

# **SHERWOOD CHARTER SCHOOL**

## **BOARD OF DIRECTORS MEETING MINUTES—SPECIAL SESSION, OCT 11, 2012**

Date: Thursday, October 11, 2012 at 7:00PM

Location: Sherwood Friends Church, 23264 SW Main Street, Sherwood, OR 97140

### **Attending:**

#### Sherwood Charter School Board Members

Renee Slmas—Co-Chair

Jim Farner

Frank Canepa

Keith Halasy—Secretary

Jim Farner—Asst. Treasurer

Andy Jensen

#### Sherwood Friend Community Church Elders

Tim Brandt—Trustee Committee

Rich Miller—Pastor

Jack Johnson

1. **Call to order:** 7:06PM

2. **Pledge of Allegiance**

3. **Reading of SCS Mission**

4. **Discussion Items**

○ Shared use of space

- Comments from Pastor Rich on taking on his new role in the church, managing within a facility that is in constant use by both the church and the school
- Remark from Tim Brandt regarding initial definition of church facilities by school; accommodations of shared space as time went on
- Frank brought up that the current lease signed in June includes a definition of space to be used
  - SCS currently occupying space within church outside of lease description of space in section 1.1
  - Discussion of lease renewal terms—must be renewed by Jan 31
- Tim brought up sunset clause in case state determines that charter school will not be allowed – three years? Needs research.
- Specific discussion of Youth Room—used by charter school for special education; room has couches, to meet insurance requirements; also has pool table, which takes up a lot of space
  - Cloth couches represent risk of lice

- Pastor Rich and youth minister worked on changes to accommodate moving of couches by moving youth room
      - Move disrupted SCS space for special education (special education class space requires exit to outside) and staff meetings/development
  - Accommodations made for special education will work for future use; Joy has continuing issues related to room for staff room, room for staff professional development
    - New youth room not reasonable to use due to design, couches, pool table
    - Pastor Rich stated that Youth Group meets on Sunday nights and 1 few week nights during the month.
- Review SCS Purchase of 20' storage container for PE supplies to replace 15' container
  - Will require taking two additional parking spaces
  - Jack, Tim and Rich agreeable to 20' container (20'x8')—will look at parking lot to determine placement; follow up with Joy
- Pine needles dropping in area where PE takes place – children slipping; review of responsibilities to remove
  - Tim noted that facilities requirements outside of those in lease would be at extra cost

#### **5. Public Comment**

- None

#### **6. Next Steps**

- Review lease terms on space usage
  - Facility committee of SCS board to review space allocation and needs with Rich and Joy
- Review furniture ideas for new youth room to make more acceptable as professional space for SCS staff
- Develop equitable processes to review and jointly approve changes to space usage, movement of offices, people, materials

#### **7. Adjournment**

- Motion to adjourn from Frank;
- Motion seconded by Keith
- Board Vote: All ayes
- Meeting at 8:27pm