



23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: Thursday, February 19, 2015 – 6:30 pm
MEETING MINUTES*

I. Opening Items

The Sherwood Charter School Board of Directors met for its regular meeting on Thursday, February 19, 2015, in the math room of the Sherwood Charter School, located at 23264 SW Main Street, Sherwood, OR 97140.

The meeting was **called to order at 6:30 pm** by Chair, Keith Halasy.

Members Present: Keith Halasy, Joy Raboli, Kim Young, Stephen Schweitzer, Brian Craker, Tee Ramos

Members Absent: None

Public Present: Elizabeth Pietzke, Brenda Carlson, Julie & Randal Nelson, Tiffany Kelley, Andrew Armitage, Kacie Armitage, Susanne Werle

The Pledge of Allegiance was recited by all present, and Steve Schweitzer read Sherwood Charter School's Mission & Vision Statements.

Teacher Presentation: Kindergarten—Ms. Clinebell

Josiah, Brianna & London came to show us how to share the joy in learning, by demonstrating "Math Garden," "Master of the Alphabet" and other hand-made games. They also displayed drawings and simple narratives that they had written. Ms. Clinebell discussed some of the phonic and visual goals over the course of the year. Each subject area during the year is themed as a "garden" in correlation to the idea of "kinder-garden."

Agenda Business Item: Approval of Minutes from 01.22.15 meetings

MOTION BY Brian Craker to approve the minutes as modified.

Seconded by: Tee Ramos

Discussion: None **Board Vote:** all ayes; **motion passed.**

Agenda Additions:

MOTION BY Kim Young to add agenda item , VII.A: Board Comments

Seconded by: Steve

Discussion: None **Board Vote:** all ayes; **motion to add agenda items passed.**

Middle School Student Presentation:

Joy reported that the student council has expressed their desire to purchase lockers, and are raising money, obtaining 3 bids, and measuring for location.

Public Comment:

Susanne Werle: Knowing that as a school we have desired to have a playground structure of some sort, but are restricted on land and topography. Noticed that at Schnider park they have playscape boulders that kids can safely climb, plus balance beams. PAC is researching.

II. Academic Excellence

Principal/Administrator's Report:

Principal Joy Raboli submitted her monthly report. Highlights from the report include:

- Enrollment is holding at 222, with 24 on the waiting list.
- Shared highlights from Dr. Nancy Golden's (Oregon Chief Education Officer) white paper including recommendations specifically regarding the use and impact of the "Smarter Balance Assessment". Recommendation #12 was to suspend the use of the Smarter Balance Assessment results for school ratings on report cards, particularly because most schools have no experience with the test and not enough training has been offered to help allow for enough preparation for the teachers and students.
- Some "Opting Out" options are available for religious objections or severe special needs, but permission must be obtained from the district and an alternative method of demonstrating mastery of the Common Core State Standards must be put in its place.
- 8th grade Assessment. Our students outscored the national average, per normal and as expected.
- Laptop Update: One test Chromebook was purchased to test out and determine if they will meet the classroom and testing needs. Ready to purchase the rest in the next week.
- H.E.A.R.T. Week was a great success, with each teacher and class created a fun week of different activities to continue developing those H.E.A.R.T skills.
- Successful Science Fair: An "Incredible Science Fair" for our middle school students, which was lead by teacher Shannon Peterka from our Leadership Academy. One student is moving on to the Intel Science Fair. The parents were so impressed with Ms. Peterka's extra effort for the fair that they chipped in and gave her a gift card as a thank you.

Safety Committee Update: Begun implementing suggestions from Officer Hanlon after our Code Red/Yellow drills, and also completed bus evacuation drills in partnership with SSD.

Math Committee: Needing to expand committee and recruit additional members, ideally one more teacher and one more parent. Researching local math resources to see what options may be available to help bolster SCS. Possibly getting two more individuals to help out in math class.

Update on Teacher's Aid/Math Assistant: PAC voted to help donate funds to support an assistant for elementary and math support. Finalizing details with hope to have someone in place by March.

III. Finance/Fundraising

Treasurer Kim Young led a **Review of January Financials**, which included review of the Profit & Loss summary, Income Statement, Balance Sheet, Accounts Payable, aging Statement, credit card charges and checks written. January total income was ~59% and total expenses were ~45%. Finance Committee met on Feb. 5th to work on preliminary budget to be sent to the district.

All Day Kindergarten Financial Impact:

Agenda Business Item: Full Day Kindergarten

MOTION BY Kim Young to adopt full-day Kindergarten beginning of the 2015-16 school year.

Seconded by: Steve

Discussion: None **Board Vote:** all ayes; **motion passed.**

Funds for Teacher's Aid/Math Assistant: PAC would like to donate \$3,000 to help pay for a teacher's aid, and hoping the Board can provide matching funds to specifically provide for an assistant in Math. Funds are currently available in this year's budget Personnel line.

IV. Governance

Updates on Unfinished Business: List reviewed and updated. Nothing to report at this time.

Calendar items/Deliverables to SSD: March 15th--Preliminary budget to district.

Follow-up on Policy Updates:

DJC (D1, G1 & AR): Policies are redundant to current policies already in place.

Annual Objectives for SCS Principal, SCS, and SCS Board: Questions from Parent surveys from 2013-14 school year were reviewed. Deleting question regarding spring break and adding question about intention to return in 2015-16.

V. Facilities/Operations

Facility Liaison Report: Tee & Brian met with Pastor Rich a couple of weeks ago to discuss issues and cooperation of church and school shared use. Then set-up shared Outlook calendar that church administers and school office can view. Cindy can then view room availability for special requests and then send room request to church office for approval. Also began reviewing language in the lease to allow for regularly scheduled times for church use outside of regular school hours. Zero-Point Policy also in discussion with church to help with room set-up and changes in the K, 1st grade and music room downstairs.

Techonology Liaison Report: No significant issues to report at this time.

Lease Agreement: Tee & Brian will meet with Pastor Rich to review current lease and make changes for 2015-16.

VI. Community Engagement/Board Development

Upcoming Board Meeting Training: OSBA Training Session—Tues. Feb. 24th, 5:30pm.

Board Member Recruitment: Notice with instructions for those interested in joining the board will be sent out in the coming weeks. The board currently has two openings to fill.

VII. Closing Items

Board Comments: Brian suggested adding a regular PAC Report slot for a monthly report if they so choose. Keith reported that our lawyers put in a request for full payment from the litigating party, and the judge ruled “overwhelmingly in approval”, which is rare. This will save PACE (our insurance company) on their lawyer costs.

The next board meeting has been scheduled for Mon., Mar. 9th, 2015 at 6:30pm. This meeting is NOT in alignment with our regular meeting schedule.

Agenda Business Item: Adjournment of Meeting

MOTION BY Keith Halasy to adjourn the meeting at 8:19pm

Seconded by: Tee Ramos

Discussion: None

Board Vote: all ayes; motion passed.

VIII. Minutes Submission

*Recording and submission of minutes by Board secretary, Brian Craker. Minutes are considered in DRAFT form until approval by Board of Directors.

(NOTE: These minutes were APPROVED by the Board of Directors on March 9, 2015.)