



Meeting of the Board of Directors: Wednesday, September 22, 2021 – 6:30 pm
Online via Zoom
FINAL MEETING MINUTES*

I. Opening Items

A. Call the Meeting to Order

The meeting was called to order at 6:31pm by Joe Whitehead (Chair)

Members Present: Karen Schrader (Vice Chair & Facilities) Alison Craker (HR & Policy), Joe Whitehead(Chair) Lindsay Churella (Secretary), KC Reaney (Treasurer)

Members Absent: NA

SCS Staff Present: NA

Public Present: NA

B. Reading of Mission and Vision Statements:

Karen Schrader(Vice Chair& Facilities) read Sherwood Charter School’s mission statement.

Karen Schrader (Vice Chair & Facilities) read Sherwood Charter School’s vision statement

C. H.E.A.R.T. Skills and Meeting Expectations:

Karen Schrader (Vice Chair & Facilities) read the H.E.A.R.T. Skills.

Karen Schrader (Vice Chair & Facilities) delivered the meeting expectations

D. Agenda Additions and Changes:

- Move to add Ms. Raboli’s goals to the agenda
- Move to review August minutes in October

MOTION:

***Add Ms. Raboli’s goals to the agenda
Board Passes unanimously***

MOTION:

***Review August Minutes at October meeting
Board Passes Unanimously***

E. Approval of Previous Minutes

NA

F. PUBLIC COMMENTS

NA

II. Academic Excellence

A. Administrator's Report

- Delta variant bad for enrollment. Families sign up then do not follow through.
- Some families do not want kids in masks while others worry about Delta.
- SCS has lost fewer than other charters.
- Classrooms shutting down due to sub issues.
- Protocols are making things very hard.
- SCS has done well at mitigating teacher burnout
- Teachers have done well implementing social/emotional learning as well as conscious discipline.
- Not able to install signage where we had wanted.
- Received quotes from painting vendors to paint side of building \$25,000-\$30,000.
- Four goals: Book Talks, Install signage, Painting the building, Social/emotional learning with conscious discipline.

Alison Craker: Why isn't SCS listed on the district website?

Ms. Raboli: We should be and I will check in to it.

Karen Schrader: Are the goals measurable?

KC Reaney: What is the objective? What are the specific results wanted?

Ms. Raboli: Each month a summary of the surveys taken by teachers will be broken down and the data used to guide us in the right direction.

KC Reaney: Have teachers done training? Is it effective?

Karen Schrader: Is there some way to quantify the effects of the Social emotional training received? A 1-5 scale of parameters could be set up as a guideline.

Motion:

Vote on Future Goals- Joe Whitehead

Second: Karen Schrader

KC Reaney Aye

Alison Craker Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

B. Safety Committee Update

NA

III. PAC / Finance / Fundraising

A. PAC Report

Tamara Potruch

- Thank you for the in-person meet and greet
- Completed school gift of PE equipment for Mrs. Stucky
- Starting campus clean up on Thursdays
- Thank you to front office for uniform closet
- Thursday is the first dining out
- Book fair is Oct. 10-23 online
- Promoting pumpkin carving contest. There will be a prize per grade
- Wreath sales are coming up
- First PAC meeting via zoom Oct. 7, 6:30pm

B. Treasurer's / Finance Committee Report

KC Reaney

- Been working with Tonya and Kimberly from heritage bank. We reached out to the financial auditors to see if there were any policies or restrictions on investing the reserves. It sounds like there may be some policies so I'm waiting to find out if this is something Heritage bank can help us navigate before we make any next steps.
- I should have updates on one fund donations next month. So far we've received just under \$1k in donations as of the end of august. 64k to go to meet our goal.

C. Fundraising Report

Tara Garcia will help with auction and raffle.

- Email parents volunteers.

D. Budget Update

Ms. Raboli

- SCS is caught up but don't get a false sense of security.
- Covid supplies are necessary.
- Budget was set for 220 students real count is 200.
- This is a significant loss for budget.

IV. Facilities / Operations

A. Facilities Update

Joe Whitehead: Can we paint the side of building to act as a sign?

Ms. Raboli: Will talk to Rick regarding alternatives such as flags or banners.

Joe Whitehead: We could approve amount for signage for future use.

Ms. Raboli: Budget for signage \$30,000

Motion:

Approve \$30,000 budget for school signage- Joe Whitehead

Second: Karen Schrader

KC Reaney Aye

Alison Craker Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

B. Deliverables

Karen Schrader

- September was a light month
- SSD adjust actual funding count by Oct.1
- Employee and job descriptions due Oct. 15
- Annual audit report delivered Oct. 15

Motion:

Free Dress Day Summary: Add second paragraph- Joe Whitehead

Second: Karen Schrader- "Change 'these' to 'any such.'" Use a comma after 'allowed'

KC Reaney Aye
Alison Craker Aye
Lindsay Churella Aye
Joe Whitehead Aye
Karen Schrader Aye

MOTION PASSES

Joe Whitehead: Board should look into moving to a better system than Dropbox.

KC Reaney: Microsoft Office 365 has more storage. Google Docs is an option.

Alison Craker: Is there a user limit?

KC Reaney: Will need to move files over with help of Brian Craker

Motion:

Move from Dropbox to Office 365-Joe Whitehead

Second: *Karen Schrader*

KC Reaney Aye
Alison Craker Aye
Lindsay Churella Aye
Joe Whitehead Aye
Karen Schrader Aye

MOTION PASSES

V. Closing Items

A. Board Comments & Communications

None

B. Upcoming Meetings: October 20, 2021 6:30PM via Zoom

Karen Schrader: Miss classroom presentations from teachers. Can we bring this back?

Ms. Raboli: Teachers are in survival mode, not a good time.

Karen Schrader: no pressure.

Alison Craker: Are teachers feeling less chaotic this year?

Ms. Raboli : Teachers are very exhausted. Kids don't understand how school works and lunchtime is stressful. In 30 years I have never had a more exhausting start to school.

Alison Craker: What can the Board do?

Ms. Raboli: Nothing we just need to find a routine. Car line is going well.

Motion:

Adjourn Meeting- Joe Whitehead

Second: Karen Schrader

Alison Craker Aye

KC Reaney Aye

Lindsay Churella Aye

Joe Whitehead Aye

Karen Schrader Aye

MOTION PASSES

Meeting adjourned 7:32 PM

VI. Minutes Submission

- * Recording and submission of minutes completed by Board Secretary, Lindsay Churella. These minutes were approved by the Board of Directors on November 8, 2021