



23264 SW Main Street, Sherwood, OR 97140

**Meeting of the Board of Directors: November 20, 2024 6:00PM**

**Online via Zoom**

**Meeting called to order:** 6:04 by Christy Reaney (Chair)

**Roll Call:** Christy Reaney (Chair) , Bryan Corn (Vice Chair), Jen Crosby (Secretary), Korrin Fyall (Treasurer), Joe Whitehead (HR/Policy) Joy Raboli (Principal),

**Public Attendance: None**

**Mission:** read by Korrin Fyall (Treasurer)

**Heart skills:** read by Bryan Corn (Vice Chair)

**Agenda Additions:**

Motion:	Approve minute Special session 10-8 -2024
Proposed:	Joe Whitehead (HR/ Policy)
Seconded:	Christy Reaney (Chair)
Discussion:	
Vote:	Aye unanimous Nay None Abstain Bryan Corn, Jen Crosby
Result:	Motion Passed

Motion:	Approve minutes from SCS board meeting 10-16 -2024
Proposed:	Christy Reaney (Chair)
Seconded:	Korrin Fyall (Treasurer)
Discussion:	
Vote:	Aye unanimous

	Nay None Abstain Joe Whitehead
Result:	Motion Passed

**Public comments: None**

**Administrator report: Joy Raboli (Principal)**

Steady at 222 enrollment, most likely 223 by the end of the month. The biggest thing is on Nov 12 2024 we had a zoom meeting with someone from Fuel Recreation and 2 members of the church, a parent, and 2 members of the office staff to discuss the playground. This company is a start to finish company, with the preplanning all the way through installation, other companies subcontract out. These are all custom made structures for the space. Information from the church, the caveat is that the church members didn't want us using the upper parking area for the play structure which was the best space, some members have sentimental attachments to it, because they helped fund and install it. Katie from fuel recreation suggested using the hill, but the cost would increase with moving the earth to level it out. They are helping find grants through public and private companies, including coca cola, and Nike. Just as an example of cost, Woodhaven park cost between 250,000 and 300,000. Hopefully we can do it for half and then get grants and fundraisers with parents. Play structures are from Burke play equipment and are well rated for safety. The student council did a survey of the student body getting input about a new playground, and presented a power point including the survey data. We are looking at 2 other companies to do our due diligence. Parents and families and community will be involved in the designing process and give feedback through a QR code.

I've been working day and night for the grant process reporting. Quarter 4 reports should be done tomorrow.

The EISS grant- all requirements are current and turned in early.

We talked to the church in terms of utilizing space and our lease renewal, looking at ways to get or trade for more usable space.

The church just invested a large amount, \$ 40,000 in stage lighting and asked for us to contribute 10%. I would like to throw my support behind that.

Care closet- the pastor's wife said we could use the set of cabinets at the top of the stairs for a stocked food/care closet. Initially we plan on using 900.00 in credit rewards we already have and will not cost the school anything.

This year starts our 20th anniversary. The spring of 2025 I would love to have a celebration at our Celebration of learning. Unveiling or groundbreaking of the playground. As well as the care closet.

Goals- Up to date

**Safety committee: Joy Raboli (Principal)**

We are up to date with all our drills. We did the fire extinguisher inspection, one of the church units needed to be recharged. The office reached out. We need to reattach the padding around one of the exterior HVAC units on the portable.

**PAC report: Jenn Kellam (PAC representative)**

Pac is doing well. The wreath fundraiser did well, we did better than last year. 8th grade sweatshirts going on. The garden is going well, it's fun to have the kids see the planning and execution of it.

**Treasurer report: Korrin (Treasurer)**

The three month CD expiration is coming up and we might have to do another vote. I may ask the bank to do an automatic roll over so we don't have to revote each time it renews.

Korrin: Do we know about the audit? Joy: yes, it's all done we are just waiting to receive it.

We do have a lot of maintenance coming up on the portables. The roofs are shot and each will need to be fixed at 17,000 each. Angela is putting together the price list for the portable maintenance including roof and HVAC. Also we would like to include the key maintenance items in our budget for the future.

Despite the fact that we had a 400 per student deficit we were able to get that deficit down from the interest from the CDs. The ADMW numbers may be changing, (again) and that could help us quite a bit. Other schools are much worse off. Should I reach out to our banker to see what our options are for funding for some of our projects? We don't want to dip into our reserves while the interest rates are high and earning interest for us.

**Christy (Chair)**

There is a fundraising committee being formed- Hadar Ferris, Tara Garcia, and Kryste Sturm the first meeting will be Dec 5th.

Because they are one of our committees they will also need to have meeting minutes.

Joy and Angela would like to be part as well.

**Facilities: (Joe filled in for Gina)**

Next year we will test the two sinks but nothing now. This is actually an area that should be involved in the lease. Korrin: One thing we don't have in our lease is the first right of refusal. If the church decides that they want to sell we would want the first right of refusal if they sell. And they wouldn't have to honor the lease at that point either. Also the improvement of land we are looking to invest in we should get a real estate attorney involved. How long do we have to sign the lease? Joe: It technically isn't up yet so we have time. A meeting with Korrin, Gina Ms.Raboli and the church would be great.

Joy: speaking of facilities should we talk about the 20th celebration and how we can improve in the next 20 years. One issue is we are cramped in our current space. Build up the portable hill, and above that office space. Another idea would be extend down the hill by the gym and on top of that have the offices using the upper parking for parents using the office space. After 20 years we need to get more firm in our location to do what we want to do. We have no staff room. I would like our board to get together to discuss a vision of what our school will look like in the next 20 years. We have a good opportunity with the current church, they are open to the changes. We have a lot to do to see what we can actually do, surveyors, city zoning etc. . Maybe a community survey could help. Last year I thought we found out something about the zoning?

Jo: Yes I'll have to look at that, it was divided up into three sections and it wasn't easy to look at. In short the lower area and top strip are two different pieces that are zoned differently. There are two lots and we might have to do a lot line adjustment.

Bryan: We may be able to just do a variance.

Joy: The first step is to help the church with the lights, and then talk to the church about the playground for the 20th anniversary.

Bryan: have an idea of what we want and ask for more so we can scale back. We can meet with the church for free and we need to meet with them first anyway. Then go from there.

Christy: Meeting with the real estate lawyer would be a good first step so we can sign the lease before giving them money for improvements.

Joy: How would the church benefit from our improvements? They can use our playground and to attract a younger population, a basketball court could mean a sports team.

Korrin will reach out to a real estate attorney. Our current lawyer isn't specialized in this area.

Joe sent a map of the zoning

The playground will need three bids.

**Deliverables: Bryan (Vice Chair)**

Unable to access the deliverables document.

**Policy: Joe (HR/Policy)**

I received an email with the board training and not actually any policy changes. Bryan still needs to take the board training. The Board training webinar should count as our annual board training for the year. In the next meeting I'll read off who has completed the training.

Korrin: Is there training specific to charter schools?

**Communications: None**

**Next meeting Dec. 11th before winter break**

Motion:	Adjourn meeting 7:26
Proposed:	Christy Reaney (Chair)
Seconded:	Joe Whitehead(HR/ Policy)

Discussion:	
Vote:	Aye unanimous Nay None Abstain
Result:	Motion Passed