



23264 SW Main Street, Sherwood, OR 97140

**Regular Session Meeting of the Board of Directors: November 19, 2025 6:00PM**  
**Online via Zoom and In-Person (SCS Humanities Room)**

**Recording:** Justin Hemp (Secretary)

**Meeting called to order:** 18:03 by Jennifer Standke (Chair)

**Roll Call:** Jennifer Standke (Chair), Angie Arpiainen (Vice-Chair), Justin Hemp (Secretary), Korrin Fyall (Treasurer), Gina Byers (Facilities), Tara Garcia (HR/Policy), Joy Raboli (Principal)

**Absent:** None

**Public Attendance:** Cherly McLeod, Angela Havlinek, Kryste Sturm (PAC)

**Mission and Vision:** Read by Korrin Fyall

**Heart Skills:** Read by Korrin Fyall

**Agenda Additions:** None

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#### **1-D: Approval of Additional Items added to Agenda**

**None**

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#### **1-E: Approval of Previous Minutes**

<b>Motion to approve minutes with corrections from regular session meeting on 10/15/2025</b>	
<b>Proposed:</b>	Korrin Fyall (Treasurer)
<b>Seconded:</b>	Tara Garcia (HR/Policy)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

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## 1-F: Public Comment

**None**

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## 2-A: Administrator's Report

**Report from Ms. Raboli:**

### **Enrollment**

- Current enrollment stands at 218 students
- Two additional students may enroll soon.
- Current lottery enrollment totals:
  - **Winter:** 13 students
  - **Spring:** 9 students
- **Attendance:** Synergy reporting is not functioning. No current update for October.

### **Professional Development**

Teachers participated in Zoom training with Renaissance on STAR assessments and Curriculum-Based Measures. Staff also reviewed OSAS math scores and developed an action plan for improvement. A key outcome from this work was the identification of gaps between the current math curriculum and OSAS expectations, specifically in vocabulary, assessment structure, and instructional pacing. Grade-level teams worked to strengthen alignment by establishing common language, shared vocabulary, and consistent instructional practices.

Teachers also received training on STAR Math and STAR Reading, including how the tools connect instructionally. A \$7,000 grant funded this professional development, and staff were provided three dedicated days for training and planning.

### **Goal Setting**

Teachers implemented a structured, data-driven goal-setting process focused on measurable growth and meaningful outcomes. Separate goal-setting frameworks were developed for K-5 and Middle School to reflect different instructional priorities.

At the K-5 level, teachers established goals in both Math and ELA and used diagnostics, progress monitoring, fluency checks, and classroom assessments to guide instruction. At the Middle School level, goals centered on curriculum development,

assessment alignment, and pacing across trimesters. Teachers integrated the school-wide theme *The Power of One* into projects, writing assignments, and student presentations. Each teacher's goals include baseline data, mid-year reflection, and end-of-year evaluation.

### **Conferences**

Parent-teacher conferences were well attended and productive. Teachers provided detailed updates on student progress and behavior, and families expressed appreciation for the individualized communication. Leadership will continue exploring ways to make middle school conferences more efficient and better coordinated in the coming spring.

### **DIBELS**

DIBELS data shows that the school continues to perform above national averages overall. Performance is tracked by grade level, allowing staff to identify strengths and areas needing improvement. Sixth grade currently shows a higher number of students in the red zone than desired, while middle school comprehension results remain strong. These findings are being used to guide instructional planning and targeted support.

### **Oregon Department of Education (Senate Bill 141)**

Senate Bill 141 was reviewed with specific attention to its accountability measures and the way Oregon student performance compares to national outcomes. Charter schools have expressed concerns about the bill and submitted a letter addressing those issues. At this time, charter schools are required to comply with the legislation while discussions continue.

### **Safety Drill and Safety Committee**

A safety drill was conducted on November 19 as part of the school's ongoing safety program. New locks have been requested to improve building security, and the Fire Marshal inspection was completed with no action items. Trench work that had been identified as a safety concern has been repaired, and updated safety binders are now in place to support staff preparedness. A PACE walkthrough is scheduled for next week with the goal of reducing insurance costs.

### **Marketing Committee**

The team is actively working on branding efforts to create more consistent messaging for the school. Professional photography is scheduled for January to support updated marketing materials, and the school's core "HEART" skills continue to be promoted as part of its identity. Next committee meeting is Dec. 10, 2025.

## **Celebrations**

The school community celebrated several successes, including the Red Berry Barn Harvest Festival, Trunk-or-Treat, the Sherwood School District tour, and increased marketing momentum.

## **Challenges**

- Playground installation is delayed pending lease completion.
- OneFund fundraising remains slow.

**Action:** Review Principal Raboli's updated goals for the 2025-2026 school year at the next board meeting Dec. 10, 2025.

