



23264 SW Main Street, Sherwood, OR 97140

**Regular Session Meeting of the Board of Directors: July 15, 2026 6:00PM
Online via Zoom**

Recording: Justin Hemp (Secretary)

Meeting called to order: 1804 by Kenny Gunn (Chair)

1-B: Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Kenny Gunn	X		
Angie Arpiainen		X	
Korrin Fyall		X	
Justin Hemp	X		
Keturah Gordon	X		Arrived 6:05
Tara Garcia	X		
Joy Raboli	X		

Public Attendance: None

1-C & 1-D:

Mission and Vision: Read by Kenny Gunn, **Heart Skills:** Read by Tara Garcia

1-E: Consent Agenda

Motion by Hemp to approve minutes from regular session (with corrections) and executive meeting for 6/24/26 and meeting agenda. Seconded by Garcia. Motion passes with vote 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Justin Hemp	X		
Tara Garcia	X		

1-F: Public Comment

NONE

2-A: PAC Report

NONE

2-B: Treasurer's Report

NONE

2-C: Marketing Committee

SCS sent email to families regarding participation in the Robin Hood Festival Parade. Approximately 25 individuals have RSVP'd to participate in the parade.

3-A: Facilities Update

Angela and Cheryl will be relocating offices, with associated work to be completed. Playground installation is scheduled to begin in early August. The first Safety Committee meeting of the new school year is scheduled for October.

As the incoming Facilities Liaison, Keturah's immediate next steps include:

- Walking the property to conduct an initial assessment
- Attending the first Safety Committee meeting in October

4-A: Administrator's Report

NONE

5-A: Board & Officer Elections Update

Board member information has been updated on the school website to reflect current members and roles. The Fundraiser Liaison position remains vacant. The Board discussed strategies for ongoing recruitment, including outreach at back-to-school events, attending community meetings, distributing flyers, and engaging prospective members at volunteer nights. Board members are welcome to participate in school tours to better understand the tour experience and increase visibility within the community. The goal is to build a pipeline of individuals with relevant skills to fill current vacancies and support future board succession planning.

5-B: Policy Updates

Board reviewed and voted on the following policies:

Policy BBE - Vacancies on the Board
Policy BBE-AR - Board Member Vacancy Application
Policy BCE - Board Committees
Policy GBA - Equal Employment Opportunity
Policy GCBDA/GDBDA-AR(1)(Version 2) - Family Leave
Policy GCBDD/GDBDD - Sick Time

Policy BBE - Vacancies on the Board, BBE-AR - Board Member Vacancy Application, & BCE - Board Committees

Motion by Garcia to approve policies BBE, BBE-AR, and BCE. Seconded by Gunn. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Justin Hemp	X		
Tara Garcia	X		

Policy GBA - Equal Employment Opportunity.

The Board reviewed Policy GBA. Tara Garcia will follow up with the Sherwood School District to review how SCS compares in its practices around interviewing and hiring veterans. Findings will be shared at the next meeting for further discussion and comparison.

Motion by Garcia to approve GBA policy. Seconded by Gordon. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Justin Hemp	X		
Tara Garcia	X		

Policy GCBDA/GDBDA-AR(1)(Version 2) - Family Leave, & GCBDD/GDBDD - Sick Time

The Board reviewed Policy GCBDA/GDBDA-AR (Family Leave) and Policy GCBDD/GDBDD (Sick Time). Key discussion points included bereavement time, which must be completed within 60 days of notice, and sick time, which resets each August with a new bucket of hours. Questions were raised regarding whether more than 40 hours per year can be used and whether 40 hours can be rolled over. The Board noted that the policy document needs to be cleaned up for clarity before final approval. Additional information will be sought from OSBA and the school district. This item is tabled for further discussion at a future meeting.

6-A: Board Comments & Communicators

Next meeting day could change. Kenny G. will follow up with board members and check availability.

6-B: Next Regular Meeting

August 19th, 2026 at 1800 (via Zoom)

6-D: Adjourn Meeting

Kenny Gunn (Chair) adjourned the meeting at 1928

Justin Hemp - Secretary
SCS Board of Directors

Date: _____