



Meeting of the Board of Directors: Wednesday, August 18, 2021 – 6:30 pm

Online via Zoom

Final Meeting Minutes*

I. Opening Items

A. Call the Meeting to Order

The meeting was called to order at 6:31pm by Joe Whitehead (Chair)

Members Present: Karen Schrader (Vice-Chair) Alison Craker (HR & Policy), Joe Whitehead(Chair) Lindsay Churella (Secretary), KC Reaney (Treasurer)

Members Absent: NA

SCS Staff Present: NA

Public Present: NA

B. Reading of Mission and Vision Statements:

Karen Schrader read Sherwood Charter School's mission statement.

Karen Schrader read Sherwood Charter School's vision statement

C. H.E.A.R.T. Skills and Meeting Expectations:

Karen Schrader read the H.E.A.R.T. Skills.

Karen Schrader delivered the meeting expectations

D. Agenda Additions and Changes:

Karen Schrader adjusted her title to Vice-Chair throughout minutes.

E. Approval of Previous Minutes

MOTION-*Joe Whitehead: To Pass minutes*

Seconded: Karen Schrader

Aye: Allison Craker

Aye: Lindsay Churella

Aye: Joe Whitehead

Aye: KC Reaney

Aye: Karen Schrader

RESULT: Motion passes

F. PUBLIC COMMENTS

NA

II. Academic Excellence

A. Administrator's Report: Ms. Raboli

Enrollment in August 2021 was 216 compared to 205 last year.

*While elementary numbers are good SCS needs more students in middle school.

*There is no waitlist for middle school.

B. Safety Committee Update

NA

III. PAC / Finance / Fundraising

A. PAC Report

Tamara Potruch

- Thank you for the in-person meet and greet
- Completed school gift of PE equipment for Mrs. Stucky
- Starting campus clean up on Thursdays
- Thank you to front office for uniform closet
- Thursday is the first dining out
- Book fair is Oct. 10-23 online
- Promoting pumpkin carving contest. There will be a prize per grade
- Wreath sales are coming up
- First PAC meeting via zoom Oct. 7, 6:30pm

B. Treasurer's / Finance Committee Report

KC Reaney

- Met with Tonya regarding restrictions on investing reserves and making sure all steps are taken correctly.
- Account set up to accept securities.

C. Fundraising Report

Tara Garcia will help with auction and raffle.

- Email parents volunteers.

D. Budget Update

Ms. Raboli

- SCS is caught up but don't get a false sense of security.
- Covid supplies are necessary.
- Budget was set for 220 students real count is 200.
- This is a significant loss for budget.

IV. Facilities / Operations

A. Facilities Update

Joe Whitehead: Can we paint the side of building to act as a sign?

Ms. Raboli: Will talk to Rick regarding alternatives such as flags or banners.

Joe Whitehead: We could approve amount for signage for future use.

Ms. Raboli: Budget for signage \$30,000

Motion:

Approve \$30,000 budget for school signage- Joe Whitehead

Second: Karen Schrader

KC Reaney Aye

Alison Craker Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

B. Deliverables

Karen Schrader

- September was a light month
- SSD adjust actual funding count by Oct.1
- Employee and job descriptions due Oct. 15
- Annual audit report delivered Oct. 15

Motion:

Free Dress Day Summary: Add second paragraph- Joe Whitehead

Second: Karen Schrader- "Change 'these' to 'any such.' Use a comma after 'allowed'

KC Reaney Aye

Alison Craker Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

Joe Whitehead: Board should look into moving to a better system than Dropbox.

KC Reaney: Microsoft Office 365 has more storage. Google Docs is an option.

Alison Craker: Is there a user limit?

KC Reaney: Will need to move files over with help of Brian Craker

Motion:

Move from Dropbox to Office 365-Joe Whitehead

Second: Karen Schrader

KC Reaney Aye

Alison Craker Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

V. Closing Items

A. Board Comments & Communications

None

B. Upcoming Meetings: October 20, 2021 6:30PM via Zoom

Karen Schrader: Miss classroom presentations from teachers. Can we bring this back?

Ms. Raboli: Teachers are in survival mode, not a good time.

Karen Schrader: no pressure.

Alison Craker: Are teachers feeling less chaotic this year?

Ms. Raboli : Teachers are very exhausted. Kids don't understand how school works and lunchtime is stressful. In 30 years I have never had a more exhausting start to school.

Alison Craker: What can the Board do?

Ms. Raboli: Nothing we just need to find a routine. Car line is going well.

Motion:

Adjourn Meeting- Joe Whitehead

Second: Karen Schrader

Alison Craker Aye

KC Reaney Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

Meeting adjourned 7:32 PM

VI. Minutes Submission

- * Recording and submission of minutes completed by Board Secretary, Lindsay Churella. These minutes were approved by the Board of Directors on November 8, 2021.