

2022-2023 BACK TO SCHOOL

Hello and welcome to the 2022-23 school year! I hope you had a fantastic summer with lots of family adventures. I am well-rested from my vacation and enjoyed my time with my two daughters. As I enter my 31st year in education, my 17th year as principal, and my 11th year here at SCS, I can say that I have never been more excited about launching a new school year. We are finally coming out of the fog of COVID and can gather together as a beautiful community that is SCS!

If you are new to our school, we welcome you with open arms. If your family has been at SCS, we are excited to see you again! I was talking to someone the other day about leading SCS. I told her about the profound honor it is to be able to welcome kindergartners to our school, watch them grow up through each grade, and present them with their 8th-grade middle school completion certificate nine years later. The teachers, staff, and I take this responsibility to heart every day. You are joining an inclusive and dedicated community that wants the best school experience for children. The family gatherings, parent volunteers, and many hands-on experiences like our multiple field trips make Sherwood Charter School unique. SCS is always on the go with “being there” experiences that stimulate intellectual curiosity. We have many plans for fun family events this year and opportunities for parent involvement. At our Back to School Night, coming in early September, we will detail the volunteer opportunities available with many flexible options. You will quickly see that SCS is all about including others. My message to students this year is, “Be an includer. Look for ways to help others and have fun!”

Once again, we have an incredible team of teachers and staff at SCS. They return for two weeks of training in August, and we will be ready for inspiring learning adventures. In a year of a severe national teacher shortage, I hired the best of the best early last spring to join our exceptional educators. We have a dream team who can't wait to see you at our Meet and Greet on September 1st.



**SHERWOOD
CHARTER SCHOOL**

Joy Raboli, Principal





THINGS TO DO

Make your OneFund Contribution

With Sherwood Charter School only receiving 80% of traditional public school funding, the OneFund is essential in maintaining a balanced budget and closing the 20% deficiency gap, as well as contributing to what makes our school exceptional. OneFund donations are tax-deductible and payments can be processed online via credit card, or by cash or check made payable to Sherwood Charter School. Our suggested donation is \$500 per student, although there is no donation limit. Anyone can make a donation, in any amount, at any time. Please see www.sherwoodcharterschool.org/giving to make your donation now. You will also have an opportunity at the Meet and Greet event to drop off your donation.

Complete the Family Directory 2022-2023

Each year we provide a family directory to current families. To be included in the family directory, please complete the online form by September 29th using the link below. Participation in the family directory is optional. Click this link to complete the form: [2022-2023 Family Directory](#)

Sign Up for Emergency Notifications—FlashAlert

Emergency closure and other important announcements from Sherwood Charter School are sent through FlashAlert. Parents/guardians should sign up on www.flashalert.net to receive email, text message, or alert notification of school emergency closures. For inclement weather, we generally follow Sherwood School District decisions, but to ensure you are receiving the most accurate SCS announcements, please click the link below to learn how to sign up: [FlashAlert Instructions](#)

Add SCS to your email contacts

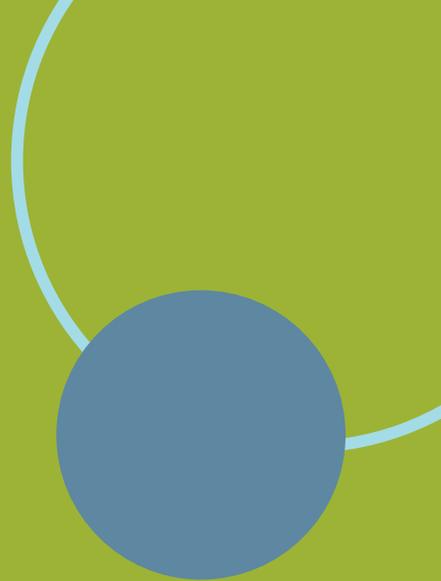
Be sure to add office@sherwoodcharterschool.org to your email contact list so that you don't miss any announcements or updates.

Review Uniform Policy, Student/Parent Handbook, and SCS Policies

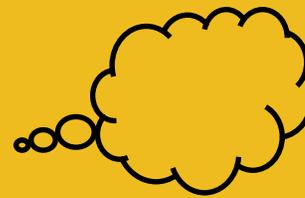
Please be sure to review the SCS uniform policy and Student/Parent Handbook before the start of the school year. You can view both on the Parent Resources page of our website [here](#). If you have any questions regarding uniforms or information in the handbook, please contact the office directly. The Sherwood Charter School Policies can also be found online [here](#).

