



23264 SW Main Street, Sherwood, OR 97140

**Regular Session Meeting of the Board of Directors: April 15, 2026 6:00PM  
Online via Zoom & In-person at the Humanities Room**

**Recording:** Justin Hemp (Secretary)

**Meeting called to order:** 1804 by Jennifer Standke (Chair)

**1-A: Roll Call**

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Notes</u></b>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia	X		
Joy Raboli	X		

**Public Attendance:** Angela Havlinek, Kenny Gunn, Khamby Porter, Kryste Strum, Hadar Ferris, Keturah Gordon, Cheryl McLeod

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**1-B:**

**Mission and Vision:** Read by Gina Byers

**Heart Skills:** Read by Tara Garcia

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### 1-D: Consent Agenda

**Motion by Byers to approve minutes from regular session meeting with corrections on 03/18/2026. Seconded by Arpiainen. Motion passes with vote 5-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia			X

**Motion by Standke to approve meeting agenda for 04/15/2026. Seconded by Arpiainen. Motion passes with vote 6-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia	X		

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### 1-E: Public Comment

**None**

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### 1-F: Spring Lottery

Administration reported that 62 applications were received for the 2026 to 2027 school year. Of those applications, 21 students retained their current waitlist positions and 37 students participated in the lottery process for grades 1 through 8. Kindergarten lottery selections had previously occurred in February. The lottery was conducted using the Lotterease automated system, which allows real time waitlist tracking.

Lottery priorities included sibling preference and in-county residency. Administration will verify all lottery results prior to distribution of notifications to families.

**Motion by Standke to approve 2026-2027 spring lottery. Seconded by Arpiainen. Motion passes with vote 6-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia	X		

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**2-A: PAC Report**

The PAC reported that membership has decreased to four remaining members and discussed continued efforts to recruit additional participants. The garden fundraiser generated approximately \$1,200 in profit, and planning continues for the end of year celebration scheduled at Snyder Park.

Additional discussion included future signage projects and potential collaboration with the school’s art teacher to involve students in design concepts. The PAC also noted that the next meeting is scheduled for next Wednesday in the SCS gym.

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**2-B: Treasurer's Report**

Treasurer reviewed the March 31st financial report and confirmed the school is on track financially, performing slightly above projections. Key financial health indicators, including 30-day and 90-day liquidity and margin requirements, continue to exceed required benchmarks. No changes were reported to ADMw projections.

Discussion included concerns regarding the current auditor due to repeated issues, and the need to begin the process of securing a new auditing firm.

**Motion by Fyall to approve 2026-2027 school budget. Seconded by Byers. Motion passes with a vote of 6-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia	X		

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### **2-C: Marketing Committee**

The Marketing Committee continued work on outreach messaging and campaign development, focusing on refining language and direction. A draft slogan concept emphasizing students being seen, cared for, challenged, and supported was discussed, but not finalized.

The next meeting is scheduled for April 30th and will be a longer working session. The committee also discussed the potential need for a future budget to support marketing efforts.

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### **3-A: Facilities Update**

The school received a \$160 refund from the ODE Water and Testing Department related to the 2025 lead testing cycle, supported by a federal grant, with office coordination handled by Cheryl McCloud.

Gina B. reported multiple campus repairs completed in March by Angela H. and Cheryl M., and identified current facility and safety concerns including speeding by delivery drivers and visitors (with potential signage improvements under review), exposed nails on a pole near the elementary portables scheduled for repair, and two propane tanks adjacent to the gym that have been requested for removal by the church after prior notification. The school also identified a need to replace the PA/intercom system, with the Safety Committee gathering options for review at a future meeting. Additionally, Ms. Raboli is coordinating with a new PACE contact regarding existing surveillance equipment on the property.

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### **3-B: Church Lease**

The Board continued discussion of the church lease, with focus on open items related to shared use language, insurance requirements, and liability coverage, particularly as it relates to the playground and any shared spaces. The church removed previously included shared-use responsibility language, which led to clarification questions from the Board regarding risk allocation and standard insurance practices for joint use agreements.

Additional discussion centered on whether both parties could or should be covered under a shared insurance structure, with clarification that coverage typically applies separately to each party under standard lease arrangements. The Board noted unresolved items including insurance alignment, early termination language concerns, and playground ownership and liability provisions. Due to outstanding questions, the Board indicated it was not prepared to approve the lease at this time and directed follow-up with legal counsel and insurance providers prior to further action.

