



23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: Wednesday, February 16, 2022 ; 6:30 pm

Online via Zoom

***FINAL MINUTES**

I. Opening Items

A. Call the Meeting to Order, Roll Call

The meeting was called to order at 6:30pm by Joe Whitehead(Chair)

Members Present: Joy Raboli(Principal), Joe Whitehead(Chair), Karen Schrader(Vice-Chair/Facilities), KC Reaney (Treasurer), Alison Craker (HR & Policy), Lindsay Churella(Secretary)

Members Absent: None

B. Reading of Mission and Vision Statements

Mission Statement: Joe Whitehead

Vision Statement: Joe Whitehead

C. H.E.A.R.T. Skills and Meeting Expectations

Karen Schrader

D. Agenda Additions and Changes

MOTION:

Joe Whitehead: Move to add- Possible purchase of modular building

Karen Schrader-Second

Karen Schrader-Aye

Alison Craker-Aye

KC Reaney-Aye

Lindsay Churella-Aye

Joe Whitehead-Aye

MOTION PASSED

E. Approval of Previous Minutes

LC was not able to access the Minutes so it was decided to hold off on approving them until next meeting.

F. Public Comments

None

II. Academic Excellence

A. Administrator's Report

Student enrollment

- Had a tour of 29 people in February
- 48 Spring Lottery applications

New Guidance

- OHA announces future changes to statewide indoor face covering rules
- March 31st is intended end date for masks
- Board needs to decide if we are mask optional
- If mask optional is approved it will begin April 4th

NJHS

- February 10th was the Induction Ceremony for new 6th grade National Junior Honor Society members

H.E.A.R.T Week

- 2/10-2/17
- Entire school participates and has 5 days of H.E.A.R.T related spirit week

New Hire

- Kindergarten teacher Kelsey Connolly left teaching profession end of January
- New hire Calli Neuhoff will take her place
- Calli will spend her first week with substitute Jan Zobrist

Conscious Discipline Training

- February 4th teachers had training with national trainer, Amy Speidel
- Staff was encouraged by training and feel it will have immediate results in the classroom
- Hope to have advanced training as they progress

Administrator's Goals 2021-2022

1. Lesson Plans:

- Remain on hold after intense year
 - Ms. Raboli would like to be in classrooms but has not due to stress levels of teachers
 - Kids are not able to control themselves and require constant watching and chasing after
2. Marketing:
- Sign is in
 - Church did not give 100% okay for placement of sign
 - Need to make amends with Church
 - KCR inquired about lease date renewal KS responded with May
 -
3. Conscious Discipline/Equity Training:
- Completed Conscious Discipline Training
 - Push Equity Training until next year
4. Mitigate Burnout:
- Ms. Raboli secured a substitute for middle and elementary
 - Teachers reporting defiance from students
 - Burnout for teachers has taken a toll
 - Shannon Peterka has resigned stating poor behavior from kids and has no more to give
 - Front Office has been involved in several instances where kids run and hide and have to be chased in order to keep them safe and back in to class
 - Kids hide under tables
 - 2/22/2022 gift bags are ready for teachers

B. Safety Committee Report-(Covid)

- Board needs to decide if we go mask optional
- KCR suggests waiting for the latest guidelines to be released before making a decision
- The consensus of the Board is to Table and Observe

MOTION:

Table mask decision until further information is gathered- Joe Whitehead

Karen Schrader- 2nd

KC Reaney- Aye

Karen Schrader-Aye

Alison Craker- Aye

Lindsay Churella-Aye

Joe Whitehead-Aye

MOTION PASSED

C. Preparation for Admin. Review

- March 2nd executive session to prepare
- Email JW evaluations marked Confidential
- February 23rd executive session discussing salary

III. PAC / Finance / Fundraising

A. PAC Report- Joe Whitehead

- Puzzle event was positive
- Read-a-Thon 3/2-3/14
- See's Candy fundraiser 3/2-3/25
- No Book Fair in March hope to have it in person in May

B. Treasurer's / Finance Committee Report -KC Reaney

- \$15,000 deficit for donations goal in January
- Will have a draft ready next meeting of letter from Board to families regarding donations
- Make families aware of SCS financial challenges

C. Fundraising Report

Joe Whitehead

- Send families a letter encouraging donations to auction

IV. Facilities / Operations

A. Facilities Update

Karen Schrader

- Still have work to do with Tim Brandt regarding signage
- There is a walkthrough of the building in Spring
 - Ms. Raboli discusses the option of buying modular buildings at \$75,000 each
 - That would free up 1,500/mo. In rent
 - That money could be put towards hiring an aide
- Meet with Modern Building to discuss cost of modular
- Is it worth the investment in the long run

MOTION: Joe Whitehead

Move to table the discussion regarding purchase of Modular Buildings

KC Reaney-2nd

Karen Schrader-Aye

KC Reaney-Aye

Alison Craker-Aye

Lindsay Churella-Aye

Joe Whitehead-Aye

MOTION PASSED

V. Governance

A. Updated Deliverables & Calendar Planner

Karen Schrader

- Teacher contracts
- Admin. Review
- Apply for property tax exemption if any changes to lease
- Wear and tear meeting with Tim Brandt re: premises
- Budget proposal
 - Ms. Raboli is close on budget
 - Lease needs to be renewed-JW
 - Church could get a new Pastor so we could see changes-Ms. Raboli

B. Policy Review

MOTION: Joe Whitehead

Move to not adopt optional policy

Karen Schrader-2nd

Karen Schrader-Aye

Alison Craker-Aye

KC Reaney-Aye

Lindsay Churella-Aye

Joe Whitehead-Aye

MOTION PASSED

- Discussion to hold special session or meet an hour before regular meeting strictly for policy

VI. Closing Items

A. Board Comments and Communications

None

B. Thank You & Recognition Notes

KS- Thanks PAC for Board recognition

C. Next Regular Meeting

March 9, 2022 6:30pm

D. Adjourn Meeting

MOTION

Move to Adjourn Meeting- Joe Whitehead

Second- Karen Schrader

KC Reaney- Aye

Alison Craker- Aye

Lindsay Churella- Aye

Karen Schrader- Aye

Joe Whitehead-Aye

MOTION PASSED-7:39pm

- * Recording and submission of minutes completed by Board Secretary, Lindsay Churella. Minutes are considered in DRAFT form until approval by the Board of Directors.