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## **3-A: PAC Report**

### **Fundraising and Events:**

- Wreath fundraiser completed. Wreath distribution is scheduled for Saturday (11/22/25).
- The Trunk-or-Treat event was a success but did run out of candy.

### **School Support:**

- PAC will cover the cost of eighth-grade sweatshirts, teachers will also receive sweatshirts.
- Organizing food supplies and gift cards for families in need.

### **Volunteers Needed:**

- Looking for additional crossing guards for the parking lot during afternoon pickup.
- The current library volunteer is out and PAC is looking for additional volunteers to cover. The library is open for several hours on Wednesdays starting at 8:30am.

### **Oregon Battle of the Books (OBOB):**

- 3 parents have volunteered to coach teams. Still looking for a coordinator. Without a coordinator, SCS will not be able to participate in OBOB.

## **Next PAC Meeting - December 3, 2025**

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## **3-B: Treasurer's/Finance Comm. Report**

- Reviewed Treasurer's budget and Budget-to-Actual report and how the new format improves clarity and transparency.

- The school meets and/or exceeds both **30-day and 90-day cash reserve requirements**, a benchmark many charter schools do not reach.
- Reserves are managed conservatively:
  - A portion is invested
  - Cash is maintained to ensure payroll coverage
  - Goal is consistently holding 90 days of operating cash
- Investment advisors have presented bond and alternative investment options for future consideration.
- The school operates using a **zero-based budgeting approach** as a public entity.

#### **State School Fund and ADMw:**

- SSF funding decreased by approximately **\$170 per student**, compared to about **\$5 for other schools**.
- ADMw calculations generally work in the school's favor due to the unweighted denominator.
- Funding is influenced by:
  - Household income
  - Disability status
- Families complete income forms at the start of the year that directly impact funding.
- A district “true-up” will occur at year-end to reconcile funding totals.

#### **Transparency and Charter Renewal Planning**

- A new expense-grouping system is being developed for better comparison with district schools.
- The board discussed:
  - Creating visual financial summaries for families
  - Potential board finance briefs for parents
  - Conducting an annual board self-review

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### **3-C: Fundraising Report**

OneFund fundraising is currently slower than expected, and the Skip the Line Raffle is the next upcoming fundraising activity. Families will receive additional communication in December to promote OneFund and remind donors about potential tax benefits associated with charitable giving.

**Action:** Ms. Raboli to reach out to Langers regarding donations. Potential proceeds from a night-out opportunity.

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### **4-A: Facilities Update**

On December 19, PGE will replace the thermostats in the school portables as part of ongoing building maintenance. During the recent fire inspection, all fire extinguishers passed inspection, and one extinguisher was confirmed to be the responsibility of the church.

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### **4-B: Roof Project**

Fisher Roofing is scheduled to replace the portable's roof over Thanksgiving break.

**Action:** Jennifer S. (Chair) will forward an email with full project details to the board once received.

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### **4-B: Lease Renewal**

The lease was reviewed with the leadership team and legal counsel, Matt Lowe. The current lease agreement remains valid through June, 2026.

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### **5-A/B: Updated Deliverables & Calendar Planner & Charter Renewal**

The charter renewal group has met three times as part of the ongoing updating of the charter renewal. The next steps include finalizing the contract wording and submitting a draft to attorney Matt Lowe for legal review. Key topics under review include funding percentage, teacher training requirements, the Synergy extension, payment due dates and penalties, and potential enrollment increases through class size adjustments.

**Action:** Rough draft of Charter Renewal to Matt Lowe (Attorney) to review before the end of year.

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### **5-C: Board/School Director - Operating Agreement**

The board outlined next steps for the operating agreement, including reviewing the top three sections on page one, with specific focus on the “Board Expectations” section. The board will also review the second page and select five priority expectations for inclusion. In addition, five expectations will be selected from the third page to define the principal’s role in the final agreement and discussed in the following meeting.

**Action:** Jennifer (Chair) to send out an email before the next meeting to review operating agreement and pick expectations (Google Form) to vote on.

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### **6-A: Board Comments & Communicators**

Jennifer S. (Chair) noted that board contact information is available in Dropbox under the Resources section, specifically within Board Rosters, where individual contact details for each board member can be found. The Chair also raised the question of creating hoodies or sweatshirts for board members to help with identification, with the understanding that this item will be discussed at a future meeting.

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### **6-B: Thank You and Recognition**

The board discussed the idea of recognizing teachers and raised questions about whether recognition should come directly from the board, whether it is legally permissible for the board to participate in this type of activity, or whether recognition efforts should be led by families/parents. The board agreed that additional discussion is needed before moving forward.

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### **6-C: Next Regular Meeting**

December 10, 2025 at 18:00 (via Zoom)

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**6-D: Adjourn Meeting**

Jennifer S. (Chair) adjourned the meeting at 19:24