



23264 SW Main Street, Sherwood, OR 97140

**Regular Session Meeting of the Board of Directors: December 10, 2025 6:00PM**  
**Online via Zoom**

**Recording:** Justin Hemp (Secretary)

**Meeting called to order:** 1803 by Jennifer Standke (Chair)

**Roll Call:** Jennifer Standke (Chair), Justin Hemp (Secretary), Korrin Fyall (Treasurer), Tara Garcia (HR/Policy), Joy Raboli (Principal)

**Absent:** Gina Byers (Facilities), Angie Arpiainen (Vice-Chair)

**Public Attendance:** Cherly McLeod, Angela Havlinek

**Mission and Vision:** Read by Korrin Fyall

**Heart Skills:** Read by Tara Garcia

**Agenda Additions:** None

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**1-D: Approval of Additional Items added to Agenda**

**None**

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**1-E: Approval of Previous Minutes**

<b>Motion to approve minutes with correction from regular session meeting on 11/19/2025</b>	
<b>Proposed:</b>	Korrin Fyall (Treasurer)
<b>Seconded:</b>	Jennifer Standke (Chair)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

## 1-F: Public Comment

**None**

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## 2-A: Administrator's Report

### Report from Ms. Raboli:

#### Enrollment

- Current enrollment stands at 216 students
- Two student withdraws - 1 homeschooling & 1 transferred to SMS
- Winter Lottery applications increased 38%:
  - 18 applications this year compared to 13 last year
  - Four-year average is 17 applications
- **Attendance:** September-95.14%, October-96.11%, November-93.32%

#### Teacher & Learning

- Classroom observations conducted by Joy Raboli (Principal)
- Curriculum mapping and preparation for state assessments underway
- A PACE representative visited and provided very positive feedback
  - Described the school as "best of the best"
- Safety improvements are being leveraged to pursue PACE insurance discount
- Recent staff meeting with teachers went over "Best Practices". Topics included:
  - Supervision during transitions, Timeliness, updated sub plans, recess duty, uniform policy enforcement, & iDismiss carline software.

#### Student Performance

Teachers are actively implementing new progress monitoring tools and assessments, including math DIBELS and Renaissance, while building familiarity with updated curriculum through scheduled professional development. Comprehensive student performance data will be available following the conclusion of the next assessment window.

#### Oregon Department of Education

- The Oregon Department of Education has finalized changes under SB 141 that directly affect how charter schools are evaluated.
- Charter schools will now be assessed on a separate accountability track, rather than being measured under their sponsoring district's data.

- Sherwood Charter School will have independent performance reporting, school-specific growth targets, and direct oversight and support from ODE based on its own outcomes, not district trends.

### **Charter Renewal Committee**

- Meeting rescheduled for December 19th

### **Safety Committee**

- Safety Committee met December 8 to review initiatives, address concerns, and confirm compliance, noting progress including completed roof and grounds repairs.
- Ongoing focus areas include door security, playground boundaries, and crosswalk supervision.
- A recent PACE inspection was overwhelmingly positive, supporting a potential insurance discount, and several facility issues were escalated via work orders (swing safety, propane storage, missing hallway railing).
- **Next fire drill: December 11.**

### **Playground Update**

- Church has not signed the lease, so Buell Recreation has moved on to another project.

### **Goals Outline for 2025-2026**

#### **1. Marketing and Outreach**

**Objective:** Strengthen visibility in the community and increase awareness of Sherwood Charter School's unique strengths.

- **Trimester 1:** Launch Marketing Committee and determine what makes SCS unique, then build the marketing plan to launch in Trimester 2.

#### **2. Teacher Support**

**Objective:** Provide strong mentoring and guidance for new teachers to ensure smooth onboarding, confidence, and growth.

- **Trimester 1:** Pair new teachers with mentors and hold weekly check-ins, and develop a new teacher support plan.

### 3. Charter Renewal

**Objective:** Secure charter renewal with the Sherwood School District through preparation, transparency, and strong documentation.

- **Trimester 1:** Review current charter agreement and collect baseline academic, operations, and financial data, and finalize the Charter Renewal Committee.

