost, costs are already folded into insurance coverage by default so we were not excluded. That saved SCS \$2K which is good news!

January financials are including in the minutes as seen on the next two pages:



SHERWOOD CHARTER SCHOOL

Board of Directors Feb. 15, 2018

FINAL

Sherwood Charter School

Balance Sheet (summary level)

As of the Month Ended January 31, 2018

Modified Accrual Accounting Method

	July	August	September	October	November	December	January
ASSETS							
CASH/INVESTMENTS	\$ 352,559	\$ 372,853	\$ 398,553	\$ 399,481	\$ 411,261	\$ 408,030	\$ 367,286
FIXED ASSETS	280,605	280,605	280,605	280,605	280,605	280,605	280,605
ACCUMULATED DEPRECIATION	-	-	-	-	-	-	-
TOTAL ASSETS	633,164	653,458	679,157	680,086	691,866	688,635	647,890
LIABILITIES							
ACCOUNTS PAYABLE	18,616	6,260	5,547	8,752	4,064	8,365	1,860
DEFERRED REVENUE	113,317	113,317	113,317	113,317	113,317	113,317	106,153
UNEARNED REVENUE	-	-	-	-	65,847	76,820	32,926
PAYROLL LIABILITY	3,270	32,062	32,233	29,397	30,591	15,219	27,730
TOTAL LIABILITIES	135,203	151,638	151,097	151,466	213,818	213,722	168,669
EQUITY							
RETAINED EARNINGS	439,047	439,047	439,047	439,047	439,047	439,047	439,047
NET INCOME	58,915	62,773	89,014	89,574	39,000	35,867	40,175
TOTAL EQUITY	\$ 497,961	\$ 501,820	\$ 528,061	\$ 528,620	\$ 478,047	\$ 474,914	\$ 479,222
TOTAL LIABILITIES & EQUITY	\$ 633,164	\$ 653,458	\$ 679,157	\$ 680,086	\$ 691,866	\$ 688,635	\$ 647,890



SHERWOOD CHARTER SCHOOL

Board of Directors Feb. 15, 2018

FINAL

Sherwood Charter School
Income Statement (summary level)
As of the Month Ended January 31, 2018
Modified Accrual Accounting Method

	July	August	September	October	November	December	January	ACTUAL YTD	BUDGET Approved Sept 21 2017	BUDGET to ACTUAL VARIANCE (remaining amt to receive/expend)	% BUDGET RECEIVED/ EXPENDED
REVENUES											
STATE SOURCE	\$ 113,317	\$ 113,289	\$ 113,289	\$ 113,289	\$ 47,442	\$ 102,315	\$ 105,208	\$ 708,148	\$ 1,258,536	\$ 550,387	56.27%
EXTRACURRICULAR ACTIVITIES	2,610	300	19,688	3,912	1,841	3,072	1,014	32,437.00	48,000	15,563	67.58%
CONTRIBUTIONS	129	38	21	1,590	992	400	200	3,369.91	25,000	21,630	13.48%
INTEREST INCOME	1	1	1	1,023	1	1	1	1,031.24	950	(81)	n/a
MISC INCOME (RIGGS)	-	-	-	30	-	-	-	30.00	-	(30)	n/a
TOTAL REVENUES	116,057	113,628	133,000	119,844	50,276	105,789	106,423	745,017	1,332,486	587,468	55.91%
EXPENSES											
INSTRUCTION	15,142	71,197	68,435	73,124	64,168	72,316	67,605	431,987.66	857,094	(425,106)	50.40%
SUPPORT SERVICES	30,654	27,495	26,067	33,933	24,399	24,680	22,299	189,527.10	322,959	(133,432)	58.68%
FACILITY & MAINTENANCE	11,344	11,079	12,129	12,228	12,283	11,926	12,102	83,090.87	152,423	(69,332)	54.51%
STUDENT BODY	-	-	127	-	-	-	-	126.93	-	127	n/a
TOTAL EXPENSES	57,141	109,771	106,759	119,284	100,850	108,922	102,005	704,733	1,332,476	(627,743)	52.89%
NET INCOME (LOSS)	\$ 58,916	\$ 3,857	\$ 26,241	\$ 560	\$ (50,574)	\$ (3,133)	\$ 4,418	\$ 40,284	\$ 10	\$ (40,275)	
BEGINNING FUND BALANCE	158,441	217,357	221,214	247,455	248,015	197,441	194,307	194,307	-	-	
ENDING FUND BALANCE	\$ 217,357	\$ 221,214	\$ 247,455	\$ 248,015	\$ 197,441	\$ 194,307	\$ 198,725	\$ 198,725	\$ 10	\$ (40,275)	



