



23264 SW Main Street, Sherwood, OR 97140

Work meeting of the Board of Directors: Wednesday, March 4, 2020 – 6:30 pm

Art Room at Sherwood Charter School

FINAL MEETING MINUTES *

I. Opening Items

The Sherwood Charter School Board of Directors met for a working meeting on Wednesday, March 4, 2019, in the Art Room of the Sherwood Charter School, located at 23264 SW Main Street, Sherwood, OR 97140.

A. Call the Meeting to Order

The meeting was called to order at 6:35pm by Chair, Karen Schrader.

Members Present: Karen Schrader (Chair), Joe Whitehead (Vice-Chair), Perry Francis (Treasurer), Frank Scholz (Secretary), Alison Craker (HR & Policy), Lori McKinley (Fundraising)

Members Absent: Joy Raboli (Administrator, ex-officio)

SCS Staff Present: None

Public Present: None

B. Letters to the Board

After receiving a letter to the Board, Karen Schrader (Chair) asked where we go from here. The problem is we have many conflicting stories and accounts. The family in question had multiple meetings with the administration, had drafted a plan to move forward, and then left two days later. Ideas discussed included bringing in Joy Raboli (Administrator, ex-officio) to cover how she handles these situations, bringing in somebody to talk to the parents about how bullying is defined, train teachers in communication discipline to the parents.

It was questioned whether Restorative Justice was ever introduced to the school community.

We have 90 days to respond to any letter. Ms. Schrader has already sent a letter to the family to inform them that an investigation has started. We will send another letter when the investigation is complete.

C. COVID-19 Discussion

Joe Whitehead (Vice-Chair) crafted the text for the Thursday email that was sent February 27 and the Board letter that was sent via email to all SCS families Saturday, February 29.

We may need to allocate extra funds for clearing and remote teaching software/services. The school is currently looking at Google Classroom. Karen Schrader (Chair) noted the early assessment has found Google Classroom will be great for 5th - 8th grades, acceptable for 4th grade, and problematic for Kindergarten - 3rd grade. We would need to be closed for more than a week to resort to remote teaching.

We have unused snow days in the schedule that can cover a small number of missing days due to COVID-19 closures.

Alison Craker (HR & Policy) asked what the Board needs to do at this point. Ms. Schrader replied that we need to be ready at the March 11 meeting to possibly release funds for deep cleaning and/or remote teaching. Deep cleaning is currently costing the school \$700 per week. The value or frequency of deep cleaning may need to be evaluated after receiving additional guidance from government experts. Perry Francis (Treasurer) asked if Sherwood Community Friends Church was deep cleaning after their activities. The answer was unknown.

II. Executive Meeting

The Sherwood Charter School Board of Directors will meet in Executive (Non-Public) Session pursuant to ORS § 192.660(2)(i): to review and evaluate the employment-related performance of the school administrator.

A. Executive Meeting

The meeting was called to order at 7:28pm by Chair, Karen Schrader.

Members Present: Karen Schrader (Chair), Joe Whitehead (Vice-Chair), Perry Francis (Treasurer), Frank Scholz (Secretary), Alison Craker (HR & Policy), Lori McKinley (Fundraising)

Members Absent: Joy Raboli (Administrator, ex-officio)

SCS Staff Present: None

Public Present: None

The Sherwood Charter School Board of Directors met in Executive (Non-Public) Session pursuant to ORS § 192.660(2)(i): to begin the annual review and evaluation of the employment-related performance of the School Administrator

At 9:41pm the Board Chair closed the executive meeting and the special meeting of the Board of Directors.

III. Closing Items

A. Adjourn Meeting

Motion: Adjourn the meeting at 9:42pm.

Proposed: Frank Scholz (Secretary)

Seconded: Alison Craker (HR & Policy)

Discussion: None.

Board Vote: Aye - Unanimous
Nay - None
Abstain - None

Result: Motion passed.

IV. Minutes Submission

- * Recording and submission of minutes completed by Board Secretary, Frank Scholz.
These minutes were approved by the Board of Directors on March 11, 2020.