

SHERWOOD CHARTER SCHOOL

BOARD OF DIRECTORS MEETING MEETING MINUTES

Date: Tuesday, July 17, 2012 at 7:00 PM

Location: Sherwood Friends Church, 23264 SW Main Street, Sherwood, OR 97140

Attending:

Jenelle Christensen—Chair

Jim Farner

Reneé Simas—Co-chair

Corey Werle—Treasurer

Keith Halasy—Secretary

Andy Jensen

Cindi Lilligren

Kim Young

1. **Call to order:** 7:03PM
2. **Lottery Completed**
3. **Public Comment** – none.
4. **Introduced new pastor for Sherwood Community Friends Church, Rich Miller and Nadine**
5. **Board Discussion**
 - Approval of Minutes
 - June 19th Board Meeting minutes approved
 - Motion from Jenelle: approve minutes
 - Second: Renee
 - Board vote: All ayes; minutes approved
 - July 5th Work Session minutes approved
 - Motion from Jenelle: approve minutes
 - Second: Renee
 - Board vote: All ayes; minutes approved
 - Reports to the Officers/Director/Others
 - Jan Smith not in attendance; update on tasks in process from Cindi
 - Wait lists for various Grades Reported
 - Science Teacher Hired—Bryan Pulse
 - Reviewed Treasurer's Report
 - Financials for FY2012

6. Action Items

- New copier
 - Motion from Jenelle: enter into 60 month lease with Pacific Office Automation for two Konica copiers \$262 per month less paper/staples; overages at \$.0052
 - Second: Andy
 - Discussion
 - Leases cost is \$100 more than budget, but projected consumables is projected to be approximately half of current copiers
 - Status of current copier equipment
 - Out of current lease contract on operable copier as of October 2012
 - Other copier is outside of useful salvage life, Pacific Office Automation will haul away
 - Board Vote: All ayes, motion carriers
- Lottery Date Change
 - Motion from Jenelle: second lottery date to be moved to date of June board meeting in perpetuity.
 - Second: Corey Worle
 - Discussion: None
 - Board vote: All ayes, motion carries.
- Set Monthly Board Meeting Dates/Time
 - Motion (Janelle): monthly board meeting dates to move to third Thursday of each month at 7pm. New date to be adopted as of August 2012.
 - Second: Andy Jensen
 - Discussion: None
 - Board vote: All ayes, motion carries
- Purchase of Storage Container
 - Discussion: Kim Young to provide more complete detail on storage container; board review of options in August 2012 meeting

7. Unfinished Business—Jenelle stated desire to address during August 2013 board meeting

- June Payout Policy—not a current priority
- 10 day vacation removal—waiting for input of new Director
- Board Training—Renee in contact with Liz Vohland for information on OSBA training contact
- Balloon payment contingency—to wait until final 2012 student count completed

8. Board Comments/Announcements—None

9. Adjournment

- Motion (Janelle): adjourn board meeting
- Second: Jim Farner
- Board vote: all ayes, meeting adjourned at 7:55pm