



23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: April 19, 2023; 6:00PM

Online via Zoom

FINAL*

I. Opening Items

A. Call the Meeting to Order, Roll Call

The meeting was called to order at 6:00pm by Joe Whitehead

Members Present: Joy Raboli(Principal), Joe Whitehead(Chair),Alison Craker(Co-Chair), Lindsay Churella(Secretary), Christy Reaney(HR/Policy), Bobby Potruch(Treasurer), Tara Garcia(Fundraising)

B. Reading of Mission and Vision Statements

JW, AC

C. H.E.A.R.T. Skills and Meeting Expectations

BP

D. Agenda Additions and Changes

- Governance- Letter from board re: OneFund

MOTION

Add letter from the board to Governance section of agenda-JW

Second-AC

Aye

LC

CR

AC

TG

BP

JW

MOTION APPROVED

E. 2023-24 Spring Lottery K-8

- Lottery held over families can log on to meeting

F. Approval of Previous Minutes

MOTION

Approve March exec. Session minutes as is-JW

SECOND-AC

AYE

CR

AC

TG

BP

LC

JW

MOTION APPROVED

MOTION

Approve March board minutes-JW

Second-LC

Aye

AC

TG

CR

BP

JW

MOTION APPROVED

G. Public Comment

- None

II. Academic Excellence

A. Administrator's Report

Enrollment and tours

- Spring lottery at board meeting
- Enrollment for 2023 is 223

Safety Committee Review

- Trash around school needs to be picked up
- SCS purchased Go Guardian software
- Recess area at gaga ball pit is muddy it is temporarily shut down. Bark chips in June
- Want to increase surveillance at front corner of building
- Portable hand rail needs repair, wooden front doors do not always shut properly-looking for contractors

Teaching and Learning

- Celebration of Learning- April 26th
- Passports- each students gets passport to stamp and turn in for prize
- Order of events-5:30 year in review video, 6:00-7:00 explore classrooms and food trucks, 7:00-7:30 end and clean up
- Friday Staff meeting- teachers met in teams to check progress, spent time reviewing requirements for State Testing
- Middle school wants to adjust master schedule

GOALS

1.

- Jan. 6th curriculum mid- point meeting to discuss progress
- Jan. admin. Report will report curriculum implementation
- New teacher mentors
- Joy's weekly meeting
- Monthly staff meeting report growth in curriculum
- Curriculum map mid-point check-in
- Individual goal check-in

2.

- Family Dance-HEART week
- Read-a-Thon
- Monthly committee meetings with progress report to Board

3.

- New teacher weekly meetings
- Mentor meetings
- Ongoing training and support
- Finance committee meeting re: salaries
- Finance committee research on SSD salaries

- 100% teacher retention
- Ongoing engagement of teachers re: curriculum

III. PAC / Finance / Fundraising

A. PAC Report

- None

B. Treasurers/ Finance Comm. Report-BP

- Extending lease on building
- Unit rent has not changed for years; will be increasing significantly
- \$76,430 to purchase building
- SCS has the funds in reserve and purchasing will be better in the long run

MOTION

Approve \$77,000 for purchase of modular building-JW

Second-BP

AYE

LC

AC

CR

TG

BP

JW

MOTION APPROVED

C. Fundraising Report-TG

- Auction Grossed \$13,209.50
- Some items did not get bid on
- Areas to improve: too many items, use leftover items in raffle, analyze who registered and who bid
- Fun Run- Bittner dentistry will donate water bottles
- Have celebration of learning co-inside with auction
- Have auction end on an alternate day than Sunday
- Stick with online auction

D. Spring Lottery

- Grades K-8
- 83 applicants

- 13 on waitlist
- 2 applicants enrolled
- Drawing from 68 applicants

MOTION

Approve Lottery Results-JW

Second-AC

Aye

AC

CR

TG

BP

LC

JW

MOTION APPROVED

IV. Facilities / Operations

A. Facilities Update-AC

- \$75,000 to purchase a building
- Makes more sense to purchase not rent
- Vote on buying one unit
- Meet with church rep. re: unauthorized clientele on campus during school hours
- Is this violation of SCS lease agreement
- Ms. Raboli plans to send email to church
- Angela has researched playground equipment

B. Budget Approval/OneFund

- Budget is balanced
- ESSER funds were used for COVID
- Budget reflects 214 students
- At risk of cutting curriculum /text books/support staff
- May need to cut field trips if OneFund does not see improvements

MOTION

Approve Budget-JW

Second-BP

Aye

AC

CR
TG
BP
LC
JW

MOTION APPROVED

MOTION

Approve OneFund Letter-JW

Second-AC

Aye

AC
LC
CR
TG
BP
JW

MOTION APPROVED

V. Governance

A. Updated Deliverables and Calendar Planning-AC

- May- Review liability insurance, school calendar, safety plan, by-laws, new board members, proof of insurance, copy of lease agreement

B. Board Dropbox Account Transfer

- Microsoft 365 is not going to happen
- SCS board will have a private Dropbox
- \$120.00 annual fee for Dropbox

MOTION

Approve Dropbox fee of \$120.00

Second-BP

Aye

AC
TG
CR

LC
BP
JW

MOTION APPROVED

C. Board Positions for Upcoming Year

- Board position descriptions will be posted on website this summer
- AC and JW are termed out
- LC is not continuing on
- Other candidates?
- May/June timeline for finding replacements, July voting in

D. Policy Updates

- Hold off until next meeting

VI. Closing Items

A. Board Comments and Communication

May 1 is principal's day, April 26 is Secretary day

MOTION

Approve \$30 each for gifts-JW

Second-CR

Aye

AC

BP

TG

CR

LC

JW

MOTION APPROVED

B. Thank You and Recognition Notes

NA

C. Next Regular Meeting

May 17

D. Adjourn Meeting

MOTION

Adjourn Meeting-JW

Second-AC

Aye

LC

AC

CR

JW

TG

BP

MOTION PASSED

- * Recording and submission of minutes completed by Board Secretary, Lindsay Churella. Minutes are considered in DRAFT form until approval by the Board of Directors.