Board of Directors Feb. 15, 2018

FINAL

C. 2018-19 Budget Preliminary Discussion

- The 2018-19 budget is tight.
- Kids First budget line item is listed as \$25K but the PAC has only raised \$7K. The difference (\$18K), from an SCS budget perspective, will have to come out of SCS's surplus
- Ms. Raboli asked if we have finished adjusting revenue for the year? Kim replied that she thinks so but will double check with Tanya.
- Carolyn asks if we will need \$18K to cover difference in fundraising from PAC? If they give us all \$7K then \$18K.
- Ms. Raboli asks if the PAC will go into their savings to honor that obligation?
- Brian mentions that the \$25K placeholder has existed over time in the SCS budget. The PAC will not hit that mark this year. We will discuss other options later tonight.

2018-19 preliminary budget

The process will start soon and we will talk through details tonight. Handled a couple of different ways – will work straw-dog with Joy and several pro forma budgets to setup final budget.

Brian mentioned that two board members were not present at the last meeting where long-term fundraising was discussed and there was a consensus in those discussions. Achieving a balanced budget on backs of staff and teachers needs to stop. Previous boards have set as a priority a reevaluation of increasing staff/teacher pay.

Kim R: This is important for us to do but we need strategic plan to support it over time so as to elevate the school, and not go into deficit. We also don't want to lose teachers and to also be fiscally responsible.

Priorities for finance committee:

- Salary increase for staff (Carolyn)
 - The board cannot stipulate raise amounts for teachers/staff only administrator has the responsibility
- Priority level is school safety (Ms. Raboli)
 - Teachers/staff 1st priority but school safety a close second
 - Targeted dollar amount? (Steve)
 - Current security is low-end, self-done surveillance, needing a company to do the work.
 - The potential move into youth room/pastor's office as current office tight – add ability to buzz into office then too



Board of Directors Feb. 15, 2018

FINAL

- State dollars for school safety (OSBA link) Brian saw – should look into
- Meet with church members in six days (next Wednesday) and would also like to improve church safety – a shared responsibility
- Kim has a safety ask - asphalt update for parking lot?
 - Brian – the church may ask SCS for funds to help with repair/replacement – we will find out at the meeting
- Emergency food setup for each student
 - Aging out – need to replace
- Technology – good currently (Ms. Raboli)
- Kim asks about musical instruments, library and art supplies
 - Art good – using remaining PEF fund to fill out
 - Library has limited space – update quality of books (Love of Learning book series would be great to have)
 - Reading curriculum – shared, mentor books, guided reading – done well this year with what we’ve had (will evaluate in spring)

Brian circles us back to the topic...

- Increase in safety: are we all good for safety increase in budget? All are good with that suggestion.

(Gail recused for next part of the discussion)

- pay raises – consensus for pay raises in next year’s budget? All are good with that suggestion. Brian recounts that one year ago we had a 15% deficit average underpaid when compared to SSD (new – more experienced hit more on deficit)
- What percent overall? Move to in line with SSD i.e. Kim’s top, budget 10% stretch goal...
 - COLA (Cost of Living Adjustment) – 3% typically done each year
 - What percentage raise is the budget minimum?
 - Ms. Raboli’s floor – 6% because cola of 3% last year was not given
 - Perhaps split out 3% COLA from gap to reach 15% (Perry)? Somewhat semantics Steve says. Perry wants to see COLA
 - Kim’s floor of 4% to keep fiscally responsible.
 - What did SSD do for COLA last year? Don’t know - we should find out...
 - Brian – 4-10% increase range for Kim to look into for budget explorations

Perry asks, when is budget due? Next month, March. Due to district on 4/15 (perhaps emergency meeting to complete if needed).

