

SHERWOOD CHARTER SCHOOL

BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, October 18, 2012 at 7:00 PM

Location: Sherwood Friends Church, 23264 SW Main Street, Sherwood, OR 97140

Attending:

Janelle Christensen—Chair

Reneé Simas—Co-chair

Jim Farner—Asst. Treasurer

Frank Canepa

Keith Halasy—Secretary

Joy Raboli

1. Call to order: 7:02PM

2. Pledge of Allegiance

3. Reading of Sherwood Charter School Mission

4. Public Comment

- Cindi Lilligren announced that a parent has filled the role for evening setup
- Kim Young reviewed progress on the new storage container; possible to have delivered on Friday, October 19
 - SCS Board Facilities Committee to get formal signed authorization from Friends Church on placement of new container; installation date to be determined following receipt of authorization

5. Approval of Minutes

- Sept 20, 2012 Board Meeting minutes
 - Motion from Jenelle: approve minutes
 - Second: Jim
 - Board vote: All ayes; minutes approved
- October 11, 2012 Board Meeting minutes approved
 - Motion from Jenelle: approve minutes
 - Second: Jim
 - Board vote: All ayes; minutes approved

6. Reports to the Officers/Director/Others

- Joy reviewed the October 2012 Administrator's Report
 - Oregon Dept of Education School Report Card
 - Will be mailed to parents Monday
 - Prioritization of school improvement actions
 - Plans for formal evaluation program for teachers/staff
 - Departure of Bryan Pulse; hiring of replacement

- Reviewed Treasurer's Report
 - Reviewed Income Statement
 - Reviewed Balance Sheet
 - Reviewed Aging Statement
 - Review checks written

7. Action Items

- Reviewed 2012 SCS budget considering increase in student count; 2012 SCS budget based on 194 students; actual count is 201; 7 additional students yield additional revenue from state funds of \$32,984; Board reviewed recommendations from Joy about key priorities for budget allocation

- Increase hours for Melinda Laus, Special Education

- Motion from Janelle Christensen: increase Melinda Laus' hours from 14 to 25 per week to handle increase in workload associated with "504" plans, TAG focus, PBIS rollout, ADHD population ; approval would yield an increase in budget of \$7,744

- Second: Frank
- Discussion: other recommendations from Joy for allocation of excess budget to be explored by Joy's technology committee and the SCS Board finance committee; recommendations will be explored and prioritized in upcoming board meetings
- Board vote: All ayes; increase in hours and budget allocation for Melinda Laus approved
- Consider review of class size at SCS starting in 2013-2014 school year
 - Joy to lead process to review impacts of class size in k-5 class sizes; SCS charter enables SCS to maintain up to 25 students per class
 - By November: perform salary study to analyze teacher salaries and SCS gap; review at November board meeting

8. Unfinished Business

- Facilities Committee Update
 - Frank will work with the church to get authorization on placement of new container in parking lot
 - Frank will arrange joint tours of facility to review SCS use of church space to inform lease renewal language
 - Frank to lead conversations with Pastor Rich concerning furnishings and appearance of youth room as a follow up to SCS Board special session regarding facilities use
- Riggs/English Curriculum Review: Joy's review of the Riggs curriculum is in progress; further report next month
- Mission Sign Update: Joy working with design to incorporate school logo; update next month

- Emergency Preparedness Plan development being led by member of PAC; further update on progress next month

9. Board Comments—none

10. ADJOURNMENT

- Motion from Janelle Christensen: adjourn board meeting at 8:27p
- Second: Jim Farner
- Board vote: all ayes, meeting adjourned at 8:27pm