



Minutes from the Meeting of the Board of Directors

Thursday, July 18, 2013 at 7:00 PM

Board Members Attending:

Keith Halasy—Chair/Co-Secretary
Renee Simas—Vice Chair/Co-Secretary
Jenelle Christensen
Jim Farner
Amy Anderson
Joy Raboli

Board Members Not in Attendance

Kim Young—Treasurer

1. Opening Items

- Call to order: 7:03PM
- Pledge of Allegiance
- Reading of Sherwood Charter School Mission and Vision
- Approval of Minutes from June board meetings

- Motion by Keith to approve June board meeting minutes as provided
 - Motion seconded by Jenelle
 - Discussion
 - Areas noted for July agenda not included and will be pushed to August agenda

- Adjusting student counts per grade to account for larger student population
 - Board vote: all ayes, motion passes
- Public Comment:
 - None

2. Academic Excellence

- Administrator's Report—July 2013, Joy Raboli
 - Remain at 223 of 225 slots filled
 - Review of staffing changes for 2013-2014
 - Lisa Sharp not returning
 - New Kindergarten teacher, Kayla Rivas was hired

- Reviewed Jan Zobrist requirements for time off at the start of the school year and alternatives for handling her class during that period
 - Board to research providing short term disability coverage
 - Joy to make recommendations on Jan's participation in her classroom during her time off

3. Finance/Fundraising

- Treasurer's Report—July 2013, Jim Farner
 - Reviewed P&L Summary
 - Reviewed Income Statement
 - Reviewed Balance Sheet
 - Reviewed Accounts Payable
 - Reviewed Aging Statement
 - Review credit card charges and checks written

4. Governance

- Policy development update
 - Board Meeting to be held August 8 at 7pm for review of new policies and vote to adopt
- 2013-2014 Review of Upcoming Calendar Items
 - Lease extension signed and walk-thru with church elders completed
- Deliverables to Sherwood School District
 - Annual Report to SSD for 2011-2012 submitted
 - Annual Report to SSD for 2012-2013 in process

5. Facilities/Operations

- Facility Committee Report, Jim Farner
 - Review lease agreement and push forward with re-signing rolling 3-year lease
 - Church reviewed changes to rooms desired by SCS, favorable reaction to most
- Tech Committee Report, Keith Halasy
 - New 12-line phone system to be installed in late July
 - Proceeding with purchase of Microsoft Office 365 license to equip existing laptops in time for training
 - Identifying new source for laptops to equip middle school grades

6. Community Engagement/Board Development

- Board recruitment continues

7. Adjournment

- Next regular Board meeting – August 15, 2013
- Motion from Keith Halasy: adjourn board meeting at 8:11p
 - Second: Jenelle
 - Board vote: all ayes, meeting adjourned at 8:11p