D. Long-Term Finance & Fundraising



Board of Directors Feb. 15, 2018

FINAL

Brian led the discussion on long-term financing and fundraising, basing his comments on the data he passed along at the last board meeting:

- One school relies on the 80% state funding alone but most of the others do not (i.e. they are fundraising to cover the revenue gap)
- Some schools have up to two additional income streams
- Family contribution stream is the primary additional revenue generator
- Only a few are looking into grants and/or corporate funding

Brian posed that there are four legs to stable school funding model based upon the research that he and Frank completed:

- state funding
- family funding
- corporate/local business sponsorships
- grant writing

Many schools shifted to family fundraising and the use activity fee, supply fee, etc. model. Part of the registration process (full payment or in two parts) is in the spring or summer time before classes start; tax deductible contribution early in the year, first week (we do this to make staff pay where it needs to be). Board then knows what dollars they have available no PAC donations given directly to the school. PAC does fundraising toward projects which makes them more successful as they can focus on those 'near and dear' revenue streams. Budget dollars arrive early and project dollars that come into PAC happen during school year. Need to consider doing something similar and then look into whether SCS uses three or four legs of the stable school funding model.

Perry funding were percentages discussed by the schools? No others but state (80%) and family (20%).

The common approach of combining activity and supply fees allows more budgetary planning and the dollars arriving earlier in the fiscal year and before/as the school year begins helps stabilize the funding through the school year.

We should change the (Program Activity Fee) PAF in both name and timing.

- Ms. Raboli thinks an "activity fee" is good name as opposed to a supply fee. Set it up early and get the funding culture built.
- Carolyn thinks this approach is clean and matches what others do.



Board of Directors Feb. 15, 2018

FINAL

- Ms. Raboli thinks the 3 Rivers approach is good where the board presents the amount school is short in funding which is then divided by #students equaling the funds needed on a per student basis
- Yes, agreed upon for the name change (and also signals an SCS cultural change) instead using **activity fee**

When should we start? The sooner the better so as to communicate to the school community, perhaps as soon as the annual Celebration of Learning, a whole school gathering where fundraising can be discussed including meeting the board, and people turn in registration packets (27th of April – week after registration packets are sent out)

Kim – PEF is not part of the registration ‘contract’? No, it’s not. Requesting earlier in the year is suggested by many charter schools to get funds into classroom. With the PEF many questions surround its use which has tight guidelines.

Perry – the name of the fund defines what happens? No, board defines name and what happens – PEF was the name of fund and it was restricted to its initial, intended usage.

Brian – SCS has higher expectations and it is okay to ask for extra monies to continue funding

Frank – concerned that people who can’t make bulk payment at front be penalized. Brian – will come back with specifics later and we can address that point then.

Ms. Raboli – what about webinar by Brian to pass along a message about the new program? Perry was concerned about the time commitment to do so. Brian liked the idea.

Gail - Why is an activity fee separated from donations – is it not tax deductible? Cascade heights funding amount - \$1200/family – that amount makes sense.

Frank – what is meant by required? Required means that the school requires the money to survive, financially.

Kim – we can’t charge tuition but can charge reasonable fees. Is it mandatory to pay fees? Ms. Raboli replies, no. SSD charges fees for fieldtrips – SCS could too.

Perry – the fact that Sherwood residents pay property taxes to SSD, which then gives SCS 80% of the total, leaving the 20% gap. People might feel they are required to ‘pay’ twice required which may not go over well with families.



Board of Directors Feb. 15, 2018

FINAL

Brian – If we phrase the option as an opportunity to give and to help people will respond positively to the request feeling the donation is not required. Carolyn – many parents have the mindset when deciding in what school to place their child ... private too expensive but charter is a great choice.

