



SHERWOOD CHARTER SCHOOL

23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: September 20, 2023; 6:00PM

Online via Zoom

SCS Board Meeting Minutes 9-20-23

Motion:	Approval of minutes of 7-19-23 board meeting
Proposed:	Joe Whitehead (Facilities, HR Policy)
Seconded:	Christy Reaney (Chair)
Discussion:	none
Vote:	Aye unanimous Nay None Abstain None
Result:	Motion Passed

Motion:	7-5-2023 non- public meeting work session minutes approval
Proposed:	Joe Whitehead (Facilities, HR Policy)
Seconded:	Bryan Corn (vice-chair)
Discussion:	Name change to Bobbie Potruch
Vote:	Aye unanimous Nay None Abstain None
Result:	Motion Passed

Motion:	Approval of minutes for special session 7-5-23
Proposed:	Joe Whitehead (Chair)

Seconded:	Christy Reaney (facilities, HR/Policy)
Discussion:	none
Vote:	Aye unanimous Nay None Abstain None
Result:	Motion Passed

Motion:	Approval for executive session 2-23-2022
Proposed:	Joe Whitehead (Facilities, HR Policy)
Seconded:	Christy Reaney (chair)
Discussion:	Long past minutes that through some research found were not approved. Joe sent the minutes to other past members of the board at that time, Casey Reaney (treasurer) and Allison Cracker (HR Policy) and Karen Schrader (V-chair), to verify they are accurate. These minutes include the pay raise for staff.
Vote:	Aye unanimous Nay None Abstain None
Result:	Motion Passed

Public Comments:

Elisa third grade rep - clarified with the board the process of public comment.

Administrative report: Joy Raboli (Principal)

Sept enrollment. 212 students arrived on first day, one left but added two. Current enrollment total 213. Enrollment is not put on website because of fluctuation in enrollment. OneFund is already closer to 37% which is much better than last year at this point.

Testing- all districts are seeing a decline in test scores since covid. A few families left in the window of testing time and didn't return so they weren't counted in results. Such a small number of students tests are included due to opting out, families leave, absents, etc. We are currently pretty much in the same range as the sherwood district.

Science test- The test changed as a result all across Oregon numbers dropped but we are still in line with district.

ELA test- 5th and 7th struggled. However, yearly comparisons post covid show making gains, we saw a drop in 2021-2022 but are currently making gains.

Back to school night- 3 rounds of Middle School with a specialist at each round. Entire school meet in the sanctuary then Elementary breakout afterwards.

Cougar run coming up on September 28th, an assembly during school was held September 28. Principal walkabouts taking place everyday, (Ms. Raboli) visits every classroom every day in September, changing up times to see teachers in different subjects. As a result of September classroom visits October is focused on Keepers and Polishers (Mrs. Raboli) evaluates teachers to help them see things to keep and things to polish in their teaching.

(Joe Whitehead poses question to Ms. Raboli) Does the Board come up with questions for Administrative goals? Yes and in Process.

Safety report: Safety Committee First meeting will start on Tuesday Oct. 2nd. looking for volunteers for the crosswalk

First fire drill completed, required within the first 10 day school.

Treasurer: Bobbie Potruch (Treasurer)

Budget- Enrollment lowered expectations year over year to feel attainable. One fund going well.

Fun Run generated 26,000 last year an outstanding result, hopefully this year results similar.

Christy and Bobbie met about onefund, they are working with the office about updates and support. A raffle for donations collected, companies, etc. Raffle prizes can't be too large.

Staffing budget-looks great, off to a good start financially

Plans to talk to bank about an account not receiving a return and (Bobby) will check w/Tanya about finding a better account receiving a better return is allowed for a school. Will have that for Oct. meeting. Casey put us in an investment that is better than before but the current rates are much better.

Fundraiser report: Thinking of ways to get one fund donations up. Spoke with Bobbie, Bryan, and Joe- appealing to families about what the need is. Ideas: an incentive to families for donating,

Christy spoke to her boss at bittner Dentistry about donating gift cards etc and he was up for anything.. The office has a one year plan about communication with the families about when to ask, they have coordinated with the PAC fundraising as well so asking families is to fundraise is spread out and people don't feel nickel and dimed. Joy encouraged to communicate with the office about the best way to reach out to families to encourage more onefund fundraising and the best time as to not encroach on their current plan and also respect what the PAC is asking as far as Fundraising.

Bobbie feels it's up to us to get on the same page as the office/ PAC about fundraising. He is willing to reach out to the office in this regard. Bryan was planning on doing a visual of Onefund data but it was possibly already done, dropbox is too hard to find financial data in order to provide visual data to families.

Facilities : Joe Whitehead (facilities, HR/Policy)

Lead water testing- Identify every source where water comes out. Order test kits and return the samples for testing. Contacted 3 businesses and heard back from two basically about 25.00 each source site. Joe thinks he'll go with the first he heard back from

Last time around the bathroom sink was not tested

600.00 test. Would like to over approve for the 24 sites identified

Document posted shows how it is tested

Motion:	Approve 650.00 for lead water testing of 24 water source sites on campus
Proposed:	Joe Whitehead (Facilities, HR policy)
Seconded:	Bryan Corn (Vice-chair)
Discussion:	none
Vote:	Aye unanimous Nay None Abstain None
Result:	Motion Passed

Updated deliverables: Bryan Corn (Vice chair)

Bryan does not have any updates at this time. Nothing in Sept. In Oct. Sherwood school district adjust annual pupil count, annual audit report letters, submit annual report, etc. The school automatically does most of this. Every Oct. 15 the school submits an annual report of all the data presented in the administration report.

Board training:

Set up by Joe. He will try to coordinate a date and time that all new members can attend.

Comments, communication:

With changing demographic Joy Raboli (principal) asked district to include us in the free and reduced lunch. The administrator came and basically said no, they are not interested in helping. It is not in our budget and not sure how to navigate that. Gary and Jim wrote and said no. 5-7 kids estimated that would qualify for free and reduced lunch. Since we don't have a working kitchen it would have to be a cold option and because of equity they wouldn't be able to just provide for the 5-6 students so it would have to be provided to everyone. Joy loves the idea of a food pantry for those that need it to have access to food. Currently it's coming out of office supply budget.

Bryan comment about the enrollment challenge- is there an end of the year request to see what families plans are ahead of the following school year? Joy response, yes

Thank yous, recognition: None

Next meeting Oct 18th

Motion:	Adjourn meeting
Proposed:	Christy Reaeny (Chair)

Seconded:	Bryan Corn (Vice Chair)
Discussion:	none
Vote:	Aye unanimous Nay none Abstain None
Result:	Motion Passed