

SHERWOOD CHARTER SCHOOL
BOARD OF DIRECTORS- ANNUAL MEETING
Tuesday, May 17, 2011 at 7:00 PM

Sherwood Friends Church
23264 SW Main Street, Sherwood, OR 97140

MINUTES

Attending:

Liz Vohland - Chair
Roberta Schrader - Vice Chair
Kim Young - Treasurer
Andy Jensen - Secretary
Frank Canepa
Corey Werle
Fred Puhl - Director
Jan Smith - Assistant Director
Mrs. Serrao - Staff

1. **CALL TO ORDER** - 7:05pm
2. **PLEDGE OF ALLEGIANCE** - all present were led in the Pledge of Allegiance
3. **CLASS PRESENTATION** - Mrs. Serrao's 4th grade class presented "What we're made of" essays. One essay won the class a free trip to the AgFest - Christian Pumpelly. Students also demonstrated the game "24" in which they competed by playing the game with board members.
4. **PUBLIC COMMENT** - none
5. **APPROVAL OF MINUTES**
 - a. Motion (Kim Young): To approve April 19, 2011 Board Meeting minutes. Second (Roberta Schrader) - All Aye, minutes approved.
6. **REPORTS OF THE OFFICERS/DIRECTOR/OTHER**
 - a. Director's report-Fred Puhl
 - i. Thanks to Liz and the board for completing the charter renewal
 - ii. 97 adults have responded to online survey, and 31 kids. Fred is reviewing results and will email them to the board
 - iii. Lottery - every class is full except 8th grade, which is 1 student short, all except 8th grade have a wait list
 - iv. Fred expressed thanks for the dedication of students and teachers
 - v. Fred expressed gratitude to the Board for their service - in 6 years the school has grown from 40 to 200 students
 - b. Treasurer's report-Kim Young
 - i. financial statements were reviewed
 - ii. \$27K was received from PAC
 - c. Annual report-Liz Vohland, Board Chair

The 2010-2011 school year was an eventful one at Sherwood Charter School. We operated this school year with classes K-8 with an average total enrollment for the year around 180 students. We had a student attrition rate from the previous year of roughly 26%. The Board made the decision that the school needed to have a single full time administrator instead of two part-time administrators. Mr. Puhl informed the Board he was not available for a full time position. We engaged in a search for a fulltime Administrator/

Principal for the 2011-2012 school year. We had 20 applicants for the position and conducted 2 rounds of interview with some great candidates. We chose someone well qualified to lead the school next year and who will continue to build on the achievements of the past 6 years. Fred Puhl will be leaving us this year after having been at the helm almost since the beginning of the school. He will be greatly missed, especially by the children to whom he is so clearly devoted.

Several months and many hours of work were spent negotiating our new Charter contract with Sherwood School District (SSD). Our Charter was set to expire in June, 2011. Our new charter agreement provides for a five year charter which will expire in June, 2016. We have begun the process of strengthening our relationship with SSD and will work hard to continue to add value to the District.

We re-negotiated our lease with Sherwood Friends Church and changed it from a year to year lease to a multi-year lease with a rolling renewal option. This provides us with a reasonable amount of time to relocate should we reach a point where either the school or the Church desires to make a change.

The school continues to operate on much less money than our peer schools in the District. In spite of this we have full classes for next year in all but one grade and waiting lists of families eager to join our school community. We will conduct our 3rd and final lottery in August.

We have managed to keep our class sizes around 22 students. We have a budding yet thriving technology program and our math/tech teacher was chosen this year as a Siemens STEM fellow. He is one of only 50 nationally and the only STEM fellow from Oregon. Our students in middle school participated in our first science fair and had some very interesting projects. Fourth and Fifth graders created teams and participated in the Oregon Battle of the Books competition. Fourth grade also sent a team to participate in the Sherwood School District 24 math competition.

We have spent much of our energy on contractual tasks this year and look forward to spending much of our energy next year revisiting and rearticulating who we are and why we have come together to create this amazing school. It will be a year of renewal and recommitment to the ideas and principles that drew us to begin this journey.

7. ACTION ITEMS

- a. Discussion and approval of 2011-2012 calendar - Jan Smith
 - i. Motion (Andy Jensen) To approve the 2011-2012 calendar as presented. Second (Roberta Schrader) - All Aye.
- b. YFS discussion and approval - Kim Young
 - i. Kim proposed that the My Fair Share allocation be reduced from \$360 per student to \$275.
 - ii. Motion (Corey Werle) To reduce the My Fair Share allocation from \$360 per student to \$275. Second (Frank). All Aye.
- c. Board member vacancies
 - i. Candidates resumes were presented to the Board, and candidates presented themselves - Jim Farner and Jenelle Christensen.
 - ii. Motion (Kim Young) To re-elect Andy Jensen to position #5, Frank Canepa to position #6, and Corey Werle to Position #7 on the Sherwood Charter School Board for a second term beginning July 1st, 2011 through June 30th, 2013. Second (Roberta Schrader). All Aye.
 - iii. Motion (Liz Vohland) To elect Jim Farner to Board position #1 through the end of the term 2011-2012, beginning July 1, 2011. Second (Frank Canepa). All Aye.
 - iv. Motion (Liz Vohland) To elect Jenelle Christensen to Board position #2 , finishing the term from July 1, 2011 through June 30th, 2012. Second (Kim Young). All Aye.
 - v. Motion (Frank Canepa) To elect Liz Vohland as Board Chair, Kim Young as Vice Chair, Corey Werle as Treasurer, and Andy Jensen as Secretary beginning July 1, 2011 through June 30th, 2012. Second (Andy Jensen).

All Aye.

8. BOARD DISCUSSION

- a. Budget Committee - preliminary budget has been previously sent to all board members.
- b. Charter renewal - completed
- c. Calendar Update - done
- d. 2010-2012 audit is beginning

9. BOARD COMMENTS/ANNOUNCEMENTS

- a. Insurance renewal has been submitted, 2% is the maximum increase.
- b. Date of lottery timing was discussed
- c. Discussion of actively pursuing a relationship and integration with Sherwood School District board, and between administrations and staff. Take initiative to be involved with Sherwood Education Foundation - applying for grants, other programs in the district.
- d. Public comment - Lindsay Muller - Lindsay expressed a desire that we take the opportunity to work together with MITCH school, specifically around field trips and outdoor school, and volunteered to be a liaison for this.

10. ADJOURNMENT

- a. **Motion** (Kim Young) To adjourn the meeting. Second (Frank Canepa). All Aye, meeting adjourned at 9:03pm