



SHERWOOD CHARTER SCHOOL

23264 SW Main Street, Sherwood, OR 97140

Work Session of the Board of Directors: Wednesday, September 10, 2019 – 6:00 pm

Humanities Room at Sherwood Charter School

FINAL MEETING MINUTES *

I. Opening Items

The Sherwood Charter School Board of Directors met for a work session on Tuesday, September 10, 2019, in the Humanities Room of the Sherwood Charter School, located at 23264 SW Main Street, Sherwood, OR 97140.

A. Call the Meeting to Order:

The meeting was called to order at 6:04pm by Chair, Karen Schrader.

Members Present: Karen Schrader (Chair), Joe Whitehead (Vice-Chair), Perry Francis (Treasurer), Frank Scholz (Secretary), Alison Craker (HR & Policy), Lori McKinley (Fundraising)

Members Absent: None

SCS Staff Present: None

Public Present: Kristen Miles (OSBA)

II. Business

A. Board Training

The Board met with Kristen Miles, Board Development Specialist, from the Oregon School Boards Association. Ms. Miles covered topics important to running an efficient and legal board. Topics included:

- Best practices
- Role of the board
- School board calendar
- Division of duties
- Board meetings
- Executive session

- Duties of the board chair
- Email
- Ethics
- Common issues
- Board-Administrator working agreement
- Perspective
- OSBA services

III. Closing Items

A. Adjourn Meeting

Motion: Adjourn the meeting at 8:38pm.

Proposed: Perry Francis (Treasurer)

Seconded: Lori McKinley (Fundraising)

Discussion: None.

Board Vote: Aye - Unanimous
 Nay - None
 Abstain - None

Result: Motion passed.

IV. Minutes Submission

- * Recording and submission of minutes completed by Board Secretary, Frank Scholz. These minutes were approved by the Board of Directors on September 25, 2019.