



23264 SW Main Street, Sherwood, OR 97140

Regular Session Meeting of the Board of Directors: May 20, 2026 6:00PM
Online via Zoom

Recording: Justin Hemp (Secretary)

Meeting called to order: 1801 by Angie Arpiainen (Vice-Chair)

1-B: Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers		X	
Tara Garcia	X		
Joy Raboli	X		

Public Attendance: Angela Havlinek, Elise Iliscupidez, Jenn Kellam, Cheryl McLeod, Kryste Sturm, Hayley Cochran, Xanthia Kinney, Jesse Neufeld, Kenny Gunn, Keturah Gordon

1-C & 1-D:

Mission and Vision: Read by Korrin Fyall, **Heart Skills:** Read by Angie Arpiainen

1-E: Consent Agenda

Motion by Arpiainen to approve minutes from regular session meeting with corrections on 04/15/2026. Seconded by Garcia. Motion passes with vote 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

Motion by Arpiainen to approve minutes from executive session meeting on 05/15/2026. Seconded by Fyall. Motion passes with vote 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

Motion by Arpiainen to approve consent agenda for regular session meeting on 05/20/2026. Seconded by Fyall. Motion passes with vote 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

1-F: Public Comment

A parent expressed concerns regarding student behavior and school support system.

2-A: PAC Report

The PAC reported that the final total for the garden fundraiser exceeded \$4,000, with \$1,300 returned to the garden fund. Planning for the end-of-year celebration on June 2nd is finalized. Joy and Angela attended the most recent PAC meeting. The PAC continues to seek new members, and the next meeting is scheduled for May 27th, at which board elections will be held and plans for supporting incoming PAC members will be discussed.

2-B: Treasurer's Report

The school remains within budget. State school funding has been reduced, resulting in a loss of \$37,000 for the current year due to adjustments in the State School Fund. On a positive note, no changes were made to the 2026-2027 budget by the school district, and the transfer of those funds is expected in March.

Treasurer identified a need to remove the past Board Chair as an authorized signer on the school's bank account, as the position is currently vacant.

Motion by Arpiainen to remove Jennifer Standke as a signer on the Heritage bank account. Seconded by Garcia. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

The Treasurer reported that research is underway to identify a new auditing firm, prompted by repeated issues with the current auditor including late statements and disciplinary action in Oregon. One prospective firm with capacity to take on SCS has been identified, with an estimated cost of \$20,000 annually under a three-year rate-locked engagement. This firm does not provide 990 filing services; a separate vendor would be required for the 990 at an additional cost of \$3,000. The Board opted to defer a final vote on the auditor change to the June meeting to allow time to gather additional information regarding 990 tax form service options.

2-C: Marketing Committee

NONE

3-A: Facilities Update

The church facility lease has been signed, comprising a five-year initial term through 2030, with an option for an additional five-year renewal period.

4-A: Administrator's Report

Enrollment

Current enrollment is stable at 215 students. Open spots exist in fourth and sixth grade, with a target enrollment of 221 students before the end of the year.

Attendance

Attendance for April was 91.964%

Assessment Testing

State testing is underway and nearing completion. Middle school ELA and Math assessments were completed in April, followed by elementary ELA and Math testing from May 4-14. Science testing for 5th and 8th grade students is scheduled for May 18-20. Year-end DIBELS assessments are also currently in progress.

National Junior Honor Society

The NJHS Induction Ceremony was held on May 13th. New members were formally inducted and recognized for scholarship, leadership, service, character, and citizenship. Returning members received medals for their continued participation.

Mid-Year Check-In

A mid-year check-in survey was conducted with first-year staff. Results were strongly positive, with all respondents reporting feeling supported in their role. Common challenges identified included time management and workload balancing.

Charter Renewal

The school previously received 80% funding; the renewed charter includes 82% funding with a new five-year term through 2031.

Marketing Committee

The Marketing Committee met on May 14th and is exploring outreach opportunities including participation in Cruisin' Sherwood, Booster Day, Career Day, merchandise, a website audit, logo file organization, and a direct-to-consumer storefront. A follow-up meeting is scheduled for May 26th.

