



23264 SW Main Street, Sherwood, OR 97140

**Meeting of the Board of Directors: May 17, 2023; 6:00PM**

**Online via Zoom**

**\*DRAFT**

**I. Opening Items**

**A. Call the Meeting to Order, Roll Call**

The meeting was called to order at 6:00pm by Joe Whitehead

**Members Present:** Joy Raboli(Principal), Joe Whitehead(Chair),Alison Craker(Co-Chair), Lindsay Churella(Secretary), Christy Reaney(HR/Policy)

**B. Reading of Mission and Vision Statements**

JW

**C. H.E.A.R.T. Skills and Meeting Expectations**

JW

**D. Agenda Additions and Changes**

NA

**E. Approval of Previous Minutes**

**MOTION**

Approve December Minutes-JW

Second-LC

Aye

AC

CR

LC

JW

**MOTION APPROVED**

**MOTION**

**Approve April Minutes with necessary changes-JW**

**Second-AC**

**Aye**

**LC**

**AC**

**CR**

**BP**

**JW**

**MOTION APPROVED**

**F. Public Comment**

None

**II. Academic Excellence**

**A. Administrator's Report**

- Still waiting for enrollment packets
- We have wrapped up tours for the year. Next year tours will be held during school day

**B. Safety Committee Review**

- Renew IDismiss app for following school year.
- Switch three ipads to cell service
- Working with NW Tech to get updated surveillance camera quote. Need to coordinate with church for installation
- More Fiberex bark chips have been ordered ETA June 19<sup>th</sup>
- Locks/handles are failing on portables. Precision Locksmith out in April to check and found three out of eight doors need updating
- Locksmith suggested switching to "store room" style handles which are always locked on the outside yet unlocked on inside. Scheduled for May

**C. Teaching and Learning**

- May is Oregon State assments
- May team meeting discussed end-of-year events and discussed curriculum implementation

**D. Events**

- This year we brought back fun family events. Will have meeting to analyze 2023-24 events
- PEER School Performance- views=204 clicks=30

## **GOALS**

### **1.**

- May 5<sup>th</sup> Curriculum end point meeting to discuss progress and data
- New teachers have mentors to help with curriculum
- Joy's weekly meeting with new teachers
- Monthly staff meeting data teams present growth in curriculum
- Curriculum map end point check in
- Individual goal end point check in / performance eval.

### **2.**

- Events: Celebration of Learning, Volunteer Appreciation, Heart to Heart Auction
- Monthly committee meetings

### **3.**

- New teachers weekly meetings with Joy
- Mentor meetings during Friday meetings
- Ongoing training and support
  - Support teacher well-being
  - Support teacher engagement
  - Create supportive school climate
  - Monitor teacher retention and attrition
- Finance Committee meeting regarding salaries
- End-of-year survey regarding four areas in teacher retention presented to Board in Spring
- Engage teachers in curriculum discussions/planning for 2023-24

## **III. PAC / Finance / Fundraising**

### **A. PAC Report-Kimberly**

- End of Year picnic at Snyder Park
- Still looking for volunteers to fill open positions

### **B. Treasurers/ Finance Comm. Report-BP**

- SSD overpaid ESSER allocation SCS had to cut them a check
- Portable-BP had not heard back from company
- Waiting for state funds. In June we will have a good idea of 2023-24 year

### **C. Fundraising Report-TG**

- Tara is not present at meeting

**MOTION**

**Approve \$77,000 for purchase of modular building-JW**

Second-BP

AYE

LC

AC

CR

TG

BP

JW

**MOTION APPROVED**

**D. Fundraising Report-TG**

- Auction Grossed \$13,209.50
- Some items did not get bid on
- Areas to improve: too many items, use leftover items in raffle, analyze who registered and who bid
- Fun Run- Bittner dentistry will donate water bottles
- Have celebration of learning co-inside with auction
- Have auction end on an alternate day than Sunday
- Stick with online auction

**E. Spring Lottery**

- **Grades K-8**
- **83 applicants**
- **13 on waitlist**
- **2 applicants enrolled**
- **Drawing from 68 applicants**

**MOTION**

**Approve Lottery Results-JW**

Second-AC

Aye

AC

CR  
TG  
BP

#### **IV. Facilities / Operations**

##### **A. Facilities Update-AC**

- Church meeting with leaders re: choir practice Thursday nights which conflicts with our events
- Friday staff meetings at SCS- Church uses the space on Fridays for their events
- Productive meeting to resolve calendar issue

#### **V. Governance**

##### **A. Updated Deliverables and Calendar Planning-AC**

- Board needs to review Mission/Vision Statements
- Fiscal Year ends June 30-prep documents
- Lease needs renewed every three years-we are at two years
- Review/sign teacher contracts
- Set quarterly/annual dates for upcoming year

##### **E. Annual By-Laws Discussion-JW**

- Look at by-laws, if there are any changes let JW know if not we will vote at next board meeting

##### **F. Board Positions for Upcoming Year**

- Members returning- CR and BP
- Who is interested in joining?
- JW has talked with a Dad that has shown some interest
- June meeting we need to vote in new board positions- JW will be gone so we will need to have a Special Sessions Meeting

##### **G. Policy Updates-CR**

- ACRD1-required

**MOTION**

Approve Policy As Is-JW

Second-AC

Aye

CR

AC

LC

BP

JW

**MOTION APPROVED**

- GCBDF-GDBDF(VERSION 1)- Tanya needs to review
- JFCFR D1

**MOTION**

Approve Policy As Is-JW

Second-CR

Aye

AC

CR

LC

BP

JW

**MOTION APPROVED**

- JGEJS- JR needs to review

KL-G1- Proposed sample to input

D1- We already have this in place. CR will email to clarify the difference

**VI. Closing Items**

**A. Board Comments and Communication**

NA

**B. Thank You and Recognition Notes**

NA

**C. Next Regular Meeting**

June 21- JW and CR out of town

**D. Adjourn Meeting**

**MOTION**

Adjourn Meeting-JW

Second-AC

Aye

LC

AC

CR

JW

BP

**MOTION PASSED**

- \* Recording and submission of minutes completed by Board Secretary, Lindsay Churella. Minutes are considered in DRAFT form until approval by the Board of Directors.