



# SHERWOOD CHARTER SCHOOL

23264 SW Main Street, Sherwood, OR 97140

**Meeting of the Board of Directors: July 19, 2023; 6:00PM**

**Online via Zoom**

## I. Opening Items

### **A. Call the Meeting to Order, Roll Call**

The meeting was called to order at 6:00pm by Joe Whitehead

**Members Present:** Joe Whitehead(Chair), Alison Craker(Co-Chair), Lindsay Churella(Secretary), Bobby Potruch(Treasurer), Tara Garcia(Fundrasing)

### **B. Reading of Mission and Vision Statements**

JW

### **C. H.E.A.R.T. Skills and Meeting Expectations**

AC

### **D. Agenda Additions and Changes**

- NA

### **E. Approval of Previous Minutess**

#### **MOTION**

Approve June Minutes-JW

Second-AC

AYE

TG

AC

LC

Abstain

BP

JW

**MOTION APPROVED**

**MOTION**

Approve July 5, 6:30 Minutes -JW

Second-TG

AYE

TG

LC

BP

JW

Abstain

AC

**MOTION APPROVED**

**MOTION**

Approve July 5, 7:00 Minutes -JW

Second-LC

AYE

TG

LC

BP

JW

Abstain

AC

**MOTION APPROVED**

**F. Public Comment**

- o NA

**II. Academic Excellence**

**A. Administrator's Report**

- o NA

### III. PAC / Finance / Fundraising

#### **A. PAC Report**

- o NA

#### **B. Treasurers/ Finance Comm. Report-BP**

- o \$384,000 in credits came in
- o SSF funds less than we hoped. That will affect the budget for next year
- o Set up meeting with Tanya to go over upcoming budget for the year
- o Controllables doing well but need to forecast
- o Need to know how to use ERC credits effectively

#### **C. Fundraising Report-TG**

- o NA

### IV. Facilities / Operations

#### **A. Facilities Update**

- o NA

### V. Governance

#### **A. Update Deliverables and Calendar Planner-AC**

- o August deadline for tenant improvement payments

#### **B. Policy Updates**

- o NA

### VI. Closing Items

#### **A. Board Comments and Communication**

NA

#### **B. Thank You and Recognition Notes**

- o Goodbye to outgoing board members- Alison Craker, Lindsay Churella and Tara Garcia

**C. Next Regular Meeting**

- August 16

**D. Adjourn Meeting**

**MOTION**

Adjourn Meeting-JW

2<sup>nd</sup>-AC

Aye

AC

LC

TG

BP

JW

**MOTION APPROVED**

- \* Recording and submission of minutes completed by Board Secretary, Lindsay Churella. Minutes are considered in DRAFT form until approval by the Board of Directors.