Safety Committee Report

Met on May 5th for a year-end review. Successes included maintaining a strong safety culture, effective car line procedures, and completion of the required PACE training on Sexual Abuse and Grooming Prevention on May 1st. Priority areas for 2026-2027 include improving communication systems, strengthening campus safety practices, consistent door security, and increased practical scenario-based staff training.

PACE Day

Joy attended PACE Day, where training focused on crisis preparedness, reinforcing professional boundaries, and the importance of consistent, embedded staff training for high-stress situations.

Celebrations & Challenges

Celebrations - School culture remains strong, with high staff commitment and meaningful student engagement through the end of the year. Recent professional learning has strengthened systems around student safety and assessment practices.

Challenges - The extended assessment window has placed strain on staff and instructional time. Ensuring consistent schoolwide implementation of policies and meeting growing student needs remain ongoing priorities.

5-A: Board Director Elections

**Motion by Arpiainen to add Kenny Gunn and Keturah Gordon to the SCS Board .
Seconded by Garcia. Motion passes with a vote of 4-0.**

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

5-B: Officer Elections

Chair Nominee - NONE

Facilities Nominee - NONE

Fundraiser Director Nominee - NONE

Vice-Chair Nominee (Angie Arpiainen)

Motion by Arpiainen to elect Angie Arpiainen to Vice-Chair. Seconded by Fyall.

Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

Treasurer Nominee (Korrin Fyall)

Motion by Arpiainen to elect Korrin Fyall to Treasurer. Seconded by Garcia.

Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

Secretary Nominee (Justin Hemp)

Motion by Arpiainen to elect Justin Hemp to Secretary. Seconded by Garcia.

Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

HR and Policy Nominee (Tara Garcia)

Motion by Arpiainen to elect Tara Garcia to HR and Policy. Seconded by Fyall.

Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

5-C: Policy Updates

Board reviewed and approved the following required OSBA model policies:

Policy EBB - Integrated Pest Management

Policy GBN/JBA - Sexual Harassment

Policy JBA/GBN - Sexual Harassment

Policy JHH-G1 - Student Suicide Prevention (applicable to grades K-8; noted as a required policy; modified from K-12 to reflect the school's grade span)

Motion by Arpiainen to approved and adopt polices EBB, GBN/JBA, JBA/GBN, and JHH-G1. Seconded by Garcia. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

Two additional optional policies, Student Health Services and Access to Building, were reviewed but not voted on at this time. These items are deferred to the June meeting for further review and discussion.

5-D: Charter Renewal

The Board voted to formally accept the charter renewal terms, including 82% funding and a new five-year term. SCS must notify the district of acceptance by June 1st.

Motion by Arpiainen to approve acceptance of charter renewal terms. Seconded by Fyall. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

5-E: SCS School Director Contract

The Board discussed and acted on the School Director contract renewal, including proposed amendments and compensation adjustments. Key items addressed included:"

Section 3.2.3: Updated to reflect that 100% of individual health insurance is covered.

Section 10: Updated to require that state certification be on file with the Board at all times, not only upon request.

Section 11: Updated to require the Director to attend all Board meeting trainings as requested by the Board.

The Board approved a change from a two-year to a one-year contract term. A salary increase of 8% was approved. The final contract will be circulated to the Board for review prior to being sent to the School Director for signature.

Motion by Arpiainen to approve the school director contract with a one year term and 8% salary increase. Seconded by Garcia. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp	X		
Gina Byers			
Tara Garcia	X		

6-A: Board Comments & Communicators

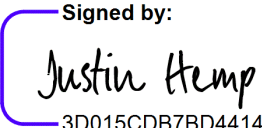
Board noted summer months should be used to focus on strategic goals and related materials for the coming year. Tara noted that the family tour held the previous day was well received.

6-B: Next Regular Meeting

June 17th, 2026 at 1800 (via Zoom)

6-D: Adjourn Meeting

Angie Arpiainen (Vice-Chair) adjourned the meeting at 1934.

Signed by:

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Justin Hemp - Secretary
SCS Board of Directors

Date: 7/7/2026