



Minutes from the Meeting of the Board of Directors

Thursday, May 21, 2013 at 7:00 PM

Attending:

Jenelle Christensen—Chair
Renee Simas—Vice Chair
Corey Werle—Treasurer
Andy Jensen
Jim Farner
Frank Canepa
Joy Raboli

1. Opening Items

- Call to order: 7:12PM
- Pledge of Allegiance
- Reading of Sherwood Charter School Mission and Vision
- Approval of Minutes from March and April board meetings
 - Motion by Jenelle to approve March and April board meeting minutes
 - Motion seconded by Andy
 - Board vote: all ayes, motion passes
- Public Comment: none

2. Academic Excellence

- Administrator's Report—May 2013, Joy Raboli
 - Presented to safety committee; received funding from PAC on all recommended enhancements including inside door locks, peep holes, remote cameras, etc.

3. Finance/Fundraising

- Treasurer's Report—February 2013, Jim Farner
 - Reviewed P&L Summary
 - Reviewed Income Statement
 - Reviewed Balance Sheet
 - Reviewed Accounts Payable
 - Reviewed Aging Statement
 - Review credit card charges and checks written
- Motion by Corey to add agenda item to discuss budget
 - Second by Janelle

- Board Vote: all ayes, motion passes
- Review of Budget committee end of year projections, Corey Worle
 - Reviewed key current balances and estimated funds and expenses over summer to determine ending balance
- Motion by Jenelle to add agenda item to review status of afternoon kindergarten
 - Motion seconded by Corey
 - Board vote: all ayes, motion passes
- Review of Afternoon Kindergarten
 - Low number of registered students (2 of of Jun 21) are below threshold to keep class on schedule
 - Parents of registered children will be notified
- PAC Update, Kim Young
 - Auction preparation going well
 - 130 tickets sold thus far

4. Governance

- Policy update
 - Jenelle has policies for Board review on May 30th
 - Sub-committee to be established to present recommendations to full Board
- Annual Report of the Board, Jenelle Christensen
- Motion by Renee to add agenda item to discuss school-wide parent survey
 - Motion seconded by Jenelle
 - Board vote: all ayes, motion passes
- Review of last year's school survey and data collected to enable comparison to last year's data
 - Keith to recreate survey and send to parents within a week
 - Make an annual activity
- Organization Planning/Calendar Items
 - Review of key dates for lease, insurance, budget year end
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- Deliverables to Sherwood School District
 - Board to provide letter to District outlining

5. Facilities/Operations

- Facility Committee Report, Renee Simas
 - Review lease agreement and push forward with re-signing rolling 3-year lease
 - Need to review wear and tear of SCS premises with landlord prior to June 30 to address and budget for needed repairs
- Tech Committee Report, Keith Halasy
 - Reaffirmed that 50 laptops are on their way
 - Reviewed progress in identifying software and services for staff and students
 - Reviewed recommendations for broadband access and telephone systems
 - Recommendations to be finalized by end of May to enabled purchases as early as possible in June

6. Community Engagement/Board Development

- Interview/Select Board Candidates
 - Interviewed Amy Anderson and Kim Young, read letter from Nadine Miller
 - Motion by Jenelle to nominate Kim Young to service in the 6th Board position
 - Motion seconded by Jim Farner
 - Board vote: all ayes, motion passes
 - Motion by Jenelle to nominate Amy Anderson to serve in the 7th Board position
 - Motion seconded by Keith Halasy
 - Board vote: all ayes, motion passes
- Vote for Board Officers for 2013-2014
 - Motion by Renee to nominate Keith Halasy to serve as Board chairperson
 - Motion seconded by Jenelle
 - Board vote: all ayes, motion passes
 - Motion by Jenelle to nominate Renee Simas to serve as Board Vice-chairperson
 - Motion seconded by Keith
 - Board vote: all ayes, motion passes
 - Motion by Jenelle to nominate Kim Young to serve as Board Treasurer
 - Motion seconded by Keith
 - Board vote: all ayes, motion passes
 - Motion by Jenelle to nominate Renee Simas to serve as Board Secretary
 - Motion seconded by Keith
 - Discussion: Renee filling secretary role on a temporary basis
 - Board vote: all ayes, motion passes

7. Adjournment

- Scheduled Board work session for May 30, 2013 to review OSBA policy packet
- Next Board Meeting – June 20, 2013
- Motion from Janelle Christensen: adjourn board meeting at 8:32p
 - Second: Renee Simas
 - Board vote: all ayes, meeting adjourned at 8:32pm