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### **4-A: Administrator's Report**

#### **Enrollment**

Stable overall, currently 215 students

#### **Attendance**

March's attendance - 93.2%

#### **Assessment Testing**

State testing is currently underway, contributing to a heavy assessment period that includes multiple required interim and state measures. Efforts to support staff and students through this testing window while maintaining balance and minimizing disruption.

#### **Kindergarten Round-Up**

SCS hosted a well-attended Kindergarten Round Up on April 3 for incoming 2026–27 families, where students participated in classroom activities, signed in as official SCS Cougars, and received informational materials and a book to support transition into kindergarten.

#### **PACE Day**

Joy, Angela, and Cheryl will attend PACE Day on April 23 at Sunriver Resort, a training focused on risk management, insurance, safety, and legal compliance for Oregon educational organizations.

## **Celebrations & Challenges**

Celebration of Learning was a strong community event showcasing student work connected to field trips and integrated curriculum, with high family engagement. The school is also building a positive assessment experience through the “Game On!” theme and is nearing completion of both the lease and charter renewal processes.

The extended two-month assessment window creates significant operational strain, requiring strict testing protocols and careful coordination to maintain compliance. End-of-year testing volume and make-up assessments add additional workload for staff and can contribute to student stress and scheduling complexity.

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### **4-B: Survey Information**

Board chair presented synthesized survey results for the 2025–2026 school year, combining family and staff feedback into a summary presentation for board review. The presentation included participation data, with 64 family responses and 13 staff responses, and overall results showing strongly positive sentiment across both groups.

Key themes identified across the surveys included strong culture and relationships, communication and clarity of expectations, workload and sustainability concerns, facilities constraints, student experience (particularly at the middle school level), and indicators related to staff and family retention.

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### **5-A: Gifting Policy**

The Board reviewed the gifting policy and confirmed that the allowable annual gift limit of \$50 per individual had already been utilized during Heart Week. The Board noted that any additional gifting for staff would be limited to approved items such as charter-branded apparel, but no additional budget is currently allocated for further gifts.

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### **5-B: Charter Renewal**

The Board is awaiting feedback following recent discussions and presentations, with no formal response yet received. Overall, the process remains in progress and on track, with continued positive engagement reported between the school and the authorizing body.

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**5-C: 2026-2027 Board Meeting Schedule**

The Board reviewed and approved the 2026–2027 Board meeting schedule, which follows the existing monthly structure with standard meeting dates and an adjusted December meeting date to accommodate the holiday period.

**Motion by Byers to approve the 2026-2027 Board meeting schedule. Seconded by Garcia. Motion passes with a vote of 6-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Jennifer Standke	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers	X		
Tara Garcia	X		

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**5-D: SCS Strategic Goals**

Board chair presented initial strategic goal areas informed by survey results and broader operational considerations, including culture preservation, sustainability, student experience, communication systems, facilities, and retention. The discussion emphasized strengthening systems to support consistency, clarity, and long-term sustainability while maintaining the school’s core culture.

The Board discussed next steps for strategic planning and agreed to continue the work at a future meeting, with the goal of identifying three to four priority areas to carry forward and assigning ownership for further development. A follow-up session will focus on refining priorities and defining scope for longer-term planning.

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**5-E: Board Recruitment**

Outreach has included community communications, school events, and engagement with current families, with additional interest expressed by prospective candidates.

Members also discussed strategies to improve clarity around board roles and responsibilities, including better communication of expectations and opportunities for

parent involvement. Voting for board officers is scheduled for the May meeting, with interested candidates encouraged to submit resumes and attend.

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**5-F: SCS School Director Contract**

The Board began discussion of the school director contract process, noting that it is still in the early stages of review and negotiation. Initial conversations have focused on aligning expectations, reviewing compensation considerations, and ensuring the contract reflects the needs of the school moving forward.

No final decisions were made at this time, and the item remains under review for continued discussion in future meetings.

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**6-A: Board Comments & Communicators**

None

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**6-B: Next Regular Meeting**

May 20, 2026 at 1800 (via Zoom)

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**6-D: Adjourn Meeting**

Jennifer Standke (Chair) adjourned the meeting at 2035.

Signed by:  
  
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Justin Hemp - Secretary  
SCS Board of Directors

Date: 6/5/2026