Volunteering - Required Background Check

Background checks must be completed each new school year in advance to volunteering. You will be notified by the office after it has been processed and once approved you can make volunteer arrangements with your student's teacher. In order for you to volunteer on campus, you will need to complete a background check as well as provide proof of your vaccination for COVID-19 unless you provide documentation of a medical or religious exemption. (Forms available by request and subject to administrative approval). Please complete the background check using the link below: [Volunteer Background Check](#)



THINGS TO KNOW



School Website

Be sure to check the school website [here](#)! It is full of great and helpful information, including the [events calendar](#) with upcoming event details. Our SCS families will find the Parent Resources page to be especially useful, it can be viewed [here](#).

Middle School Elective Sign Up

The Leadership Academy team will be sending elective sign up emails around the last week of August so be on the look out! If you do not see the email, please contact the office at office@sherwoodcharterschool.org.

Is your student interested in Band? Please see the note from Mrs. DuPriest with information [here](#).

SCS Weekly Office Email

The office sends a weekly email with school news. Please be sure to add office@sherwoodcharterschool.org to your contact list and notify the office if your email address changes.

2022-2023 Supply lists

Supply lists for the upcoming year can be found on our school website. Be sure and check out additional information on the [Parent Resources page](#) too!

Student Medications

If your student requires medication at school (including ibuprofen, acetaminophen, antibiotic ointment or cough drops), a medical authorization form must be on file in the office along with the medication. Students are not allowed to carry medication at school unless specific arrangements have been made in advance with the office. Complete page one of the form below and bring to the office with the medication:

[Medication Administration Authorization](#)

Please Note: Parents must bring medication (prescription or OTC) to and from school. Students are not allowed to transport medication. **Medication must be in the original container with your child's name.**



THINGS TO LEARN

Reporting Attendance

For all attendance information regarding your child, including absences, tardies, early pick up, and appointments, notify the office by sending an email to secretary@sherwoodcharterschool.org or calling 503-925-8007. It is helpful if you include the word "ATTENDANCE" in the email subject bar.

Absences: If your student is going to be absent from school for any reason, please email or call the school before 8:15 am. We want to make sure all students arrive at school safely. If your student is absent and we have not heard from you, we will call to confirm the absence.

Tardies: All classes leave as a group from the sanctuary at 7:55 am. If your student arrives after this time they must sign in at the office and get a hall pass before entering class. Any student arriving after 8:00 am will be marked tardy. Please email or call the office in advance if you know they will be tardy.

Sick Student Policy

Thank you for doing your part to help us control the spread of illnesses by keeping your children home when they display symptoms such as fever, diarrhea or vomiting. **If your child has a fever they will not be able to attend school for 24 hours AFTER the symptoms go away (without medication) and if they have diarrhea or vomiting they may return after 48 hours after last occurrence.** This means that if your child has a fever, diarrhea, or is throwing up in the afternoon, but feels fine the next morning, they still need to stay home from school to continue to get better and not risk exposing other children. Once they have been free of these symptoms for the allotted time we welcome them back. Your cooperation in following these guidelines is appreciated.

Communicating with Your Student During School Hours

Once students arrive at school, they must put away their cell phones. If you need to get a message to your child, please email or call the office. Remember that each time we deliver a message to a classroom, it disrupts instruction. Help us create a focused, productive learning environment by making arrangements for transportation, appointments and other non-emergent issues before dropping your child off at school.

Visiting the School

All visitors to school must sign in at the school office and wear a visitor badge while on campus. Please note that doors will be locked during the school day and you must request entry at the main school entrance.



HOW TO NAVIGATE MORNING CAR LINE



Our goal is to make car line safe for our students and staff and as efficient as possible for you. Everyone's safety depends upon the collaborative effort of all of us following these procedures carefully.

Morning car line drop-off begins at 7:40 am, before that time there is no supervision. Car line ends at 7:55 am, with classes starting promptly at 8:00 am. If you are later than 7:55 am, students must go to the office to sign in. Any students arriving after 8:00 am will be marked tardy.

During morning car line, please pull forward to the end of the horseshoe before stopping your car, allowing several cars to drop off their students in the unloading zone. Do not stop in front of the sanctuary doors unless there is no room to move up.