**Action:** Joy Raboli (Principal) to present refined goals at the next meeting.

<b>Motion to accept the 3 goals Joy Raboli (Principal) drafted for 2025-2026 school year</b>	
<b>Proposed:</b>	Jennifer Standke (Chair)
<b>Seconded:</b>	Tara Garcia (HR/Policy)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

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### 3-A: PAC Report

- Wreath & poinsettia fundraiser were the most successful to date
- \$500 awarded to families in need for the holidays
- February dance planned with a 2000s theme
- Increased sign-up and participation for crossing guards
- Library adequately staffed with volunteers
- 4th grade parents hosting January 9th teach luncheon

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### 3-B: Treasurer's/Finance Comm. Report

- SSD funds are current and received
- Monthly income on track
- \$5,000 contribution received into One Fund
- Net loss reported this month: \$29,000
  - Driven primarily by roof payment and annual expenses
  - After adjustments, true operational loss is \$3,955

- PERS, bonuses, and curriculum licenses expected to balance by year-end
- School exceeds 30-day and 90-day cash reserve requirements
- CDs increased in value, banks contacted Treasurer regarding renewals
  - 4 CDs up for renewal
- Playground funding secured
  - Approximately \$90,000 remains
  - Final payment to occur after full installation

<b>Motion to renew all 4 CDs at 3.55% for 5 months</b>	
<b>Proposed:</b>	Korrin Fyall (Treasurer)
<b>Seconded:</b>	Jennifer Standke (Chair)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

<b>Motion to remove Christie R. (Past Chair) as signer from the bank account (Heritage Bank) and add Jennifer Standke (Chair) as signer for all Heritage accounts</b>	
<b>Proposed:</b>	Korrin Fyall (Treasurer)
<b>Seconded:</b>	Tara Garcia (HR/Policy)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

<b>Motion to approve ongoing authority to positions Chair, Treasurer, School Director, and school bookkeeper for banking actions.</b>	
<b>Proposed:</b>	Korrin Fyall (Treasurer)
<b>Seconded:</b>	Jennifer Standke (Chair)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

**Action:** Jennifer Standke (Chair) to complete banking paperwork before being added to bank accounts.

**Teacher's gifts**

- No existing budget line identified
- Ethics guidance requested from Oregon Government Ethics Committee (OGEC)

<b>Motion to approve giving gift cards (to teachers) if OGEC comes back in favor. (\$50 per teacher/\$1100 total)</b>	
<b>Proposed:</b>	Jennifer Standke (Chair)
<b>Seconded:</b>	Tara Garcia (HR/Policy)
<b>Discussion:</b>	None
<b>Vote:</b>	Aye - Unanimous Nay - None Abstain - None
<b>Result:</b>	Motion Passed

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**3-C: Fundraising Report**

- Giving Tuesday email sent
- Skip-the-Car-Line fundraiser vote forthcoming
- No response yet from Langers regarding fundraising opportunities

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**4-A/4-B: Facilities Update**

- Roofing project completed prior to Thanksgiving
- Final invoice submitted to bookkeeper

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**4-C: Lease Renewal**

- Lease under attorney review
- Delays primarily due to playground liability language
- Jennifer to schedule face-to-face meeting with church leadership to try and expedite

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## **5-A: Updated Deliverables & Calendar Planner**

**None**

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## **5-B: Charter Renewal**

Suggested contract changes to renewal:

- Increase funding to 90%
- Allow expansion to two classes per grade through phased growth (K–5 and 6–8)
- Clarify lottery language
- Access to district services:
  - Training with defined deliverable dates
  - Full Synergy access with 10-day turnaround
- Transportation:
  - Defined bus routes, schedules, and eligibility
- Move audit and tax deadlines to December 31
- Transparency on SSD grant funds tied to ADMw
- Updated Exhibit C asset list
- Guidance and template support provided by Arco Iris Charter School

**Action:** Put into format for Matt's (Lawyer) review.

**Action:** Create a cover sheet comparing requested vs. final language

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## **5-C: Board/School Director - Operating Agreement**

- Survey distributed
- 4 of 5 responses received
- Review and finalization scheduled for January

**Action:** Jennifer Standke (Chair) and Joy Raboli (Principal). to meet prior to next meeting to review.

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## **5-D: Policy Updates**

- September and October adopted policies uploaded to SSD website

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### **6-A: Board Comments & Communicators**

- Korrin recognized Ms. DuPriest in previous years for a student with stage fright ahead of a high-school solo performance
- Jennifer thanked board members for their service and engagement

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### **6-B: Thank You and Recognition**

**None**

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### **6-C: Next Regular Meeting**

January 21, 2026 at 1800 (via Zoom)

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### **6-D: Adjourn Meeting**

Jennifer Standke (Chair) adjourned the meeting at 1925.

Signed by:  
  
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Justin Hemp - Secretary  
SCS Board of Directors

Date: 1/22/2026