



23264 SW Main Street, Sherwood, OR 97140

Regular Session Meeting of the Board of Directors: August 26, 2026 6:00PM
Online via Zoom

Recording: Kenny Gunn

Meeting called to order: 1800 by Kenny Gunn (Chair)

1-B: Roll Call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Kenny Gunn	X		
Angie Arpiainen	X		
Korrin Fyall	X		
Justin Hemp		X	
Keturah Gordon	X		
Tara Garcia	X		
Joy Raboli	X		

Public Attendance: None

1-C & 1-D:

Mission and Vision: Read by Kenny Gunn, **Heart Skills:** Read by Kenny Gunn

1-E: Consent Agenda

Motion by Gordon to approve minutes from regular session 07/15/26 (with corrections). Seconded by Garcia. Motion passes with vote 3-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Tara Garcia	X		
Angie Arpiainen			X
Korrin Fyall			X

No adjustments or additions to August 26, 2026 meeting agenda. (no vote needed)

1-F: Public Comment

NONE

2-A: PAC Report

Principal Raboli reported meeting with PAC co-chairs to streamline events and review recent activities, including the staff breakfast. PAC is well-prepared for the year.

2-B: Treasurer's Report

- Preliminary year-end (June 30) shows an expected loss due to reduced district funding and planned facility improvements.
- ADMW unchanged since June 15; current enrollment funding at approximately 82%.
- New PACE insurance contract uploaded for board records.

Board will vote on financials at the next meeting once year-end numbers are finalized.

2-C: Marketing Committee

Ms. Joy Raboli reported progress on a new online merchandise storefront offering direct-to-home shipping.

2-C: OneFund Update

- Current donation processes and potential improvements (credit card acceptance, QR codes at events).
 - Office plans annual donation “pushes,” including at Meet & Greet.
 - Donation options on the website include PayPal, Venmo, and credit/debit.
 - Board discussed increasing visibility and ease of giving.
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3-A: Facilities Update

Keturah reported upcoming Safety Committee meeting and noted playground work activity observed during staff breakfast.

4-A: Administrator’s Report

Principal Raboli presented:

Enrollment

- Enrollment decreased from 213 to 209 due to family schedule changes and grade-level shifts.
- Enrollment fluctuations typical before school start; additional interest expected once other schools begin.

Attendance

- Average attendance rate: 93.25%, highest in four years.
- Continued focus on chronic absenteeism; current rate is low.

Staff Development

- Staff training theme: Safari.
- Upcoming work includes curriculum planning, classroom setup, policy training, BambooHR onboarding, and communication systems.

ParentSquare

- Principal recommends adopting ParentSquare for streamlined communication and social media integration; cost approx. \$3,000/year.

Playground Update

- Construction underway; materials inspected and approved.
- Tree limbing in progress.

- Estimated completion: ~1 month.
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4-B: 2026-2027 Strategic Goals

Principal Raboli presented three multi-year strategic goals:

1. Long-Term Capital & Facilities Plan
 - Address space constraints, potential portables, classroom improvements, church partnership, and long-term reserves.
 - Includes major repairs, technology replacement, and structural modifications.
2. Curriculum Replacement Cycle
 - Current curriculum aging; science FOSS kits remain strong.
 - Need multi-year replacement schedule, cost planning, and board review process. Estimated curriculum costs ~\$75,000.
3. Strengthen Enrollment Through Strategic Planning
 - Marketing outreach to realtors, preschools, and community partners.
 - Merchandise rollout and improved communication tools.
 - Continued participation in community events.

Board discussed prioritization and committee involvement.

5-A: Board Attendance for School Events

Board reviewed upcoming events and agreed to maintain presence where possible. Name tags will be ordered.

5-B: OSBA Board Training (Fall 2026)

Board will propose 3–4 Thursday evening dates (6–9 PM) in October–November for OSBA's virtual training.

5-C: Staff Handbook Review & Approval

Handbook was previously emailed to the board email; Chair will resend for review. Discussion and approval scheduled for next meeting.

5-D: Policy Updates (Continued)

Policy BDD - Board Meeting Procedure

- o Updated quorum definition to “majority” per bylaws.

Motion by Gunn to approve policy BDD . Seconded by Garcia. Motion passes with a vote of 4-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Korrin Fyall	X		
Tara Garcia	X		
Angie Arpiainen	X		

Policy GCBDA/GDBDA-AR - Family Leave Policy

- o Board selected bracket option ensuring combined paid leave does not exceed full wage replacement.

Motion by Garcia to approve policy GCBDA/GDBDA-AR. Seconded by Gordon. Motion passes with a vote of 5-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Korrin Fyall	X		
Tara Garcia	X		
Angie Arpiainen	X		

Policy GCBDD/GDBDD - Sick Time

- o Adopted OSBA updates; retained 40-hour sick time with 40-hour carryover.
- o Removed additional language not needed due to handbook coverage.

Motion by Garcia to approve policy *GCBDD/GDBDD*. Seconded by Fyall. Motion passes with a vote of 5-0.

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Kenny Gunn	X		
Keturah Gordon	X		
Korrin Fyall	X		
Tara Garcia	X		
Angie Arpiainen	X		

Policy GBAAR - Veterans Preference

- o Discussion continued; board will draft a policy reflecting current practice (interview all qualified veterans).
 - o Tabled to next meeting.
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6-A: Board Comments & Communicators

Principal invited board members to attend staff safari-themed training on August 31 at 8:30 AM.

6-B: Next Regular Meeting

September 16, 2026 at 1800 (via Zoom)

6-D: Adjourn Meeting

Kenny Gunn (Chair) adjourned the meeting at 1927