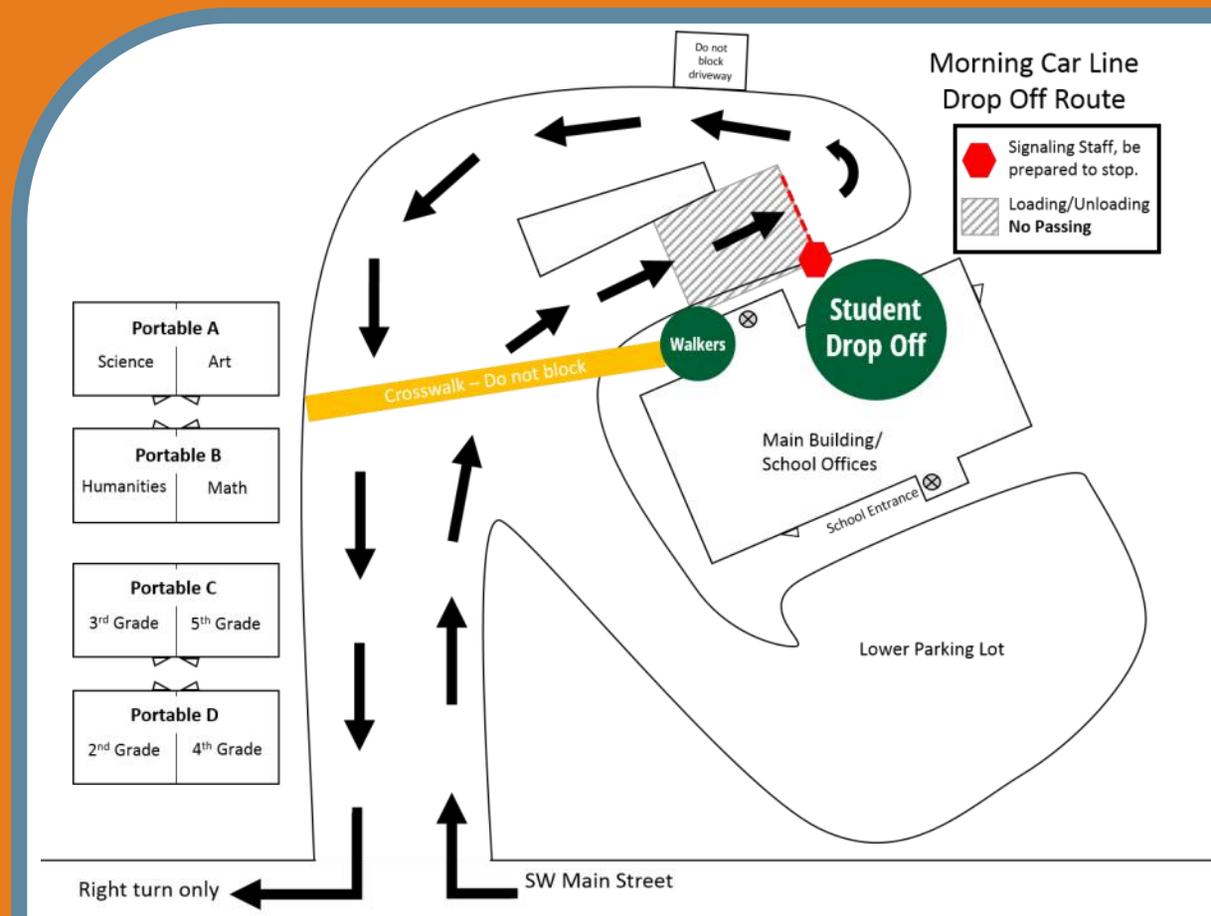
Your child should have everything ready before you stop your vehicle, please encourage your children to move quickly. Whenever possible, children should exit the car from the passenger side. If exiting from the driver's side, children should cross in front of your vehicle.

Drivers should remain in their cars as children exit their vehicles on their own. If they are physically unable to do so, drive to the lower lot and park—parking is prohibited in the car line route during car line hours. When clear, continue around the horseshoe to the left and exit campus. Only right-hand turns are permitted out of the school onto Main Street during car line.

DO NOT do a U-turn and DO NOT back up to avoid driving around the horseshoe.

DO NOT pull around other cars. Your impatience could have tragic consequences.

DO NOT drop students off on Main Street to avoid car line.

