

SHERWOOD CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
Tuesday, February 21, 2012 at 7:00 PM
Sherwood Friends Church
23264 SW Main Street, Sherwood, OR 97140

Minutes

In attendance:

Kim Young
Liz Vohland
Jenelle Christensen
Jim Farner
Corey Werle
Andy Jensen
Jan Smith

1. **CALL TO ORDER** - meeting was called to order at 7:02pm by Liz Vohland
2. **PLEDGE OF ALLEGIANCE** – all in attendance were led in the pledge of allegiance
3. **PUBLIC COMMENT** - none
4. **TEACHER/STUDENT PRESENTATION**
 - a. Mr. Stewart gave an overview of technology projects done by his students. Science fair is April 26th. He showed posters students had created using GIMP software.
5. **APPROVAL OF MINUTES**
 - a. January 24, 2012 Board Meeting. M: To approve the minutes (Kim Young). 2nd – Jenelle Christensen. All aye, motion carries.
6. **REPORTS OF THE OFFICERS/DIRECTOR/OTHER**
 - a. Administrator's report-Jan Smith – appended to these minutes
 - b. Treasurer's report-Corey Werle
 - i. January changes not reflected in percentages, will be reflected next month. Budget changes – reserve went from \$15k to \$40k. Budget was presented and discussed.
7. **UNFINISHED BUSINESS**
 - a. Budget Discussion- Corey Werle
 1. 2011-2012 Update – changes were discussed
 2. 2012-2013 Preliminary budget due to district 3/15, final due 6/15.
 - b. Lease with Church- Jim Farner
 - i. Jan Smith and Jim Farner met with church representatives about renewing the lease, expressed interest in adding a year to the rolling lease.
 - c. Lottery Rules – discussed a sibling policy, will research.
 - d. PM Kindergarten update-Jan Smith – discussed desire to bring back PM kindergarten, how to assess interest and get commitment so that enrollment can support staff requirements.
 - e. YFS info – nothing to report
 - f. Calendar Update – all current
 - g. Board/Staff social March 12th – will be held after school on March 12th, 4pm
8. **BOARD COMMENTS/ANNOUNCEMENTS**
 - a. Jenelle Christensen – some toys were broken in the nursery, an SCS parent donated toys to replace them.

- b. We need to begin recruiting new board members to fill the vacancies that will be created when Kim and Liz's terms expire. Possible contacts – rotary club, Sherwood chamber of commerce. New board terms will begin July 1.
9. **ADJOURNMENT** – meeting was adjourned at 9:05pm (M: Kim Young, 2nd: Jim Farner, All aye).

NEXT MEETING: * Tuesday, March 20, 2012***** at Sherwood Charter School
Address: 23264 SW Main Street, Sherwood, OR 97140

School Board Report – Jan Smith
Month of : February, 2012

Enrollment:

Grade	Students	Number on Wait List/Other
K	21	
1	22	9
2	22	1
3	22	3
4	22	10
5	22	
6	26	
7	22	3
8	16	
Total	195	

District:

- Awaiting a meeting date with Brian Putnam for last week of February. Brian said that SSD will consider 8th grade students who want to attend SHS as transfers and give them resident status if they wish to stay.
- Received EXPLORE test results for our 8th graders.....administered 1/17/12 in afternoon. The results of this test will be used to place students in high school classes. The MS team is reviewing the data and working on the best way to share results with parents. (We were sent individual student reports and an explanation packet to send out with the results.)
- District Tech support (Terrill Smith) met with Ben Stewart to give a tour of what they have in their tech odds/ends.
- Ms. Cassidy and the Student Council, along with the HS group, make a grade 3-8 presentation on Feb. 9th to explain the project. Charts are being posted to inform kids of their progress.(Liam's \$6 Club)
- Transition activities are being planned with Sherwood High School. An email was sent home to parents on 2/21 with dates and details. (March 2 is the day our students take a tour. They meet with Mr. Baumer at the high school.)
- Adam Keesee, the School Resource Officer that works for the Sherwood School District, will be the guest speaker for our MS health classes on 2/22/12.

Building:

- Teachers tracking progress of all students and tracking efficacy of intervention and supplemental materials
- Parents screened students (grades K and 1) and will be meeting with Elaine and me on 2/22 to share data.

- Elaine Larsen spent 50% of her time on TAG testing, 20% on teacher consultation, 20% on parent meetings, and 10% on paperwork. Majority of interactions are face to face. Elaine has done full scale evaluations for students and facilitated meetings with teacher and parent regarding parent concerns.
- OAKS Testing: State adjusted scores upwards for meeting/exceeding designation. Teachers reviewed the data and made adjustments to their long term plans so that the content tested will align with our instruction.
- Reviewing curriculum for Spanish (MS) and Spelling (grade 1-5) and have requested “trial” period for Spanish and samples for the spelling program. (Jan and a few teachers)
- Teachers in grades 3-5 are working on the details for our Elementary Science Fair, which is scheduled for April 13th. Information will be sent to parents the week of March 5.
- Math review: All teachers are gathering information about math programs. Each teacher agreed to contact publishers/schools to find out about programs that were on the state adopted list. Our hope is to have some samples of materials delivered to school by March 2nd.
- Kindergarten PM program is going well. Mrs. Jetton and Mrs. Carlson have taken it over and students seem to be doing fine.
- Our students in grades 6 and 8 will be taking a Wellness Survey. We are required to participate. Parent letter was sent home on 2/15 informing parents. Survey will be scheduled first week of March.

Teacher Supervision/Evaluation:

- Scheduling goals review for the week of March 5 -9
- All Staff updating websites on a regular basis
- Continuing Common Walkthroughs for staff members

Community:

- Newspaper article about me in last month’s newspaper.
- Beginning to work on a school information brochure – need to hold as draft until vision and mission are finalized