Perry – keep the message positive going forward in this first year as Kid’s First was greatly successful in its initial year and this fundraising model can be too.

Agenda Business Item: Rename of the Program Activity Fee (PEF) to Activity Fee (AF) and move timing of request to match spring registration process.

Motion by – Frank Scholz

Seconded by – Carolyn McBee

Discussion: none

Board Vote: passes unanimously (yeas – Perry Francis, Steve Schweitzer, Gail Wallace, Kim Rocha, Carolyn McBee, Frank Scholz, Brian Craker; nays - none)

Ms. Raboli suggests to the office that they start to move to an early Activity Fee (AF) request, adding a financial incentive to pay before the first day of school while offering a monthly reminder though the year for families choosing to pay over the year.

Next step in the reimagining of the funding process is to move ‘Kid’s First’ to the school board, something that was discussed at the finance committee meeting with PAC. The board would then control/manage that program.

- Kim thought that long term it is good idea but it is not a simple action and needs more examination. Is the bookkeeper going to do that and what amount of time will be required for the office staff to help manage?
- Gail – likes that wording “\$1200 per family to close the gap”. What amount could families tolerate?
- Brian though we should focus on a) start of school year documentation, b) form filled out with payment plan during registration c) having the fundraising process all be done online
- Ms. Raboli wanted to ensure the language was correct and wonders what might happen, finances-wise, if families leave during the year. Would they get a refund?
 - Perry asked if they do now? Yes, Kim answers if the family leaves in first 30 days of school and then get all or most back.

Brian asked that what if Frank and he were to work on a proposal for next board meeting concerning fundraising? Everyone agreed that made sense. We will also need to decide by the March meeting to adopt a fundraising approach and the action of moving Kids First to the SCS board.



Board of Directors Feb. 15, 2018

FINAL

III. Academic Excellence

A. Principal/Administrator's Report

Ms. Raboli's administrator report is attached as an addendum.

High school night – Frank suggested this was very important being parent of a new 9th grader – worked well last year.

Snow shoveling – Brian - perfect storm last year with heavy snowfall, church facilities person injured, and Tim Brandt was busy too so church response was limited. We need to have clear what to do in such a case in documentation and put out word for volunteer list in such circumstances.

B. Parent/Student Handbook

Brian checked in with office staff on any needed additions to handbook prior to restarting.

Agenda Business Item: Motion to accept the parent/student handbook as presented and authorize the staff to make changes as needed.

Motion by – Brian Craker suggested language, so moved by Steve Schweitzer

Seconded by – Carolyn McBee

Discussion:

Perry asked if the idea staff making changes without the process being managed by the board was for this year or permanent.

Ms. Raboli suggested that going forward this will be the approach based upon the suggestion of OSBA.

Board Vote: passes unanimously (yeas – Perry Francis, Steve Schweitzer, Gail Wallace, Kim Rocha, Carolyn McBee, Frank Scholz, Brian Craker; nays - none)

IV. Facilities/Operations

A. Safety Committee Update

- Security system currently needs help.
 - o Brian suggested pastor Tim thought it helpful to see a comprehensive security system and joint access. Potentially we could have a police officer restroom for officer's visit along with some way to monitor exits.
 - o Gail suggests she would like it to happen this year
 - Brian – need to tackle after talking with church and looking into the potential for state dollars but it is a priority - Safety is #1 priority.



Board of Directors Feb. 15, 2018

FINAL

- Steve – someone shared with him their privacy concerns with people not affiliated with SCS having access to school-based videos
 - o Brian suggested we need some guidelines around this topic.

Break called at 8:15 - returned at 8:25 to continue

V. Governance

A. Unfinished Business, Calendaring, Planning & SSD Deliverables

Steve – lease, refile for property tax exemption if lease changes – portables, copier perhaps Chris handled? Brian asks Steve to check with Chris on that point.

Brian – Calendar omission - notify our employee the superintendent – school administrator – have contract review and approved by march 15th which is not what we can do this year but will try to do next year.

