



23264 SW Main Street, Sherwood, OR 97140

**Meeting of the Board of Directors: May 18, 2022; 6:30PM**

**Online via Zoom**

**\*Final Minutes**

**I. Opening Items**

**A. Call the Meeting to Order, Roll Call**

The meeting was called to order at 6:30pm by Joe Whitehead

**Members Present:** Joy Raboli(Principal), Joe Whitehead(Chair), Karen Schrader(Vice-Chair/Facilities),KC Reaney (Treasurer), Lindsay Churella(Secretary)

Absent: Alison Craker(HR and Policy)

**B. Reading of Mission and Vision Statements**

KCR

**C. H.E.A.R.T. Skills and Meeting Expectations**

AC

**D. Agenda Additions and Changes**

- Lottery schedule

**MOTION:**

Add lottery discussion and vote to tonight's agenda-JW

2-KS

KS-Aye

KCR-Aye

LC-Aye

JW-Aye

**MOTION PASSED**

**E. Approval of Previous Minutes**

- 3/13 Governance: make changes to Admin review then approve
- 3/9 and 4/6 no changes

**MOTION:**

Approve Minutes 3/9 as is -JW

Second-KS

KS-Aye

KCR-Aye

LC-Aye

JW-Aye

**MOTION PASSED**

**MOTION:**

Approve Minutes 4/6 as is-JW

Second-KS

KS-Aye

KCR-Aye

LC-Aye

JW-Aye

**MOTION PASSED**

**G. Public Comment:**

- None

**II. Academic Excellence**

**A. Administrator's Report- Ms. Raboli**

- Student Enrollment May 2022: Total= 202, Waiting list= 28
- Next Year Early Prediction: Total= 216, Waiting list=76
- Early Summer Lottery Applicants= 22
- Almost finished with state testing
- Hiring teachers is complete with two aide positions left to fill
- Curriculum Committee: Reviewed possible math, ELA and social studies curricula then used edReports and Curate to create initial list of curricula to research. Committee submitted top choices to Board for discussion and approval
- First in-person book fair May 16-19 and several end of year activities

\*Discussion regarding costs on new curriculum

**MOTION:**

To approve purchase of new curriculum-KS

Second-KS

AC-Aye

KCR-Aye

LC-Aye

JW-Aye

KS-Aye

**MOTION PASSED**

\*Request to change lottery process made by Angela and Cheryl

**MOTION:**

To approve new lottery schedule-JW

Second-KS

KS-Aye

KCR-Aye

AC-Aye

JW-Aye

LC-Aye

**MOTION PASSED**

• **GOALS:**

Lesson plans: Trimester pacing guides reviewed and revised for 22-23 school year.

Marketing: Analyze enrollment and report for the 22-23 school year projection and compare this year.

Conscious Discipline and Equity: Training TBD. Teachers present training at Board meeting.

Burnout: Individual check in with teachers, data recorded.

**B. Safety Committee Report:**

- Engineered bark chips need to be reviewed
- Paint building
- Covid numbers going up. Continue with safety protocols

### III. PAC / Finance / Fundraising

- A. **PAC Report**-Tamara Potruch
  - Vacancies on PAC board- Secretary and Co-Chair
  - End of year picnic hosted by PAC
- B. **Treasurer's / Finance Committee Report**
  - Budget has been discussed
- C. **Fundraising Report**
  - Tara had great success with the auction

### IV. Facilities / Operations

- A. **Facilities Update**
  - Lease is not ready to approve or sign
  - Utilities increase
  - Church wants to discuss SCS use of stage
  - We need to think about SAFE school plan

### V. Governance

#### **A. Update Deliverables and Calendar Planning**

- May is a busy month

#### **B. Annual By-laws Discussion**

- Look over by-laws and offer any suggestions. Send any changes to JW

#### **C. Board Positions for next year**

- Meet via zoon
- Closed vote via Election Buddy
- Interview perspective members

-Policy review June 1

-Work session June1

-Special Session/vote June 1

**VI. Closing Items**

**A. Board Comments and Communication**

NA

**B. Thank You and Recognition Notes**

NA

**C. Next Regular Meeting**

June 15

**D. Adjourn Meeting**

**MOTION:**

Adjourn Meeting-JW

Second-KS

KS-Aye

KCR-Aye

AC-Aye

LC-Aye

JW-Aye

**MOTION PASSED-8:00PM**

- \* Recording and submission of minutes completed by Board Secretary, Lindsay Churella. Minutes are considered in DRAFT form until approval by the Board of Directors.