



23264 SW Main Street, Sherwood, OR 97140

**Special Meeting of the Board of Directors: Tuesday, January 12, 2021 – 6:30 pm**

**Online via the Zoom service**

**FINAL MEETING MINUTES \***

## **I. Opening Items**

The Sherwood Charter School Board of Directors met for a special meeting on Tuesday, January 12, 2021. The meeting was held online via the Zoom application due to a State of Oregon mandate that closed school buildings and prohibited gatherings of 10 or more people.

### **A. Call the Meeting to Order**

The meeting was called to order at 6:30pm by Chair, Joe Whitehead.

**Members Present:** Joe Whitehead (Chair), Lindsay Churella (Vice-Chair), KC Reaney (Treasurer), Frank Scholz (Secretary), Alison Craker (HR & Policy), Karen Schrader (Facilities), Joy Raboli (Administrator, ex-officio)

**Members Absent:** None

**SCS Staff Present:** None

**Public Present:**<sup>1</sup> Byers Family, Jennifer, JP, Scott Sudaisar, Tamara Potruch, Lindsey Kenison Christa Crabtree, [phone number #1 redacted]

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<sup>1</sup> The names recorded as 'Public Present' are the Zoom login details provided by the attendees.

## II. Governance

### A. Parent Survey Questions Review

*See Proposed Parent Survey Questions, attached as Addendum A.*

Joe Whitehead (Chair) started off the discussion by asking if the survey should ask respondents for names and grades of their children. Frank Scholz (Secretary) thought that was a good idea so we'd know where responses are coming from plus it prevents spamming. Karen Schrader (Facilities) agreed. Mr. Whitehead asked if any Board members rejected to asking for names and grades. None of the Board members responded.

Ms. Schrader recommended removing the section "(as soon as possible)" from question #1.

Ms. Schrader asked if we need to specify the staff and student exposure protocols or the testing protocols. Joy Raboli (Administrator) noted that all the COVID-19 protocols are on the school web site.

Alison Craker (HR & Policy) thought the term "No conditions" in quest #4 implied the protocols are still in place but is should probably explicitly state that. Mr. Scholz added that the protocols would be in place for all of the questions so maybe an introductory paragraph stating that would be better.

Mr. Scholz circled back to question #1 and felt that saying "as soon as district decides" would imply we were willing to ignore the teacher feedback to make the parents happy. Mr. Whitehead agreed but pointed out the scope of the meeting was not to establish when we return to school, but to create the survey.

Ms. Schrader noticed that if the questions were reversed, the decrease in severity and may be less leading as the survey goes on. She also felt the "district" question should be separate from the "as soon as possible" statement. KC Reaney (Treasurer) thought it was important to get as much data as possible to help make an effective decision.

Ms. Schrader asked if the school was looking at hybrid teaching or a full return. Ms. Raboli confirmed the plan was to start at hybrid teaching. She also noted the Oregon Department of Education (ODE) would release new guidelines on January 19.

Ms. Raboli notified the Board that the questions were derived from the Sherwood School District (SSD) questions.

Ms. Craker asked if it make sense to hardcode in metrics (in questions #2 and #4) if the metrics may change on the 19<sup>th</sup>. Mr. Whitehead thought it was important to use the numbers we have instead of using no numbers at all.

Mr. Whitehead asked to confirm if we would still use the “district” question. Ms. Raboli confirmed and noted we wished to remove the term “as soon as possible”.

Ms. Craker thought the third question should explicitly state “fully vaccinated”. Mr. Scholz asked if we should ask if there is a return-to-school cut-off date since the vaccination process takes over a month. Mr. Whitehead replied that would be left off the initial survey and we will revisit that when we know more. Ms. Raboli noted the state announced today that vaccination availability for people in category 1B (this includes teachers and school staff) was bumped forward to January 23.

<b>Motion:</b>	Use the questions as edited for a parent survey this week.
<b>Proposed:</b>	Karen Schrader (Facilities)
<b>Seconded:</b>	KC Reaney (Treasurer)
<b>Discussion:</b>	None.
<b>Board Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion passed.

Ms. Schrader asked when the surveys should be completed. Ms. Raboli noted the Board would need the results for the Board meeting on January 20. Mr. Whitehead replied the survey should run through Sunday night to give the staff time to coalesce and report the results.

**III. Closing Items**

**A. Adjourn Meeting**

**Motion:** Adjourn the meeting at 7:06pm.

**Proposed:** Karen Schrader (Facilities)

**Seconded:** KC Reaney (Treasurer)

**Discussion:** None.

**Board Vote:** Aye - Unanimous  
Nay - None  
Abstain - None

**Result:** Motion passed.

**IV. Minutes Submission**

- \* Recording and submission of minutes completed by Board Secretary, Frank Scholz. These minutes were approved by the Board of Directors on February 17, 2021.  
**(NOTE: These minutes have NOT YET been approved by the Board of Directors.)**

**V. Addendum A – Proposed Parent Survey Questions**

Do you support returning to in-person instruction as soon as the district decides to bring students back into classrooms (as soon as possible)?

Do you support continuing to use the previous metrics for returning to in-person instruction (phased in approach when county case rates are <100 per 100,000)?

Do you support waiting for all teachers to be vaccinated for COVID-19 before returning to in-person instruction?

Which of the following conditions is your highest priority for you to support returning to in-person instruction?

1. Vaccination of teachers
2. Metrics (<100 cases per 100,000)
3. No conditions (return as soon as possible)