Joy – move up her evaluations within that month and have teacher contacts available that month, March. Brian – set goals with admin before previous year finishes

B. Thank You & Recognition Notes

- Gail sent a thank you note to Ms. Murphy's students and will do Ms. B's students this month.

C. Future Board Leadership

- We are in the last part of board term – final meeting for the academic year is June 21st, currently.
- Each year 3-4 board members are up for replacement or renewal
- Two board members are in their final term and two board members up for renewal
- All members should think of people who might be interested and not affiliated with the charter school but have outside experience with business, fundraising, etc.
- Ms. Raboli mentioned diversity of individuals is important
- Brian suggests sending interested people directly to Steve or him. Brian was talking with a parent today and was encouraged and they were sharing a hopeful outlook for the school going forward which was exciting.



Board of Directors Feb. 15, 2018

FINAL

D. Future Board Meeting Schedule

- Administrator annual review timing – before March 15th deadline or after spring break. Brian will work with Joy after spring break on timing and preparation for the review.
- June board meeting reschedule – currently is June 21st. Is there interest in moving to June 7th or June 14th? Discussion ensued.
- Summer lottery is coming up soon.

Agenda Business Item: Motion to move the June 21st board meeting to, Thursday, June 14th.

Motion by – Steve Schweitzer

Seconded by – Carolyn McBee

Discussion:

none

Board Vote: passes unanimously (yeas – Perry Francis, Steve Schweitzer, Gail Wallace, Kim Rocha, Carolyn McBee, Frank Scholz, Brian Craker; nays - none)

E. Board Comments & Communications

Gail mentioned she had items she would like to discuss but was not sure when to raise their addition to the board agenda. When would be good?

- Charter school-SSD liaison to be proactive and working with school district on the potential to move to Hopkins. Brian mentioned the SSDs earliest decision would be 2019 and to start talking in spring of 2018 and then somewhat more frequently thereafter.
- Brian passed along the OSBA board training book copies and mentioned OSBA passed along a Superintendent/administrator evaluation workbook which is something to consider looking at in the future.

VI. Closing Items

- A. Next Regular Meeting: **Thurs. Mar. 15th, 2018**
- B. Adjourn Meeting

Meeting adjourned at 8:57 PM - all in favor



Board of Directors Feb. 15, 2018

FINAL

Recording of minutes were completed by Board Secretary, Perry Francis. **(These minutes are approved – 19apr18)**



Board of Directors Feb. 15, 2018

FINAL

PAGE INTENTIONALLY LEFT BLANK



Board of Directors Feb. 15, 2018

FINAL

Joy Raboli Administrator's Report January 2018

Current Enrollment for 2017-18

Grade	Students	Waiting List
K	21	0
1	17	0
2	25	0
3	23	1
4	25	0
5	23	0
6	23	1
7	23	0
8	21	1
Total	201	3

The New Year always brings enrollment changes. The first day back from the winter break, we had 7 brand new students. We had a family of three siblings decide to home school their students, and others moved. The end result was that we increased our enrollment by two to bring it up to 201.

Junior Honor Society

We are happy to announce that SCS has started our own National Junior Honor Society chapter and we held our first inductee ceremony on January 9th. Ours is the only middle school chapter in Sherwood! It was exciting to induct 21 of our middle school scholars on this special evening. The National Junior Honor Society is America's premier organization created to recognize outstanding middle school students. NJHS serves to honor students who have shown excellence in the areas of service, scholarship, leadership, citizenship and character. Our H.E.A.R.T. Skills are a wonderful launching pad for our NJHS students who have been using these skills for many years at SCS. Our students join more than one million NJHS students across America, as well as the District of Columbia, Puerto Rico, many U.S. territories, and Canada. Being a member recognizes students for their academic accomplishments and also challenges them to go further by active involvement in



Board of Directors Feb. 15, 2018

FINAL

community service and school activities. We are so proud of our students and thank Mrs. Boedigheimer for taking on the role as advisor.

