

SHERWOOD CHARTER SCHOOL

BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, September 20, 2012 at 7:00 PM

Location: Sherwood Friends Church, 23264 SW Main Street, Sherwood, OR 97140

Attending:

Janelle Christensen—Chair
Reneé Simas—Vice-Chair
Jim Farner—Asst. Treasurer
Andy Jensen
Corey Werle—Treasurer
Frank Canepa
Joy Raboli

Other: Cindy Liljegren, Kim Young

1. Call to order: 7:03PM

2. Pledge of Allegiance

3. Reading of Sherwood Charter School Mission

4. Public Comment

- Cindy L. commented on staffing, asked about full-day kindergarten payments, and informed the board that she had received the results of the school audit.

5. Approval of Minutes

- Aug 16, 2012 Board Meeting minutes
 - Motion from Jenelle: approve minutes as provided to Board
 - Second: Renee
 - Board vote: All ayes; minutes approved

6. Reports to the Officers/Administrator

- Administrator's report-Joy Raboli - Joy presented her report
- Treasurer's report-Corey Werle - financial statements were reviewed
 - Reviewed Income Statement
 - Reviewed Balance Sheet
 - Reviewed Aging Statement
 - Review checks written

7. Action Items

- Budget Changes –

- Motion from Jenelle to transfer \$2700 from staff salaries to audio-visual, and \$389 from staff salaries to books and periodicals.

- Motion seconded by Frank Canepa

- Board vote: all ayes, motion passed.
- Staff Social media policy adoption - Joy received a letter from our attorney about policies regarding staff use of social media. Renee will review and bring a recommendation to the October board meeting.
- Use of 2011/2012 our fair share overage - Kim Young presented pricing and options for purchasing a storage container for PE equipment to replace the one we are currently leasing.

- Motion from Jenelle to approve purchase of storage container up to \$3500, using \$2928.66 from "my fair share" and the remainder coming from current funds budgeted for rental of the existing container, contingent on approval from the church.

- Motion seconded by Corey Werle
- Board vote: all ayes; motion passed.
- Emergency Preparedness overview - The board discussed current emergency procedures, supplies, etc. Joy will present a plan to the board in the near future.
- School Mascot Discussion - The board discussed adopting a mascot. Joy will solicit input from students, teachers, staff, and parents.

8. Unfinished Business

- Telecom System - Jim F. will research options for phone systems. M: Jenelle C. - to move \$700 from staff salaries budget to Telephone.
- Riggs/ English Curriculum Review - The board needs to review the current curriculum. Due to having a new math curriculum, this will be revisited next year.
- Board Training-Renee Simas - discussed content and scheduling of board training. Date set for October 13th. Priority will be goal setting and strategic planning.
- Balloon Payment Contingency - \$15k balloon payment for modular purchase will be due 8/1/14. Will be budgeted.
- Storage Container Update - done in 7c above
- Strategic Plan - Will be addressed by board training
- Signage - Joy will work with Ben Davis to put logo on mission statement.
- Sunday night set up - current employee who is doing setup will no longer be doing it. Joy will arrange for someone else to do this work.

9. Board Comments

- Jim F reported that the new copiers are working well. The school has one extra copier, Jim will dispose of it.

10. ADJOURNMENT

- Motion from Janelle Christensen: adjourn board meeting at 9:00p
- Second: Renee Simas
- Board vote: all ayes, meeting adjourned at 9:00pm
- **NEXT MEETING:** Thursday, October 18, 2012 at Sherwood Charter School