



23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: December 11, 2024 6:00 PM

Online via Zoom

Meeting called to order: at 6:00pm by Christy Reaney (Chair)

Roll Call: Christy Reaney (Chair), Byan Corn (Vice Chair), Korrin Fyall (Treasurer), Gina Byers (Facilities), Joy Raboli (Principal)

Public Attendance: None

Mission: read by Korrin Fyall (Treasurer)

Heart Skills: read by Christy Reaney (Chair)

Agenda Additions: None

Motion:	Approve minutes from SCS board meeting 11-20-2024 with Correct spelling of "Christy Reaney" and change "Tara Cruz" to "Tara Garcia"
Proposed:	Christy Reaney (Chair)
Seconded:	Bryan Corn (Vice Chair)
Discussion:	Joy asked for Jen Crosby (Secretary) to send the last two minutes to be send to wrap up audit and state for annual report.
Vote:	Aye Christy Reaney, Bryan Corn, Korrin Fyall Nay None Abstain Gina Byers
Result:	Motion Passed

Public comments: None

Administrator report: Joy Raboli (Principal)

Brief admin report due to quick turn around for this meeting. 224 out of 225 students are enrolled. Wrapped up work for grant reporting, notified that everything is approved and are going to sign for SIA grant for next year. Included Profit and loss July-Nov for fundraising was uploaded. Goals: Reaching out to the church to use a section for a care closet. Still trying to get a day coordinating for the marketing committee. The playground update wasn't done by the time of the meeting, will have more information after the holidays.

Safety committee: Joy Raboli (Principal)

Met and discussed checklist from PACE for equipment safety checklist: comprehensive tool to look at safety measures across the property, such as AED's, fire extinguishers electrical panels, extension cords, general building safety. All the safety checks were satisfactory except for a fire extinguisher owned by the church, they are aware of that needs to be serviced. Space heaters used during COVID times weren't in compliance and were disposed of. Water fountains were looked at. Basic cleanliness compliance with seismic securing, making sure all bookcases are secured was taken care of. Students and staff were familiarized with safety drills procedures and corresponding sounds. People walked the property, and everything was looking good.

PAC report: (PAC representative)

No PAC member was present today. Korrin was at the PAC meeting and can give an update. The PAC has been trying to finalize more dates for their events and update their calendar. The wreath fundraising went better than ever. There is a lot of discussion about the Readathon and how it's going to work this year, possibly differently due to it falling on the same time as the Heart Week.

Gina appreciated the extra wreaths at the pickup because she needed extra ones.

Treasurer report: Korrin Fyall (Treasurer)

Korrin hasn't taken a deep look at the recently sent over November financials from Tanya but she did note that she is frustrated because the peak funds from last year still have not been received. She is working hard to contact them and figure out who is supposed to release the funds to us. This seems to be a reoccurring issue every year. Otherwise, everything seems to be within the budget and we're moving forward.

Fundraising report: Korrin Fyall (Treasurer)

There is a fundraising committee meeting tomorrow and the school and admin should be a part of it. Korrin is going to the initial meeting to go represent the board and see what they are thinking and have a meeting occasionally with administrators.

Korrin was wondering about the feelings on the auction if it was worth the work and its success in the past. IF there is anything that the Finance committee should consider it or what Ms. Raboli is hoping to get from the Finance committee as in a specific route. Ms. Raboli stated that she has been a part of auctions in the past. Tara couldn't have done a better job when she worked on the auction, but it was a lot of work for her, and we don't have enough critical mass and longevity to have a live/in person auction so if we did an online auction that is a possibility. It is a lot of work, and if there were a profit of at least \$40k seems like it would make the auction worth it. More focus has been on the ONE fund and amping that up lately instead. Korrin thought that business sponsors would be a great option, especially for paying for the playground. Korrin also thought that maybe a parent could be writing grants or helping find them.

Facilities: Gina Byers (Facilities)

Gina reported that Joe Whitehead emailed her about water testing, and they are planning to do that in January. She has a phone number to call and get a couple of tests to check the water fountains.

Gina reports that we are good to sign the lease and asked Korrin if we were going to have an attorney look over it prior to signing as discussed at prior meeting. Korrin stated that she called and spoke to a couple of attorneys, and they advised that timewise, we do not have the time for them to review the lease or adjust things due to being in a window where we need to sign the lease soon. We may just do addendums in the future to the lease to protect the school in the future and not postpone signing. We can improve the lease in the future or add the addendum when the playground goes into construction. Recommending signing a least that expires 2026 rather than the current lease expiring in 2027. We will discuss the lease with the lawyer in a year to review the lease.

Motion:	Propose that we approve the lease with the term ending June 30 th 2026 , doing a short term lease with the understanding that if the playground goes in before the end of that, we will do an addendum to the lease for it. We will also sign a letter of intent to do the renewal for another three years at the same time we sign this lease, so that we do intend to move forward if we need to do some work on the lease.
Proposed:	Korrin Fyall (Treasurer)
Seconded:	Bryan Corn (Vice Chair)
Discussion:	None

Vote:	Aye Unanimous Nay None Abstain None
Result:	Motion Passed

Motion:	Propose to give the church \$6,000 for lights
Proposed:	Christy Reaney (Chair)
Seconded:	Korrin Fyall (Treasurer)
Discussion:	None
Vote:	Aye Unanimous Nay None Abstain None
Result:	Motion Passed

Deliverables: Bryan Corn (Vice Chair)

Bryan reported that for the January, Ms. Raboli has the notify the church of any request for changes in the current contract. Those will all be covered in the lease agreement.

Also for the Chair to notify the school district of intent to operate for the following year. This is done automatically.

Policy: Joe Whitehead (HR/Policy)

Joe is not present so will do this at the next meeting.

Communications:

Christy stated that Christmas gifts for the staff were needed to get the go ahead and if we wanted to continue to do a \$50 gift card to Amazon, the same as last year. Ms Raboli agreed.

Motion:	Propose to purchase 20 count of \$50 Amazon gift cards for staff for Christmas.
Proposed:	Christy Reaney (Chair)
Seconded:	Bryan Corn (Vice Chair)
Discussion:	None
Vote:	Aye Unanimous Nay None Abstain None
Result:	Motion Passed

Next meeting: Jan 15, 2025

Motion:	Adjourn minutes at 6:22 pm
Proposed:	Christy Reaney (Chair)
Seconded:	Bryan Corn (Vice Chair)
Discussion:	None
Vote:	Aye Unanimous Nay None Abstain None
Result:	Motion Passed