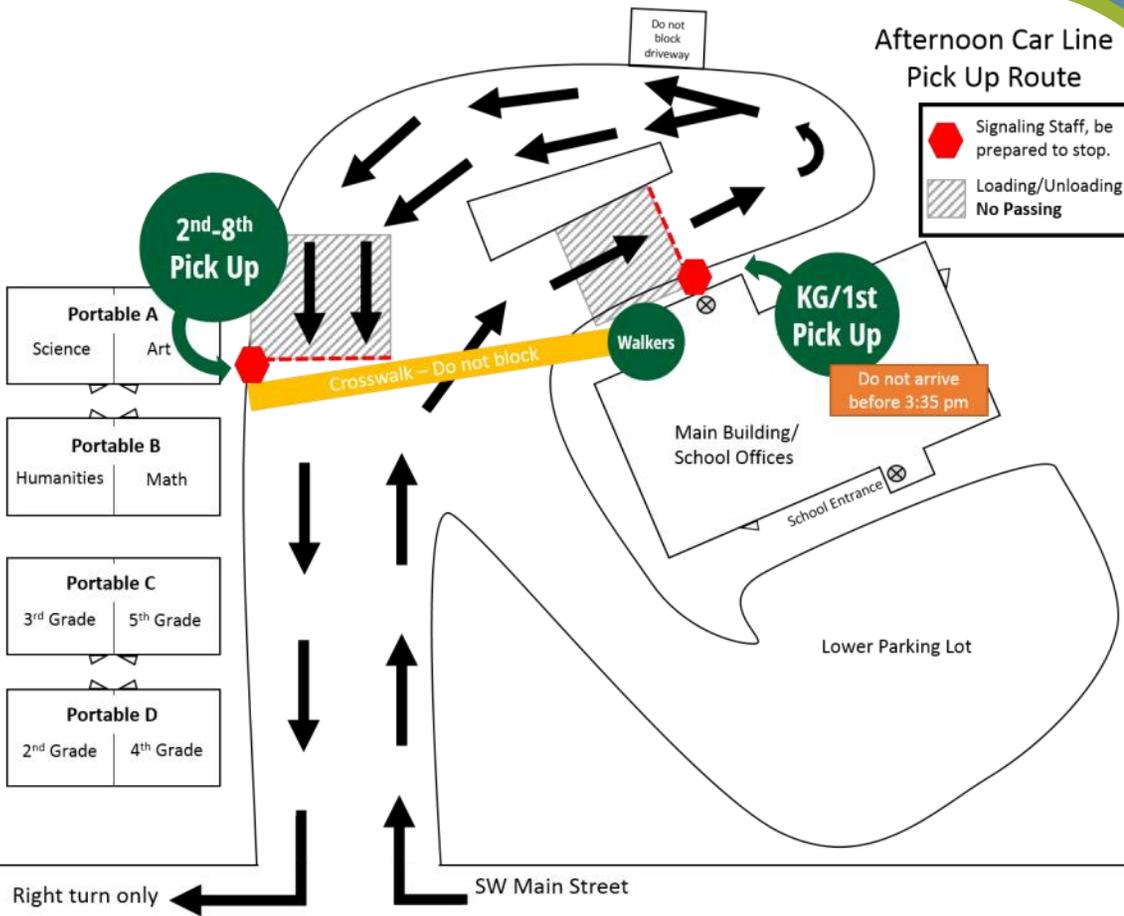


HOW TO NAVIGATE AFTERNOON CAR LINE



Afternoon car line pick up begins at 3:30 pm and ends at 3:50 pm. Car line moves more smoothly when our families spread out pick-up time between 3:30 – 3:50 pm. Do not arrive earlier than 3:22 pm as the car line area will be barricaded. Waiting below the barricade before 3:22 is not permitted and Main St. must remain clear for passing traffic. To assist with traffic, families with kinder or 1st grade students should arrive after 3:35 pm. This allows more cars to flood the car line loop and helps keep traffic off Main St.

Car line numbers are assigned during student enrollment and should be prominently displayed on your rearview mirror during afternoon car line. Be sure your child knows your car line number to help speed up the afternoon loading. There is absolutely no parking in the driveway or U-turns permitted during car line.



There is **NO PASSING** at any time. Cars should remain in a single file line until past the horseshoe, then flood both lanes by entering shortest lane. Students in Kinder and 1st grade will be picked up in zone 1 at the main building. All other grades will be picked up in zone 2 by the portables. All cars should turn right out of the parking lot when leaving.