Performance Task

Our teachers met together on our curriculum Friday to review student performance tasks in English and Mathematics. Part of testing preparation is helping students practice the following:

“Measure capacities such as depth of understanding, math, research and writing skills, and/or complex analysis with relevant evidence. These assessments are designed to provide students with an opportunity to demonstrate their ability to apply their knowledge and higher-order thinking skills to explore and analyze a complex, real- world scenario.”

Teachers reviewed their practice performance tasks in math and ELA with each other and adapted their instruction according to the data received.

Smart Board Training

Scott Taylor came to do another SMART Board training on our curriculum Friday. The teachers came away with many new skills and innovations to bring to the classroom. The teachers are enjoying the training in smaller chunks so they can take what they learned and apply it without being overwhelmed.

SBAC Training

SSD technology trainer, Patrick Shuckerow, came to our Friday training to help teachers prepare for the Smarter Balanced Assessment. Each year we learn about what teachers need to do to launch the assessment, understand guidelines and regulations, accommodations and time frames. The teachers left the training feeling prepared to help our students navigate the SBAC well.

High School Forecasting

This is the time of year when Sherwood High School begins their forecasting for schedules and placements for incoming freshman. Our counselor, Kaylie Buchanan is helping our students prepare. We asked that the high school counselors come to SCS to do a presentation on classes and electives like they do for all middle school students in the district. They suggested that we ask our families attend the parent evening regarding forecasting later in February. Having students wait until the parent information night makes our students last in class forecasting. I would like to see our students brought into the process when other SSD are selecting their classes. I wrote to the high school counselor and Assistant Superintendent Gary Bennett, requesting that our students receive the same information as the students in the district middle schools. We were turned down



Board of Directors Feb. 15, 2018

FINAL

multiple times. We have let our families know that there is a forecasting meeting that they need to attend.

Great Kindness Campaign

Every year, we participate in the Great Kindness Campaign, which is January 22- 25. The Leadership class has come up with 16 different "challenges" for students to participate in during the week.

Each day of the week we had four different acts of kindness. If the student completes an act, an adult is to initial it on their kindness board (piece of paper that looks like a BINGO board.) If a student completes ALL of the challenges for the week, he/she will get a Kindness Certificate. We will also have a raffle for one elementary student and one middle school student to earn a Kindness Bag full of goodies.

Along with the Kindness Challenge, we will be doing Kind Coins again this year. Last year we helped raise money for a school in Pakistan. This year, the coins are going to Hurricane Relief. Leadership students are in charge of coin collection. We are collecting coins from Jan. 22 - Feb. 1. The winning class of coins will earn a free dress day.

Safety Committee

The Safety Committee met January 23rd and discussed many issues. Our committee is prioritizing needs and we have areas of concern:

1. We have been having problems with our surveillance cameras getting fried because of the wiring in the portables. We are looking into electricians, but we think the best place to start is to work with a company called Protection One (we are also looking at a total of three other bids) who will come and install a surveillance system. They know how to install the best system for us, monitor it and repair if needed. Before, were trying to manage it ourselves and in the end, we would have saved money had we gone with a company that just does surveillance. One area they may want to put cameras is the church building. We need permission for that before our next Board meeting.
2. We need to be proactive about snow days and we cannot assume that the office can prepare the driveway. We need a church point person whose job is it to handle the parking lot on snow days for us. It is not possible for the office or me to get there and shovel the snow in enough time. Angela and I have young kids and can't leave them super early. All three of us live 15 minutes away in good traffic. We see this as something that a landlord (the church) is responsible for managing. We would like to see a clearly written document that shows who from the church is doing what, in the event of a snow day.



Board of Directors Feb. 15, 2018

FINAL

3. Security is of paramount importance and we cannot afford to lose students because we do not have a secure front office area. We need the church to switch the youth room with our two offices. We need a buzz in system and a proper office area so that we can control who comes and goes. We are paying for the youth room space and need to use it.

4. Not enough potholes were filled and the one that we were worried about near the crosswalk was not filled. Cars drive through it and splash the teachers doing carline. Students also trip in the hole.