

SHERWOOD CHARTER SCHOOL
BOARD OF DIRECTORS MEETING MINUTES

Tuesday, March 20, 2012 at 6:45 PM

Sherwood Friends Church

23264 SW Main Street, Sherwood, OR 97140

Minutes

In attendance:

- Liz Vohland
- Jenelle Christensen
- Andy Jensen
- Jim Farner
- Corey Werle
- Kim Young

1. **CALL TO ORDER** - meeting was called to order at 6:49PM
2. **PLEDGE OF ALLEGIANCE** – those present were led in the Pledge of Allegiance
3. **LOTTERY** – Lottery was conducted by Cindy Liljgren
4. **PUBLIC COMMENT** - none
5. **TEACHER/STUDENT PRESENTATION** - none
6. **APPROVAL OF MINUTES**
 - a. Motion: Kim Young – to approve the minutes from January 17, 2012 Work Session, February 21, 2012 Board meeting, and March 12, 2012 Special Board Meeting. 2nd – Corey Werle. All Aye, minutes approved.
7. **REPORTS OF THE OFFICERS/DIRECTOR/OTHER**
 - a. Administrator’s report-Jan Smith (see report appended to these minutes)
 - b. Treasurer’s report-Corey Werle – Financial statements were presented to the board
8. **UNFINISHED BUSINESS**
 - a. Budget Committee Update- Corey Werle – continuing to work on the budget
 - b. Lease with Church- Jim Farner – conversation with the church is ongoing
 - c. PM Kindergarten discussion – parents who are utilizing PM kindergarten are paying directly to the teacher(s) providing the service – SCS is no longer paying for PM kindergarten
 - d. YFS info – currently approximately 80% of the Your Fair Share funds are being collected
 - e. Calendar Update - none
9. **BOARD COMMENTS/ANNOUNCEMENTS**

none
10. **ADJOURNMENT**
 - a. Motion: Kim Young – to adjourn the meeting. 2nd – Jenelle Christensen. All Aye, meeting adjourned at 7:54 pm

NEXT MEETING: * Tuesday, April 17, 2012*** at Sherwood Charter School
Address: 23264 SW Main Street, Sherwood, OR 97140**

School Board Report
Month of : March, 2012

Enrollment:

Grade	Students	Number on Wait List/Other
K	21	
1	22	9
2	22	1
3	22	3
4	22	10
5	21	
6	26	
7	23	1
8	16	
Total	195	

District:

- Met with Michelle DeBoard from the SSD. She will be our new contact (and I can also work with Steve Sugg) for any issues.
- Met with Rebecca Humphries from SSD to discuss HB 3681, which will allow our 8th graders to renew their inter-district transfer and attend Sherwood High School. She sent out letters directly to our parents regarding residency form that needs to be returned by 4/1/12 at 4:30 pm to the Sherwood District Office. She followed up with phone calls to all of our 8th grade parents to make sure they are aware of the deadline. Parents can mail it, fax it, or hand deliver it.
- Received EXPLORE test results for our 8th graders.....which was administered 1/17/12 in afternoon. The results of this test were used to place students in high school classes. The MS team reviewed the data. Student results were sent home in a sealed envelope on February 27th. The enveloped contained the test scores, test booklet, answer key, and a report titled, "Your Career Possibilities."
- District tech person continuing to provide support to Mr. Stewart with any questions.

Building:

- Teachers tracking progress of all students and tracking efficacy of intervention and supplemental materials
- Elaine Larsen and I met with the two women who did the early intervention screening to review their findings. We met then with Ms. Worlein to discuss data. Mrs. Kirkland came over a week later to review the 1st grade data with Ms. Worlein. We followed the same process with

Mrs. Sharp. Mrs. Worlein and Mrs. Sharp sent letters home with those students whose scores indicated they were making expected progress. Phone calls were by each teacher to any parent where there was a concern

- Elaine Larsen spent 30% of her time on TAG testing, 40% on teacher consultation, 20% on parent meetings, and 10% on paperwork. Majority of interactions are face to face. Elaine has done full scale evaluations for students and facilitated meetings with teacher and parent regarding parent concerns.
- OAKS Testing: State adjusted scores upwards for meeting/exceeding designation. Teachers are beginning to do second rounds.
- Reviewing curriculum for Spanish (MS) and Spelling (grade 1-5) and have requested “trial” period for Spanish and samples for the spelling program. We are asking for more information on one of the Spelling programs and may decide to purchase the series – to replace Explode the Code.
- Teachers have sent home information on the Science Fair to students in grades 3-8.
- Math review: All teachers are gathering information about math programs. Each teacher agreed to contact publishers/schools to find out about programs that were on the state adopted list. Our hope is to have some samples of materials up to grade 8 delivered to school by April 6.
- Kindergarten PM program is going well. Mrs. Jetton and Mrs. Carlson have taken it over and students seem to be doing fine.

Teacher Supervision/Evaluation:

- Scheduling goals review for the week of March 5 -9
- All Staff updating websites on a regular basis

Community:

- Community Service partnership was established between Mr. Skagerberg/Mr. Stewart’s classes and the Sherwood Senior Center
- Almost finished with school information brochure – need to hold as draft until vision and mission are finalized
- Jan gave a tour to 4 parents on March 12th. Next tour is scheduled for April 17th at 9:00 am.