Hand Signals: In addition to the obvious hand signals, the person directing traffic may show you a thumbs-up sign, which is to ask you if you have all children loaded. If yes, reply with a nod or thumbs-up and wait to be directed to leave.

Independent walkers will check out in the classroom before leaving campus. If picking up a walker, please check in with the staff member at the main building overhang and have your car line number ready.



2022-2023 SCHOOL ACADEMIC CALENDAR

Meet and Greet

September 1st, 11:00-1:00 pm

Meet the teachers, drop off supplies, complete registration paperwork, pick up class schedules, get the low down on car line, pay your OneFund and grab Kona Ice! See suggested arrival times below:

Student last name A-H: 11-12:00 pm

Student last name J-Z: 12:00-1:00 pm

For events throughout the year, be sure to check our online events calendar! [Click here.](#)

Kinder and 6th Grade First Day
September 6th, 8:00-11:30 am

For kindergarten and 6th grade students only, September 6th will be a half day orientation.

More details about this will be emailed the week before but please plan on dropping your student off between 7:40-8:00 am and picking them up beginning at 11:30 am.

First Day of School
September 7th

The first day of school will be on September 7th. School is in session Monday-Thursday 8:00 am—3:30 pm (check the school calendar for holiday and closure dates).

[Click here to download the 2022-2023 Calendar](#)

JULY

S	M	T	W	T	F	S
					1	2
3	4 _H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 _X	23 _{SO}	24 _{SO}	25 _{SO}	26 _{SO}	27
28	29 _{SO}	30 _{SO}	31 _{SO}			

SEPTEMBER

S	M	T	W	T	F	S
					1 _{MS}	2 _{SO}
3						
4	5 _H	6 _{OR}	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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OCTOBER

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23	24	25	26	27	28 _C	29
30	31					

NOVEMBER

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13	14	15	16	17	18	19
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27	28	29	30			

DECEMBER

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					1 _{MS}	2
3						
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18	19	20	21	22	23	24
25	26 _H	27	28	29	30	31

JANUARY

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1	2 _H	3 _{SO}	4	5	6	7
8	9	10	11	12	13	14
15	16 _H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

S	M	T	W	T	F	S
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19	20 _H	21	22	23	24	25
26	27	28				

MARCH

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12	13	14	15	16 _{MS}	17 _C	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 _H	30	31			

JUNE

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14 _{MS}	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SYMBOL KEY

- Non-Student Days
- First and Last Day for Students
- Staff Development/Teacher Work Day
- Conferences (All Grades)
- Holiday
- Meet and Greet Event
- Teachers Report Back
- △ End of Trimester

*Possible school closure make up day

HOLIDAYS AND BREAKS

- Labor Day..... September 5th
- Veteran's Day..... November 11th
- Thanksgiving Break..... November 21st – 24th
- Winter Break..... December 19th – 30th
- New Year's Day Observed..... January 2nd
- Martin Luther King Jr. Day..... January 16th
- President's Day..... February 20th
- Spring Break..... March 27th – 30th
- Memorial Day..... May 29th

- Teachers Report..... August 22nd
- Meet and Greet Event..... September 1st
- First Day for Students
- KG and 6th Grade Only 1/2 day..... September 6th
- All Grades K-8..... September 7th
- Statewide In-Service..... October 14th
- 1st Trimester ends..... December 1st
- 2nd Trimester ends..... March 16th
- 3rd Trimester ends..... June 14th
- Last Day for Students
- MS Only..... June 14th
- Elementary Only 1/2 day..... June 15th

2022-2023 Academic Calendar





MEET THE STAFF



Heather Kerbo
Kindergarten



Samantha Paul
1st Grade



Hannah Atwood
2nd Grade



Sara Kippen
3rd Grade



Caryn Sutter
4th Grade



Marissa Bradley
5th Grade



Molly Fleskes
Intervention Specialist



Nora Stuckey
PE



Amanda DuPriest
Music



Sara Knee
Art



Abigail Williams
Science



Sarah Richard
Humanities



Toby Winningham
Math



Lisa Armentrout
Intervention Specialist



Jenna Ebeling
Aide



David Lamb
Aide



Kaylie Buchannan
Counselor



Denise Zinkel
Secretary



Cheryl McLeod
Admin Specialist



Angela Havlinek
Office Manager



Joy Raboli
Principal